

MINUTES
REGULAR BOARD MEETING
BRANDON BOARD OF ALDERMEN
BUTCH LEE, MAYOR PRESIDING
DECEMBER 3, 2018

1. CALL TO ORDER – Mayor Lee and Aldermen Dobbs, Middleton, Morris, Coker, Williams, Vinson and Corley were present.
2. INVOCATION AND PLEDGE OF ALLEGIANCE – Will Woods with the Mayor’s Youth Council led the prayer and the Pledge of Allegiance.
3. PUBLIC COMMENTS AND RECOGNITIONS – None.
4. OLD BUSINESS

1. Consideration to approve the regular board meeting minutes of November 19, 2018.

Alderman Corley made the motion to approve agenda item 4.1, seconded by Alderman Williams and upon unanimous vote the motion carried.

5. WILLIAM THOMPSON, POLICE CHIEF

1. Accept the resignation of Officer Hayden Wilkins effective December 10, 2018.
2. Request permission for Officer Sam Versell to travel to Cleveland, MS to accompany the Brandon Elementary School to the Grammy Museum on December 18, 2018.

Alderman Morris made the motion to approve agenda items 5.1 and 5.2 in accordance with the related memos from the Police Chief, seconded by Alderman Vinson and upon unanimous vote the motion carried.

6. PATRICK WOFFORD, FIRE DEPARTMENT

1. Monthly Reports:
 - a. Siren Report; functions properly: N Issues: Rouse and Service Drive (Sirens are scheduled to be repaired on December 4, 2018.)
 - b. EMS Report; # of P1 calls: 153 Average Response Time: 7:12
2. Request permission to hire Erik Baker as a full-time certified Firefighter effective December 4, 2018 and set rate of pay pursuant to the memo.
3. Request permission to hire Cory Adams as a part-time Firefighter effective November 28, 2018 and set rate of pay pursuant to the memo.
4. Consideration to change the employment status of Firefighter Savanna Sanchez from full-time to part-time pursuant to the resignation effective December 9, 2018.

5. Consideration to declare an emergency the repair of the pump system on the 91 Pierce Engine from Emergency Equipment Professionals, as the lowest and best quote received, in the amount of \$8,889.26, amend the budget accordingly and authorize payment of the same.

Alderman Williams made the motion to approved agenda items 6.2 through 6.5, in accordance with the related memos from the Battalion Chief, seconded by Alderman Dobbs and upon unanimous vote the motion carried.

7. CHARLES SMITH, PUBLIC WORKS DEPARTMENT

1. Consideration to approve utility adjustments/denials pursuant to the memo.
2. Consideration to declare an emergency the repairs to the sewer main between Kennedy Farm Parkway and Richland Creek from Utility Constructors, Inc. in the amount of \$29,084.25 and authorize payment of the same.
3. Consideration to approve Delta Boring Service, LLC in the amount of \$12,950.00, as the lowest and best quote received, to bore at Highway 18 and Katherine Drive and authorize payment of the same, conditioned upon receipt of such funds from the developer of Crosscreek Subdivision.

Alderman Dobbs made the motion to approve agenda items 7.1 through 7.3, in accordance with the related memos from the Public Works Director, seconded by Alderman Coker and upon unanimous vote the motion carried.

8. MATTHEW DODD, COMMUNITY DEVELOPMENT DIRECTOR

1. Consideration to set a public hearing during the regular board meeting of December 17, 2018 with regard to the proposed amendments to the Flood Damage Prevention Ordinance.

Alderman Vinson made the motion to approve agenda item 8.4 in accordance with the related memo from the Director of Community Development which is appended hereto, seconded by Alderman Morris and upon unanimous vote the motion carried.

2. Public hearing and board action with regard to the consideration of a Conditional Use Permit application for Josh Windham located at 619 S. College Street (Parcel #18F-66).

The public hearing was opened whereupon the Director of Community Development advised that all of the prerequisites to the public hearing have been met. The application, Staff Report and related material, including notice to adjacent landowners and proof of publication, is appended hereto and incorporated herein. The Director presented the application, Staff Report and the related information and advised that the Planning Commission voted to recommend approval of the application with conditions. Those interested in making public comments were then offered an opportunity to speak whereupon Camille Farris spoke in favor of the application and Barry Cutrer asked questions regarding the application. The public hearing was then closed. Thereafter, first incorporating the application, Staff Report and related information appended herein and incorporating the matters discussed and presented during the public hearing and incorporating such other relevant information related thereto,

and first finding that based on all attendant facts and circumstances that granting the application with certain restrictions and conditions will promote the public health, safety, morale and general welfare of the city and will not negatively affect adjacent property owners and further finding that satisfactory provision and arrangement has been made in accordance with Section 9.7.2 of the city's Zoning Ordinance, including related restrictions and conditions, Alderman Vinson made the motion to approve the conditional use application with the restrictions and conditions that: (1) the applicant, together with her successors and assigns, secure and maintain a proper business license with the city and comply with all applicable ordinances; (2) the applicant, together with her successors and assigns, obtain all required permits prior to making improvements, i.e., construction, signage; (3) the approval is specific to the existing guest house and does not include any other space or area on the property where the guest house is located and the applicant, together with its successors and assigns, or his designated innkeeper, will be present or readily available while the guest house is occupied; (4) the issuance of a certificate of occupancy for the guest house for the purposes permitted only; and (5) current and future compliance with all inspections performed by the city relative to the use as presented in the application, seconded by Alderman Coker and upon unanimous vote the motion carried.

3. Public hearing and board action with regard to the consideration of a Conditional Use Permit application for Linda Goff located at 513 E. Jasper Street (Parcel #I8K-66).

The public hearing was opened whereupon the Director of Community Development advised that all of the prerequisites to the public hearing have been met. The application, Staff Report and related material, including notice to adjacent landowners and proof of publication, is appended hereto and incorporated herein. The Director presented the application, Staff Report and the related information and advised that the Planning Commission voted to recommend approval of the application with conditions. Those interested in making public comments were then offered an opportunity to speak whereupon Linda Goff spoke in favor of the application and Roe Grubbs spoke in opposition to the application. The public hearing was then closed. Thereafter, first incorporating the application, Staff Report and related information appended herein and incorporating the matters discussed and presented during the public hearing and incorporating such other relevant information related thereto, and first finding that based on all attendant facts and circumstances that granting the application with certain restrictions and conditions will promote the public health, safety, morale and general welfare of the city and will not negatively affect adjacent property owners and further finding that satisfactory provision and arrangement has been made in accordance with Section 9.7.2 of the city's Zoning Ordinance, including related restrictions and conditions, Alderman Dobbs made the motion to approve the conditional use application with the restrictions and conditions that: (1) the applicant, together with her successors and assigns, secure and maintain a proper business license with the city and comply with all applicable ordinances; (2) the applicant, together with her successors and assigns, obtain all required permits prior to making improvements, i.e., construction, signage; (3) the approval is specific to the existing guest house and does not include any other space or area on the property where the guest house is located and the applicant, together with its successors and assigns, or her designated innkeeper, will be present or readily available while the guest house is occupied; (4) the issuance of a certificate of occupancy for the guest house for the purposes permitted only; and (5) current and future compliance with all inspections performed by the city relative to the use as presented in the application, seconded by Alderman Williams and upon unanimous vote the motion carried.

Alderman Corley exited the boardroom.

4. Public hearing and board action with regard to the consideration of a Conditional Use Permit application for Monica and Steven Corley located at 718 S. College Street (Parcel #18F-10).

The public hearing was opened whereupon the Director of Community Development advised that all of the prerequisites to the public hearing have been met. The application, Staff Report and related material, including notice to adjacent landowners and proof of publication, is appended hereto and incorporated herein. The Director presented the application, Staff Report and the related information and advised that the Planning Commission voted to recommend approval of the application with conditions. Those interested in making public comments were then offered an opportunity to speak whereupon Steve Corley spoke in favor of the application and none spoke in opposition to the application. The public hearing was then closed. Thereafter, first incorporating the application, Staff Report and related information appended herein and incorporating the matters discussed and presented during the public hearing and incorporating such other relevant information related thereto, and first finding that based on all attendant facts and circumstances that granting the application with certain restrictions and conditions will promote the public health, safety, morale and general welfare of the city and will not negatively affect adjacent property owners and further finding that satisfactory provision and arrangement has been made in accordance with Section 9.7.2 of the city's Zoning Ordinance, including related restrictions and conditions, Alderman Vinson made the motion to approve the conditional use application with the restrictions and conditions that: (1) the applicants, together with their successors and assigns, secure and maintain a proper business license with the city and comply with all applicable ordinances; (2) the applicants, together with their successors and assigns, obtain all required permits prior to making improvements, i.e., construction, signage; (3) the approval is specific to the existing guest house and does not include any other space or area on the property where the guest house is located and the applicants, together with their successors and assigns, or their designated innkeeper, will be present or readily available while the guest house is occupied; (4) the issuance of a certificate of occupancy for the guest house for the purposes permitted only; and (5) current and future compliance with all inspections performed by the city relative to the use as presented in the application, seconded by Alderman Coker and upon unanimous vote, with the exception of Alderman Corley who was absent from the board room, the motion carried.

Alderman Corley returned to the board room.

9. RAMIE FORD, PARKS & RECREATION DEPARTMENT

1. Consideration to approve the Backyard Burger agreement for the Quarry and Shiloh baseball/softball park concessions and authorize the Mayor to execute the same.

Alderman Corley made the motion to approve agenda item 9.1 in accordance with the related memo from the Director of Parks and Recreation which is appended hereto, seconded by Alderman Morris and upon unanimous vote the motion carried.

10. KYLE BROWN, ECONOMIC DEVELOPMENT

1. Consideration to adopt a resolution authorizing an application to request funds from the Emergency Road and Bridge Fund Program for the construction of the East Metro Parkway/Crossgates Blvd. Rehabilitation Project.

Alderman Coker made the motion to approve agenda item 10.1 in accordance with the related memo from the Economic Development Director which is appended hereto, seconded by Alderman Corley and upon unanimous vote the motion carried.

11. ANGELA BEAN, CITY CLERK

1. Consideration to accept the bid received on November 27, 2018 from The Southern Connection Police Supplies in the amount of \$13,923.00 and award to the same for public sale of police department property.
2. Consideration to approve the:
 - a. Docket of claims for December 4, 2018.
 - b. Electronic fund transfer for November 2018.
 - c. Fox Everett claims released on November 19 & 29, 2018.

Alderman Morris made the motion to approve agenda items 11.1 and 11.2 (a)-(c), in accordance with the related memos from the City Clerk which are appended hereto, seconded by Alderman Middleton and upon unanimous vote the motion carried.

EXECUTIVE SESSION

Alderman Williams made the motion to consider the need to go into Executive Session to discuss personnel matters and potential litigation, seconded by Alderman Corley, and upon unanimous vote the motion carried.

Thereafter Alderman Morris made the motion to go into Executive Session for the reasons stated and to discuss personnel matters involving the fire department and potential litigation involving the eminent domain of certain property related to the downtown revitalization project, seconded by Alderman Coker and upon unanimous vote the motion carried.

Alderman Dobbs made the motion to authorize the mayor to obtain a survey and appraisal for certain property located on Dining Street owned by Robert Busick, seconded by Alderman Vinson and upon unanimous vote the motion carried.

Alderman Corley made the motion to resume the Regular Board meeting out of Executive Session, seconded by Alderman Williams and upon unanimous vote the motion carried.

The vote taken in Executive Session was announced upon return to the board room.


ADJOURN

Alderman Coker made the motion to adjourn the Regular Board Meeting, seconded by Alderman Corley and upon unanimous vote the motion carried.

Approved this the 17th day of December 2018.



Butch Lee, Mayor

Attest:


Angela Bean, City Clerk

