

MINUTES  
REGULAR BOARD MEETING  
BRANDON BOARD OF ALDERMEN  
BUTCH LEE, MAYOR PRESIDING  
APRIL 1, 2019

1. CALL TO ORDER – Mayor Lee and Aldermen Dobbs, Middleton, Morris, Coker, Williams, Vinson and Corley were present.

2. INVOCATION AND PLEDGE OF ALLEGIANCE – Alderman Williams led the invocation and Alderman Vinson led the Pledge of Allegiance.

3. PUBLIC COMMENTS AND RECOGNITIONS

1. National Library Week – Linda Wolfe with the Brandon Library and Laura Polk, the Director of the Central Mississippi Library System, addressed the board regarding National Library Week and displayed an award recently received for the accomplishments of the CMLS.

2. Keith O’Keefe – Neel-Schaffer Engineering presented two awards, an Honor Award and the People’s Choice Award given to the City in recognition of the Brandon Amphitheater.

4. OLD BUSINESS

1. Consideration to approve the Regular Board Meeting Minutes of March 18, 2019.

Alderman Corley made the motion to approve agenda item 4.1, seconded by Alderman Coker and upon unanimous vote the motion carried.

5. WILLIAM THOMPSON, POLICE DEPARTMENT

1. Request permission for Chief William Thompson to travel to Biloxi, MS to attend the 2019 Chief of Police Summer Conference on June 24-28, 2019.

2. Request permission for Sergeant Dan Carter be promoted to Lieutenant effective April 2, 2019.

3. Request permission to transfer Officer Joey Stringa to Investigator and Investigator Brad Turner to Sergeant Investigator effective April 2, 2019 and adjust their rates of pay pursuant to the memo.

4. Request permission to transfer Communications Officer Beth Burkhalter to School Resource Officer effective March 25, 2019 and adjust her rate of pay pursuant to the memo.

5. Request permission to purchase one in-car radio in the amount of \$4,122.75 to be paid from the Department of Public Safety funds.
6. Consideration to authorize payment of \$21,853.50 for the purchase of firearms from The Southern Connection Police Supplies, a state contract vendor, from the Drug Seizure fund.
7. Accept the resignation of Deputy Court Clerk Helen Hill effective April 12, 2019.
8. Request permission to hire Jonathan Alex Ward as a Police Officer and Katie Martz as a Communications Officer effective April 8, 2019 and set rates of pay pursuant to the memos.

Alderman Morris made the motion to approve agenda items 5.1 through 5.8 in accordance with the related memos from the Police Chief which are appended hereto, seconded by Alderman Vinson and upon unanimous vote the motion carried.

#### 6. PATRICK WOFFORD, FIRE DEPARTMENT

1. Monthly Reports:
  - a. Siren Report; functions properly: Y Issues: N/A
  - b. EMS Report; # of P1 calls: 164 Average Response Time: 7:59
2. Request permission to purchase five (5) AED's from Stryker, as the lowest and best quote received, in the amount of \$12,278.00, authorize payment of the same and amend the budget accordingly.
3. Request permission to hire Willis Myers III, Shunta Wilder, Darel Magee, Danny Tucker and Yusef Wilder as part-time certified Firefighters and James Denson as a part-time certified paramedic effective April 2, 2019 and set rates of pay pursuant to the memo.
4. Request permission to add Brendan Styre and Garrett Maldonado to the Brandon Fire Department reserve roster.

Alderman Dobbs made the motion to approve agenda items 6.2 through 6.4 in accordance with the related memos from the Battalion Chief which are appended hereto, seconded by Alderman Williams and upon unanimous vote the motion carried.

#### 7. CHARLES SMITH, PUBLIC WORKS DEPARTMENT

1. Consideration to authorize payment for Mid Delta Equipment invoices in the total amount of \$96,674.92 with regard to the concrete crushing professional services that were approved at the December 17, 2018 board meeting.
2. Consideration to transfer James Spann from Superintendent/exempt to L3/Operator/non-exempt effective April 8, 2019 and adjust rate of pay pursuant to the memo.

3. Accept the resignation of Facilities Manager Mike Kelly effective April 8, 2019.
4. Consideration to authorize publication of the CDBG Public Meeting Notice for a public meeting on April 26, 2019 with regard to the Mary Myles CDBG Sewer Project.
5. Consideration to approve Hemphill Construction pay request #4 in the amount of \$148,943.00 with regard to the Mary Myles CDBG Sewer Project and authorize payment of the same.

Alderman Williams made the motion to approve agenda items 7.1 through 7.5 in accordance with the related memos from the Public Works Director which are appended hereto, seconded by Alderman Corley and upon unanimous vote the motion carried.

6. Consideration to approve Hemphill Construction change order #2 adding 16 days to the contract time with regard to the Mary Myles CDBG Sewer Project and authorize the Mayor to execute the same.
7. Consideration to approve Utility Constructors professional services to replace culverts on Luckney Road in the amount of \$39,232.00, using commodity pricing, and authorize payment of the same.
8. Consideration to approve the utility adjustments/denials.
9. Consideration to approve Core & Main invoices in the total amount of \$28,075.68 with regard to the Water Meter Replacement Project and authorize payment of the same.
10. Consideration to approve invoices from Central Pipe Supply and Consolidated Pipe in the total amount of \$11,181.49 with regard to the Water Meter Replacement Project and authorize payment of the same.

Alderman Coker made the motion to approve agenda items 7.6 through 7.10 in accordance with the related memos from the Public Works Director which are appended hereto, seconded by Alderman Vinson and upon unanimous vote the motion carried.

#### 8. MATTHEW DODD, COMMUNITY DEVELOPMENT DEPARTMENT

1. Public hearing and board action with regard to the consideration of a rezoning application request for Shiloh Land, LLC (172.5 acres, Parcel #'s K9-1, J9-5-20, J8-59-10 and K8-18).

The public hearing regarding agenda item 8.1 was opened whereupon the Director of Community Development advised that all of the pre-requisites to the public hearing had been met and proof of the same appended to the minutes, and that the matter had been presented to the Planning Commission which voted to recommend approval of the same and in conjunction with the public hearing the Director presented a Staff Report incorporating the application and findings of the

department relative thereto and related matters which Staff Report and attachments thereto and such other related information regarding the application is made a part of the proceedings and incorporated herein by reference. The Director then described the particulars regarding the application whereupon those in favor of and/or in opposition to the application were given an opportunity to provide public comment regarding the same. Tom Cook spoke in favor of the application and referenced his submission as the applicant in favor of the same and Robert May spoke in opposition to the application indicating his concerns about what could possibly be located on the property if the rezoning were to occur. The Director of Community Development addressed the concerns raised by Mr. May, indicating that the City has strict development guidelines and architectural controls in place and that the property as rezoned will be subject to the limitations and provisions as provided for such zoning districts. The public hearing was then closed. Thereafter, Alderman Morris, first incorporating the findings in the Staff Report and the findings incorporated into the proposed ordinance rezoning the subject property and finding that the applicant has met the requisite burden of proof and finding that the provisions with respect to the City's Zoning Ordinance regarding rezoning have been met in all respects, and finding that the application seeks relief which is consistent with the City's Comprehensive Plan, made the motion to approve the application and to adopt an Ordinance rezoning the subject property as presented and appended to the Staff Report and which is appended hereto, and to amend the City's Official Zoning Map accordingly, seconded by Alderman Corley and upon unanimous vote the motion carried.

2. Consideration to approve the site and architectural plans for Stonebridge Elementary School located at 115 Stonebridge Blvd.
3. Consideration to approve an Ordinance amending Section 82 of the Code of Ordinances with regard to the regulation of small cell technology facilities.

Alderman Vinson made the motion to approve agenda items 8.2 and 8.3 in accordance with the related memos from the Director of Community Development which are appended hereto, seconded by Alderman Coker and upon unanimous vote the motion carried.

#### 9. RAMIE FORD, PARK & RECREATIONS DEPARTMENT

1. Request permission to remove Janet Williams from the payroll system effective April 1, 2019.
2. Consideration to approve Thrash Contractors pay application #24 in the amount of \$558,779.01 (final with retainage) with regard to the Brandon Amphitheater/Quarry Ballfields project and authorize payment of the same.

Alderman Coker made the motion to approve agenda items 9.1 and 9.2 in accordance with the memos from the Director of Parks and Recreation which are appended hereto, seconded by Alderman Morris and upon unanimous vote the motion carried.

10. ANGELA BEAN, CITY CLERK

1. Request permission to purchase Faronics desktop management software from IT Savvy, as the lowest and best quote received, in the amount of \$12,973.00 and authorize payment of the same.
2. Request permission to appoint Shelley Jones as the custodian of the Community Development petty cash fund in the amount of \$100.
3. Consideration to approve the MDA cash request #4 in the amount of \$53,443.15 with regard to the Mary Myles CDBG Sewer Project and authorize the Mayor to execute the same.
4. Consideration to approve the:
  - a. Docket of claims for April 2, 2019.
  - b. Electronic fund transfers for March 2019.
  - c. Fox Everett claims released on March 28, 2019.

Alderman Williams made the motion to approve agenda items 10.1 through 10.4 (a)-(c) in accordance with the related memos from the City Clerk which are appended hereto, seconded by Alderman Dobbs and upon unanimous vote the motion carried.

#### EXECUTIVE SESSION

Alderman Corley made the motion to consider the need to enter into Executive Session to discuss possible litigation and personnel matters, seconded by Alderman Williams and upon unanimous vote the motion carried.

Alderman made the motion to go into Executive Session for the reasons stated and specifically to discuss possible litigation involving the Downtown Revitalization Project and the East Metro Corridor and personnel matters involving the Fire Department, seconded by Alderman Corley and upon unanimous vote the motion carried.

Alderman Corley made the motion to authorize the mayor to make fair market value offers for 4 parcels required for the Downtown Revitalization Project consistent with the appraisals prepared by appraisers retained by the City, seconded by Alderman Coker and upon unanimous vote the motion carried.

Alderman Williams made the motion to resume the Regular Board Meeting out of Executive Session, seconded by Alderman Corley and upon unanimous vote the motion carried.

The vote taken in Executive Session was announced upon return to the board room.

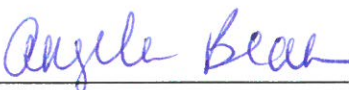
ADJOURN.

Alderman Corley made the motion to adjourn the Regular Board Meeting, seconded by Alderman Williams and upon unanimous vote the motion carried.

Minutes approved this the 15<sup>th</sup> day of April 2019.

  
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Butch Lee, Mayor

Attest:

  
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Angela Bean, City Clerk

