

MINUTES OF THE REGULAR BOARD MEETING OF THE MAYOR AND BOARD OF
ALDERMAN OF THE CITY OF BRANDON, MISSISSIPPI
HELD ON JANUARY 4, 2016

The Regular Board Meeting was held in the Brandon City Hall Boardroom, 1000 Municipal Drive, Brandon, Mississippi. The meeting was led by Mayor Butch Lee. Aldermen Christopher, Corley, Vinson, Williams, and Coker were present. Alderman Morris was absent. Mayor Lee led the prayer and the Pledge of Allegiance. Public Comments/ Recognitions: Bob Morrow thanked the Board, Department Heads and others for his time as Alderman Ward 6; Tanya Dobbs, Jake Purvis and Wes Shelton, who are all probable candidates for Alderman Ward 6 to fill the position vacated by Bob Morrow, addressed the Board and meeting attendees.

1.

APPROVE THE MINUTES OF REGULAR BOARD MEETING DECEMBER 21, 2015

Alderman Corley made the motion to approve the Minutes of the Regular Board Meeting of December 21, 2015, which are appended hereto, seconded by Alderman Williams, and upon unanimous vote the motion carried.

2.

ACCEPT RESIGNATION OF ALDERMAN BOB MORROW EFFECTIVE
JANUARY 3, 2016; ADOPT AN ORDER DECLARING A VACANCY IN THE OFFICE OF
ALDERMAN WARD 6 AND FIXING SPECIAL ELECTION FOR FEBRUARY 9, 2016, TO FILL
THE VACANCY AND AUTHORIZE PUBLICATION OF A NOTICE FOR THE SAME; TRANSFER
CHARLES SMITH FROM COMMUNITY DEVELOPMENT TO PUBLIC WORKS EFFECTIVE
JANUARY 5, 2016; TRANSFER VAN CROXTON TO THE PARKS DEPARTMENT AS LABORER
III, EFFECTIVE JANUARY 5, 2016; SUBMIT AN APPLICATION TO THE MS DEPARTMENT OF
ENVIRONMENTAL QUALITY FOR THE WATER POLLUTION CONTROL REVOLVING LOAN
PROGRAM; AND SUBMIT AN APPLICATION TO THE MS STATE DEPARTMENT OF HEALTH
FOR THE DRINKING WATER SYSTEMS IMPROVEMENTS REVOLVING
LOAN FUND PROGRAM

Alderman Vinson made the motion to accept the resignation of Alderman Bob Morrow effective January 3, 2016; to declare a vacancy in the office of Alderman Ward 6 and adopt an order fixing special election for February 9, 2016, to fill the vacancy and authorize publication of a notice for the same; to transfer Charles Smith from Community Development to Public Works effective January 5, 2016; to transfer Van Croxton to the Parks Department as Laborer III, effective January 5, 2016; to submit an application to the MS Department of Environmental Quality for the Water Pollution Control Revolving Loan Program; and to submit an application to the MS State Department of Health for the Drinking Water Systems Improvements Revolving Loan Fund Program, in accordance with the memos from the Mayor, which are appended hereto, seconded by Alderman Coker, and upon unanimous vote the motion carried.

3.

RESCIND BOARD ACTION ON DECEMBER 7, 2015 WITH REGARD TO JOHN KUBALA; AND ACCEPT RESIGNATION OF FIREFIGHTER PATRICK TERRELL EFFECTIVE DECEMBER 22, 2015

Alderman Corley made the motion to rescind board action on December 7, 2015 with regard to John Kubala; and to accept the resignation of Firefighter Patrick Terrell effective December 22, 2015, in accordance with the memos from the Fire Chief, which are appended hereto, seconded by Alderman Vinson, and upon unanimous vote the motion carried.

4.

APPROVE JOB DESCRIPTIONS FOR THE WATER, SEWER, AND SANITATION DEPARTMENTS; APPROVE FINAL PAYMENT TO CROSS ROOFING IN THE AMOUNT OF \$2,565.00; AND APPROVE A GENERAL SERVICES AGREEMENT WITH THE POWER SOURCE

Alderman Williams made the motion to approve job descriptions for the water, sewer, and sanitation departments; to approve final payment to Cross Roofing in the amount of \$2,565.00; and to approve a general services agreement with The Power Source and to authorize the Mayor and City Clerk to execute the same, in accordance with the memo from the Public Works Director, which are appended hereto, seconded by Alderman Corley, and upon unanimous vote the motion carried.

5.

HIRE MICHAEL OLIVER AS PARK SUPERINTENDENT AND APPROVE SALARY EFFECTIVE JANUARY 19, 2016; SURPLUS ITEMS THAT ARE NO LONGER IN USE OR OF ANY VALUE TO THE CITY AND DISPOSE OF; AND APPROVE A PROFESSIONAL SERVICES AGREEMENT WITH JANELL WARD FOR ZUMBA CLASSES

Alderman Coker made the motion to hire Michael Oliver as Park Superintendent and approve salary effective January 19, 2016; to surplus items that are no longer in use or of any value to the City and dispose of as provided in the memo; and to approve a Professional Services Agreement with Janell Ward for Zumba classes, in accordance with the memos from the Parks and Recreation Director, which are appended hereto, seconded by Alderman Vinson, and upon unanimous vote the motion carried.

6.

APPROVE CAL-MAR CONSTRUCTION PAY APPLICATION #4 IN THE AMOUNT OF \$54,622.15 WITH REGARD TO THE CITY PARK TENNIS IMPROVEMENTS PROJECT AND AUTHORIZE PAYMENT OF THE SAME; APPROVE T. L. WALLACE FINAL PAY APPLICATION IN THE AMOUNT OF \$14,848.50 WITH REGARD TO THE LIMESTONE/CONCRETE CRUSHING PROJECT AND AUTHORIZE PAYMENT OF THE SAME; TO APPROVE BARNARD & SONS CONSTRUCTION PAY APPLICATION #8 IN THE AMOUNT OF \$339,980.30 WITH REGARD TO THE FIRE STATION CONSTRUCTION PROJECTS AND AUTHORIZE PAYMENT OF THE SAME; APPROVE THE DOCKET OF CLAIMS OF JANUARY 4, 2016; APPROVE THE ELECTRONIC TRANSFERS FOR DECEMBER 2015; AND APPROVE THE FOX EVERETT CLAIMS RELEASED ON DECEMBER 22, 2015

Alderman Williams made the motion to approve Cal-Mar Construction pay application #4 in the amount of \$54,622.15 with regard to the City Park Tennis Improvements Project and authorize payment of the same; to approve T. L. Wallace final pay application in the amount of \$14,848.50 with regard to the Limestone/Concrete Crushing Project and authorize payment of the same; to approve Barnard & Sons Construction pay application #8 in the amount of \$339,980.30 with regard to the fire station construction projects and authorize payment of the same; to approve the Docket of Claims of January 4, 2016; to approve the electronic transfers for December 2015; and to approve the Fox Everett claims released on December 22, 2015, in accordance with the memos from the City Clerk, which are appended hereto, seconded by Alderman Corley, and upon unanimous vote the motion carried.

7.
EXECUTIVE SESSION

Alderman Coker made the motion to consider the need to go into executive session to discuss the acquisition of real property and personnel matters, seconded by Alderman Corley, and upon unanimous vote the motion carried.

Alderman Williams then made the motion to go into executive session for the reasons stated and more specifically to discuss the acquisition of real property regarding Rankin Trails and personnel matters involving the Public Works Department, seconded by Alderman Coker, and upon unanimous vote the motion carried.

Alderman Corley made the motion to resume the Regular Board Meeting out of Executive Session, seconded by Alderman Williams, and upon unanimous vote the motion carried.

(No votes were taken in Executive Session).

8.
ADJOURN

Alderman Williams made the motion to adjourn the Regular Board Meeting, seconded by Alderman Coker, and upon unanimous vote the motion carried.

Next Regular Board Meeting will be on January 19, 2016.

MINUTES APPROVED THIS THE 19th DAY OF JANUARY, 2015.



HON. BUTCH LEE, MAYOR

ATTEST:



ANGELA BEAN, CITY CLERK

