

MINUTES
REGULAR BOARD MEETING
BRANDON BOARD OF ALDERMEN
BUTCH LEE, MAYOR PRESIDING
JANUARY 22, 2019

1. CALL TO ORDER – Mayor Lee and Aldermen Dobbs, Middleton, Morris, Coker, Williams, Vinson and Corley were present.

2. INVOCATION AND PLEDGE OF ALLEGIANCE - Alderman Williams led the invocation and Alderman Vinson led the Pledge of Allegiance.

3. PUBLIC COMMENTS AND RECOGNITIONS –

Hannah Owens – Miss Brandon 2019 thanked the city for the opportunity to represent Brandon in the Miss Mississippi pageant.

Linda Nowell – Director of the Miss Brandon Scholarship Pageant thanked the Mayor and Board for their support of the program.

4. OLD BUSINESS

1. Consideration to approve the regular board meeting minutes of January 7, 2019.

Alderman Corley made the motion to approve agenda item 4.1, seconded by Alderman Vinson and upon unanimous vote the motion carried.

5. BUTCH LEE, MAYOR

1. Request permission for the Mayor to travel to Biloxi, MS to attend the MML Annual Conference on June 23-27, 2019.

Alderman Coker made the motion to approve agenda item 5.1 in accordance with the related memo from the Mayor which is appended hereto, seconded by Alderman Morris and upon unanimous vote the motion carried.

6. CHRIS BUTTS, POLICE DEPARTMENT

Asst. Chief Butts recognized Officers Waltman and Decker for their actions in saving a man who was in distress and dying. Each were given service awards.

1. Request permission to change the employment status of Sergeant Michael Case from full-time to part-time effective January 31, 2019 and set rate of pay pursuant to the memo.

2. Request permission for Sergeant Joseph French to travel to Meridian, MS to attend the Spanish for Drug Enforcement Course on February 26-28, 2019.
3. Consideration to declare \$6,700.00 as forfeited funds to be deposited in the Drug Seizure fund and authorize disbursements to the Rankin County District Attorney in compliance with MS Code 41-29-181.
4. Request permission to purchase one 2019 Dodge Charger from Landers Dodge, a state contract vendor, in the amount of \$21,289.00 and authorize payment of the same from the Drug Seizure fund.

Alderman Williams made the motion to approve agenda items 6.1 through 6.4, in accordance with the related memos from the Assistant Police Chief which are appended hereto, seconded by Alderman Morris and upon unanimous vote the motion carried.

7. PATRICK WOFFORD, FIRE DEPARTMENT

1. Request permission to add David Matthew to the Fire Department Reserve Roster.
2. Consideration to approve the quote from Clarke Detroit, as the lowest and best quote received, for the reasons set forth in the attached memo which are incorporated herein by reference and included in the same each quote received for the same, in the amount of \$34,060.40, authorize payment of the same and amend the budget accordingly.
3. Request permission to increase the salary of firefighter Shannita Allen for completion of her National Registry of Emergency Medical Technicians training, effective January 21, 2019.

Alderman Corley made the motion to approve agenda item 7.1 through 7.3, in accordance with the related memos from the Battalion Chief which are appended hereto, seconded by Alderman Dobbs and upon unanimous vote the motion carried.

8. CHARLES SMITH, PUBLIC WORKS DEPARTMENT

1. Consideration to accept the commodity bid received on January 4, 2019 for chlorine and fluoride and award to Harcros Chemicals, Inc. for the term of January 23, 2019- September 30, 2019.
2. Consideration to declare an emergency the CCTV inspections performed due to sewer bypasses throughout the city from Suncoast Infrastructure in a total amount of \$66,952.50, in accordance with commodity bids for such services, and authorize payment of the same.

3. Consideration to approve the Southern Pipe & Supply invoice in the amount of \$11,365.53 for materials for the North Street Water Line Project and authorize payment of the same.

Alderman Morris made the motion to approve agenda items 8.1 through 8.3, in accordance with the related memos from the Public Works Director which are appended hereto, seconded by Alderman Middleton and upon unanimous vote the motion carried.

4. Consideration to approve the Q Solutions, Inc. invoice for professional services in the amount of \$12,644.94 for smoke testing in the Easthaven & North Lake Subdivisions and authorize payment of the same.
5. Consideration to approve the utility adjustments/denials pursuant to the memo.
6. Consideration to approve Core & Main invoice in the amount of \$12,460.00 under Master Agreement with said provider, for 56 water meters for the Water Meter Replacement Project and authorize payment of the same.

Alderman Coker made the motion to approve agenda items 8.4 through 8.6, in accordance with the related memos from the Public Works Director which are appended hereto, seconded by Alderman Dobbs and upon unanimous vote the motion carried.

7. Consideration to declare an emergency the repairs to the sewer line in East Towne Subdivision from Utility Constructors, Inc. in the amount of \$13,393.00 and authorize payment of the same.
8. Consideration to request a change order from Core & Main to increase the number of remote shut off meters to be installed that will result in an approximate increase in the amount of \$163,500.00, first finding that the change made to the original contract is necessary and would better serve the purposes of the City and that the change is being made in a commercially reasonable manner and not being made to circumvent the public purchasing statutes, and to authorize the Mayor and City Clerk to execute any related documents.
9. Consideration to approve the Consulting Professional Services agreement with Sample Hicks & Associates, Inc. with regard to the Drinking Water Systems Improvements Revolving Loan Fund (DWIRLF) #DWI-L610003-04-0 for water system improvements and authorize the Mayor to execute the same.

Alderman Williams made the motion to approve agenda items 8.7 through 8.9, in accordance with the related memos from the Public Works Director which are appended hereto, seconded by Alderman Corley and upon unanimous vote the motion carried.

9. MATTHEW DODD, COMMUNITY DEVELOPMENT DEPARTMENT

1. Consideration to approve the Site and Architectural plans for the Stevens and Ward Office Building located at 190 Gateway Drive.
2. Consideration to approve the Site and Architectural plans for the St. Dominic's Medical Clinic Building Expansion located at 1297 W. Government Street.
3. Consideration to appoint Marilyn Hughes to the Historic Preservation Commission.
4. Consideration to set public hearings during the regular board meeting of February 4, 2019 for the consideration of a rezoning application request for RC Properties, LLC (5.676 acres of Parcel #J7-62-87).
5. Consideration to approve the first amendment to water tower sublease agreement between the City of Brandon and Powertel/Memphis, Inc., a Delaware corporation and authorize the Mayor to execute the same.
6. Consideration to ratify the city contracts with:
 - a. C-Spire-water tower lease for 200 Caine Circle.
 - b. Verizon-water tower lease for 350A Crossgates Blvd.
 - c. T-Mobile-water tower lease for 525 Hwy. 471 as amended in agenda item 9.5 above.

Alderman Corley made the motion to approve agenda items 9.1 through 9.6(a)-(c), in accordance with the related memos from the Community Development Director which are appended hereto, seconded by Alderman Morris and upon unanimous vote the motion carried.

10. RAMIE FORD, PARK & RECREATIONS DEPARTMENT

1. Consideration to approve Thrash Commercial Contractors pay request #23 in the amount of \$216,937.34 with regard to The Quarry Amphitheater and Baseball Park Project and authorize payment of the same.
2. Consideration to approve the rental agreement and addendums with Journey Church and authorize the Mayor to execute the same.
3. Consideration to approve the rental agreement and addendum with Redemption Church and authorize the Mayor to execute the same.
4. Request permission to hire Jeffery Parish as Laborer III effective January 23, 2019 and set rate of pay pursuant to the memo.

Alderman Morris made the motion to approve agenda items 10.1 through 10.4, in accordance with the related memos from the Parks and Recreation Director which are appended hereto, seconded by Alderman Coker and upon unanimous vote the motion carried.

11. KYLE BROWN, ECONOMIC DEVELOPMENT

1. Consideration to approve the Third Addendum to the Professional Services Agreement with Red Mountain, LLC with regard to the Brandon Amphitheater originally filed in Minute Book 230 at Page 23 and authorize the Mayor to execute the same.

Alderman Coker made the motion to approve agenda item 11.1 in accordance with the related memo from the Economic Development Director which is appended hereto, seconded by Alderman Corley and upon unanimous vote the motion carried.

12. ANGELA BEAN, CITY CLERK

1. Consideration to approve an engagement letter with Butler Snow for preparation of the 2018 Continuing Disclosure in the amount of \$3,000.00 and authorize the Mayor to execute the same.
2. Consideration to approve BHS Project Graduation sponsorship in the amount of \$500.00 for purposes of advertising the opportunities and possibilities of the City, first finding that this mode of advertising is in the best interests of the citizenry.
3. Consideration to approve the:
 - a. Docket of claims for January 23, 2019.
 - b. Fox Everett claims released on January 14, 2019.
 - c. Electronic fund transfers for January 2019.

Alderman Williams made the motion to approve agenda items 12.1 through 12.3(a)-(c), in accordance with the related memos from the City Clerk which are appended hereto, seconded by Alderman Corley and upon unanimous vote the motion carried.

13. EXECUTIVE SESSION

Alderman Coker made the motion to consider the need to enter into Executive Session to discuss personnel matters and pending litigation, seconded by Alderman Williams and upon unanimous vote the motion carried.

Alderman Morris then made the motion to enter into Executive Session for the reasons stated to discuss personnel matters regarding the regular city attorney, the Fire Department and the Parks Department and pending litigation involving Gold Coast Commodities, seconded by Alderman Coker and upon unanimous vote the motion carried.

Alderman Williams made the motion to approve a Professional Services Agreement for Legal Services for the Regular City Attorney Mark C. Baker, Sr., effective January 22, 2019, which is appended hereto, which agreement supersedes and replaces existing provisions regarding such professional services, authorize the Mayor to execute the same, and to amend the budget accordingly, seconded by Alderman Morris and upon unanimous vote the motion carried.

Alderman Williams made the motion to terminate employee #1400 effective January 11, 2019, in accordance with the memo from the Parks and Recreation Director which shall be included in the employee's personnel file, seconded by Alderman Corley and upon unanimous vote the motion carried.

Alderman Corley made the motion to resume the Regular Board Meeting out of Executive Session seconded by Alderman Dobbs and upon unanimous vote the motion carried.

The actions taken in Executive Session were announced upon return to the board room.

14. ADJOURN UNTIL MONDAY, FEBRUARY 4, 2019.

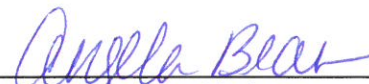
Alderman Williams made the motion to adjourn the Regular Board meeting until February 4, 2019, except for any special called meetings duly called in the and noticed in the interim, in accordance with applicable law, seconded by Alderman Vinson and upon unanimous vote the motion carried.

Approved this the 4th day of February 2019.



Butch Lee, Mayor

Attest:



Angela Bean, City Clerk

