

MINUTES
REGULAR BOARD MEETING
BRANDON BOARD OF ALDERMEN
BUTCH LEE, MAYOR PRESIDING
FEBRUARY 4, 2019

1. CALL TO ORDER – Mayor Lee and Aldermen Dobbs, Morris, Coker, Williams, Vinson and Corley were present. Alderman Middleton was absent.
2. INVOCATION AND PLEDGE OF ALLEGIANCE – Mary Kate Moss gave the invocation and led the Pledge of Allegiance.
3. PUBLIC COMMENTS AND RECOGNITIONS - Jennifer O’Neal and Angie McCullan introduced the Brandon High School Junior Varsity and Varsity Cheer Teams. Each won State Championships and the varsity also won the National Cheer Championship.
4. OLD BUSINESS
 1. Consideration to approve the regular board meeting minutes of January 22, 2019.

Alderman Coker made the motion to approve agenda item 4.1, seconded by Alderman Williams and upon unanimous vote the motion carried.

5. BUTCH LEE, MAYOR
 1. Consideration to declare surplus trees located on Marquette Road (South of the Marquette/Boyce Thompson intersection) in accordance with §17-25-25 (4) first finding that the value of the property is zero (-\$0.00) and authorize the disposal by an approved hauler being deemed an appropriate manner, and further that no employee of the City shall derive any personal economic benefit from such disposal.

Alderman Morris made the motion to approve agenda item 5.1, in accordance with the related memo from the Mayor which is appended hereto, seconded by Alderman Dobbs and upon unanimous vote the motion carried.

6. LT. MARK MILLER, POLICE DEPARTMENT
 1. Request permission to hire Misty Bain effective February 13, 2019 and Elizabeth Burkhalter effective February 5, 2019 as Communications Officers and set rate of pay pursuant to the memos.
 2. Request permission to transfer Communications Officer Amanda Marbury to Patrol effective February 18, 2019 and set rate of pay pursuant to the memo.
 3. Consideration to approve the 36-month renewal agreement with Advantage Business Systems, a state contract vendor, for the Court Services/Booking copier and authorize the Mayor to execute the same.

4. Request permission to surplus five vehicles pursuant to the memo that are no longer of use or value to the city and authorize them to be sold at auction and funds to be deposited into the Drug Seizure account.

Alderman Corley made the motion to approve agenda items 6.1 through 6.4, in accordance with the related memos from the Police Department, which are appended hereto, seconded by Alderman Vinson and upon unanimous vote the motion carried.

7. PATRICK WOFFORD, FIRE DEPARTMENT

1. Monthly Reports:
 - a. Siren Report; functions properly: N Issues: Willow Dr., & Windsong
 - b. EMS Report; # of P1 calls: 169 Average Response Time: 6:19
2. Request permission to change the employment status of Firefighter Tyler Germany from full-time to part-time effective February 5, 2019 and set rate of pay pursuant to the memo.
3. Request permission to hire Jason Watkins and Martin Shields as part-time certified firefighters effective February 5, 2019 and set rate of pay pursuant to the memo.
4. Consideration to approve the Memorandum of Understanding with the MS State Fire Academy and authorize Battalion Chief Patrick Wofford to execute the same.

Alderman Coker made the motion to approve agenda items 7.2 through 7.4, in accordance with the related memos from the Battalion Chief, which are appended hereto, seconded by Alderman Morris and upon unanimous vote the motion carried.

8. CHARLES SMITH, PUBLIC WORKS DEPARTMENT

1. Consideration to approve the right-of-entry agreement for 20 Eastgate Drive to allow access to a sewer easement.
2. Consideration to approve Hemphill Construction Co. change order #1 that will add project days due to inclement weather with regard to the Mary Miles CDBG Sewer Project and authorize the Mayor to execute the same.
3. Consideration to approve Hemphill Construction Co. pay request #2 in the amount of \$80,255.53 with regard to the Mary Miles CDBG Sewer Project and authorize payment of the same.
4. Consideration to approve Neel-Schaffer invoice in the amount of \$5,890.00 for engineering services with regard to the Mary Miles CDBG Sewer Project and authorize payment of the same.
5. Consideration to approve the utility adjustments/denials pursuant to the memo.

Alderman Williams made the motion to approve agenda items 8.1 through 8.5, in accordance with the related memos from the Public Works Director, which are appended hereto, seconded by Alderman Corley and upon unanimous vote the motion carried.

6. Request permission to hire Emanuel Taylor as Sewer Laborer I and Justin Harrell as Water Laborer I effective February 5, 2019 and set rates of pay pursuant to the memo.
7. Accept the resignation of Shop Manager Rodger Hoffman effective January 22, 2019.
8. Declare an emergency the sewer line repairs on Gilder Drive and authorize payment of invoices from Utility Constructors, Inc., Southern Pipe & Supply, Thompson Pump & MFG Co., and NJ Farms, Inc. in a total amount of \$14,260.90.
9. Consideration to declare an emergency the sewer line repairs on Glen Arbor Blvd. and authorize payment of invoices from Utility Constructors, Inc., Central Pipe Supply, Inc., and Consolidated Pipe & Supply Co. in a total amount of \$8,632.35.
10. Request permission to purchase a 60KW generator for the Police Department from Cummings Sales & Service, as the lowest and best quote received, in the amount of \$20,310.00 and authorize payment of the same.

Alderman Vinson made the motion to approve agenda items 8.6 through 8.10, in accordance with the related memos from the Public Works Director, which are appended hereto, seconded by Alderman Coker and upon unanimous vote the motion carried.

9. MATTHEW DODD, COMMUNITY DEVELOPMENT DEPARTMENT

1. Public hearing and board action with regard to the consideration of a rezoning request for RC Properties, LLC (5.676 acres of parcel #J7-62-87).

The Public Hearing was opened with respect to agenda item 9.1, whereupon the Director of Community Development advised that all pre-requisites to the Public Hearing had been met and that the Planning Commission had voted to recommend approval of the request. The Proof of Publication of the Public Hearing together with the Staff Report of the Community Development Department and attachments thereto was then appended to the Minutes as part of the record of the Public Hearing, all of which is incorporated herein by reference. Those in favor of and/or in opposition to the application were then requested to come forward and speak whereupon Nancy Purvis, 207 Lake Hannah Rd., and Mike Newell, 205 Lake Hanna Rd., expressed concerns about the re-zoning, that it would affect their property values and that the proposed rezoning is inconsistent with the area, and Ronnie Adcock and Mike Green then addressed the board and advised that they own other property in the area and would not develop the subject property in any manner so as to be detrimental to adjoining landowners. The Director of Community Development advised that based on his assessment, the current zoning of RR (Rural Residential) was an administrative mistake as set forth in the Staff Report. Based on the matters presented at the Public Hearing and further finding that there was a mistake in the current zoning of the subject property as described in the Staff Report

and as generally related at the Public Hearing by the Community Development Director, Alderman Vinson first finding that the applicant had met the requisite burden of proof to justify a change in rezoning, made the motion to approve agenda item 9.1 and to adopt an Ordinance rezoning the subject property from RR (Rural Residential) to NC (Neighborhood Center), which is appended hereto, seconded by Alderman Morris and upon unanimous vote the motion carried.

10. RAMIE FORD, PARK & RECREATIONS DEPARTMENT

1. Request permission to hire Bryson Andrews and William Woods as seasonal weekend workers effective February 5, 2019; set rate of pay; and adjust the rate of pay for Noah Wolfe effective February 5, 2019 pursuant to the memo.
2. Request permission to purchase scoreboards with installation from Rainey Electric, as the lowest and best quote received, in the amount of \$32,124.00 and authorize payment from the 2% fund of the same.
3. Request permission to purchase fire suppression systems and installation for the concession stands at The Quarry from Action Fire & Safety, as the lowest and best quote received, in the amount of \$6,750.00 and authorize payment of the same.

Alderman Coker made the motion to approve agenda items 10.1 through 10.3, in accordance with the related memos from the Parks and Recreation Director, which are appended hereto, seconded by Alderman Williams and upon unanimous vote the motion carried.

11. KYLE BROWN, ECONOMIC DEVELOPMENT

1. Consideration to approve an Ordinance establishing the Downtown Brandon Arts and Entertainment District in accordance with MCA 67-1-101 (1972, as amended) and codifying the same as Chapter 6, Section 21-26 et. seq. of the Code of Ordinances.

Alderman Corley made the motion to approve agenda item 11.1, in accordance with the related memo from the Economic Development Director, which is appended hereto, seconded by Alderman Vinson and upon unanimous vote the motion carried.

2. Consideration to acknowledge and approve the agreement from the Rankin County Board of Supervisors with regard to Brandon City Hall becoming a polling precinct and authorize the Mayor to execute any related documents.

Alderman Corley made the motion to approve agenda item 11.2, in accordance with the related memo from the Economic Development Director, which is appended hereto, seconded by Alderman Coker and upon unanimous vote the motion carried.

12. ANGELA BEAN, CITY CLERK

1. Consideration to approve the Advanced Training Repayment Agreement.

2. Request permission to submit the application to the Mississippi Office of Surplus Property to update the City's information and authorize the Mayor to execute the same.
3. Consideration to approve the 36-month agreement with Complete Office Solutions, a state contract vendor, for the lease of two (2) copiers for the City Clerk and Accounting offices and authorize the Mayor to execute the same.
4. Consideration to approve the docket of claims for February 5, 2019.

Alderman Williams made the motion to approve agenda item 12.1 through 12.4, in accordance with the related memos from the City Clerk, which are appended hereto, seconded by Alderman Corley and upon unanimous vote the motion carried.

13. EXECUTIVE SESSION

Alderman Corley made the motion to consider the need to enter into Executive Session, seconded by Alderman Morris and upon unanimous vote the motion carried.

Alderman Coker then made the motion to enter into Executive Session to discuss personnel matters involving the Public Works Department, seconded by Alderman Morris and upon unanimous vote the motion carried


Alderman Coker then made the motion to resume the Regular Board Meeting out of Executive Session, seconded by Alderman Dobbs, and upon unanimous vote the motion carried.

That there were no votes taken in Executive Session was announced upon return to the Board Room.

14. ADJOURN UNTIL TUESDAY, FEBRUARY 19, 2019.


Alderman Coker made the motion to adjourn the Regular Board Meeting until February 19, 2019, (inasmuch as February 18, 2019 is a state holiday) subject to any special called meetings in the interim, called in accordance with applicable law, seconded by Alderman Williams and upon unanimous vote the motion carried.

Approved this the 19th day of February 2019.



Butch Lee, Mayor

Attest:


Angela Bean, City Clerk

