

MINUTES
REGULAR BOARD MEETING
BRANDON BOARD OF ALDERMEN
BUTCH LEE, MAYOR PRESIDING
FEBRUARY 19, 2019

1. CALL TO ORDER – Mayor Lee, Aldermen Middleton, Morris, Coker, Williams, Vinson and Corley were present. Alderman Dobbs was absent.
2. INVOCATION AND PLEDGE OF ALLEGIANCE – Mark Baker gave the invocation and Mayor Lee led the Pledge of Allegiance.
3. PUBLIC COMMENTS AND RECOGNITIONS - None.
4. OLD BUSINESS

1. Consideration to approve the regular board meeting minutes of February 4, 2019.

Alderman Coker made the motion to approve agenda item 4.1, seconded by Alderman Corley and upon unanimous vote the motion carried.

5. CHRIS BUTTS, POLICE DEPARTMENT

1. Request permission for Sgt. Joseph French to travel to Overland Park, KS to attend the 2019 National Interdiction Conference on April 27-May 3, 2019.
2. Rescind board action taken on February 4, 2019 under Section 6.1 with regard to hiring Misty Bain.
3. Request permission to apply for and receive grant funding in the amount of \$75,000.00 for the FY20 Mississippi Office of Highway Safety grant and authorize the Mayor to execute any related documents.
4. Accept the resignation of Patrol Officer Gary Gaddy effective February 27, 2019.

Alderman Morris made the motion to approve agenda items 5.1 through 5.4 in accordance with the related memos from the Police Department which are appended hereto, seconded by Alderman Vinson and upon unanimous vote the motion carried.

6. PATRICK WOFFORD, FIRE DEPARTMENT

1. Request permission to change the employment status of Firefighter Shannita Allen from full-time to part-time effective February 17, 2019 and adjust her rate of pay pursuant to the memo.

Alderman Corley made the motion to approve agenda item 6.1 in accordance with the related memo from the Fire Department which is appended hereto, seconded by Alderman Williams and upon unanimous vote the motion carried.

7. CHARLES SMITH, PUBLIC WORKS DEPARTMENT

1. Consideration to declare an emergency the concrete repairs to a box culvert under Faithway Drive from NJ Farms, Inc. in the amount of \$6,760.00 and authorize payment of the same.
2. Consideration to approve the renewal of the bush hogging bid with Deep South Land Improvement, LLC for the 2019 right-of-way cutting professional service at a price of \$16,900.00 per cutting and authorize the Mayor to execute any related documents.
3. Request permission to hire Garret Parker as Water Laborer I effective February 20, 2019 and set rate of pay pursuant to the memo.
4. Consideration to approve the Core & Main invoices in a total amount of \$808,113.35 for materials with regard to the Water Meter Installation Project and authorize payment of the same.

Alderman Corley made the motion to approve agenda items 7.1 through 7.4 in accordance with the related memos from the Public Works Department which are appended hereto, seconded by Alderman Vinson and upon unanimous vote the motion carried.

5. Consideration to declare an emergency the water leak repair on Marquette Road near Cypress Way from Utility Constructors in the amount of \$5,370.00 and authorize payment of the same.
6. Consideration to approve the utility adjustments/denials pursuant to the memo.

Alderman Vinson made the motion to approve agenda items 7.5 and 7.6 in accordance with the related memos from the Public Works Department which are appended hereto, seconded by Alderman Coker and upon unanimous vote the motion carried.

8. MATTHEW DODD, COMMUNITY DEVELOPMENT DEPARTMENT

1. Consideration to approve a grant application to be made through the Mississippi Department of Archives and History (MDAH) and authorize the Mayor to execute the same.

Alderman Coker made the motion to approve agenda item 8.1 in accordance with the related memo from the Community Development Department which is appended hereto, seconded by Alderman Vinson and upon unanimous vote the motion carried.

9. RAMIE FORD, PARK & RECREATIONS DEPARTMENT

1. Consideration to approve a one (1) year extension with Justice, LLC with regard to the Brandon Amphitheater and authorize the Mayor to execute the same.
2. Request permission to hire Campbell Carter, Ethan Ferguson and John Trent Middleton as seasonal park workers effective February 20, 2019 and set rates of pay pursuant to the memo.

3. Consideration to approve the Memorandum of Understanding between the City of Brandon and Tri-County Mountain Biking Association (TCMBA) and authorize the Mayor to execute the same.
4. Revise board action taken on December 17, 2018 under Section 9.2 to reflect the Notice to Proceed will be issued after the City receives \$62,500 from the Brandon Soccer Club, with the remaining amount of \$62,500 to be paid to the City by the Brandon Soccer Club on or before September 15, 2019.

Alderman Corley made the motion to approve agenda items 9.1 through 9.4 in accordance with the related memos from the Parks and Recreation Department which are appended hereto, seconded by Alderman Morris and upon unanimous vote the motion carried.

10. KYLE BROWN, ECONOMIC DEVELOPMENT

1. Consideration to approve the Brandon Amphitheater sponsorship agreement with The Westin Jackson and authorize the Mayor to execute the same.
2. Consideration to approve the Central Business District Tax Abatement Resolution for The Wierhouse, LLC (Parcel I8K-39 and I8K-30-10).
3. Consideration to approve the site and architectural plans for Starbucks Coffeeshouse to be located at 312 Stribling Lane in Crossgates Crossing.

Alderman Coker made the motion to approve agenda items 10.1 through 10.3 in accordance with the related memos from the Economic Development Department which are appended hereto, seconded by Alderman Corley and upon unanimous vote the motion carried.

11. ANGELA BEAN, CITY CLERK

1. Consideration to appoint Amy Davis as petty cash custodian for the City Hall fund in the amount of \$100.00.
2. Consideration to approve the SESAC Music Performance License for Municipalities agreement in the amount of \$875.00 for 2019 and authorize the Mayor to execute the same.
3. Consideration to approve the:
 - a. Docket of claims for February 20, 2019.
 - b. Electronic fund transfers for February 2019.
 - c. Fox Everett claims released on February 1 & 14, 2019.
4. Consideration to approve the Brandon Amphitheater performance agreement with Chimichanga Productions, Inc., for Jim Gaffigan; authorize the Mayor to execute the same and authorize all related expenditures.
5. Consideration to approve the Brandon Amphitheater performance agreement with The Avett Brothers; authorize the Mayor to execute the same and authorize all related expenditures.

Alderman Williams made the motion to approve agenda items 11.1 through 11.5 in accordance with the related memos from the City Clerk which are appended hereto, seconded by Alderman Coker and upon unanimous vote the motion carried.

12. EXECUTIVE SESSION

Alderman Coker made the motion to consider the need to enter into Executive Session to discuss personnel matters, and pending and potential litigation, seconded by Alderman Corley and upon unanimous vote the motion carried

Alderman Vinson made the motion to enter into Executive Session for the reasons and specifically to discuss personnel matters involving the public works and economic development departments and pending litigation with Gold Coast and potential litigation involving eminent domain of certain property for the downtown revitalization project, seconded by Alderman Williams and upon unanimous vote the motion carried.

Alderman Williams made the motion to terminate employee #1320 effective February 6, 2019, in accordance with the recommendation of the City Clerk, and to direct the City Clerk to place a memo of the matters expressed in the employee's personnel file, seconded by Alderman Coker and upon unanimous vote the motion carried.

Alderman Corley made the motion to resume the Regular Board Meeting out of Executive Session, seconded by Alderman Williams and upon unanimous vote the motion carried.

The vote taken in Executive Session was announced upon return to the board room.

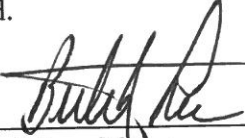
13. MAYOR LEE

1. Consideration to accept the resignation of Kyle Brown effective February 21, 2019.

Alderman Coker made the motion to approve agenda item 13.1 in accordance with the related memo from the Mayor which is appended hereto, seconded by Alderman Williams and upon unanimous vote the motion carried.

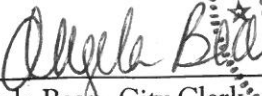
ADJOURN UNTIL MONDAY, MARCH 4, 2019.

Alderman Coker made the motion to adjourn the Regular Board Meeting until March 4, 2019 subject to any special called meetings in the interim, called in accordance with applicable law, seconded by Alderman Morris and upon unanimous vote the motion carried.



Butch Lee, Mayor

Attest:



Angela Bean, City Clerk

