

MINUTES OF THE REGULAR BOARD MEETING OF THE MAYOR AND BOARD OF
ALDERMAN OF THE CITY OF BRANDON, MISSISSIPPI
HELD ON JANUARY 19, 2016

The Regular Board Meeting was held in the Brandon City Hall Boardroom, 1000 Municipal Drive, Brandon, Mississippi. The meeting was led by Mayor Butch Lee. Aldermen Christopher, Corley, Vinson, Morris, Williams, and Coker were present. Alderman Corley led the prayer and Alderman Williams led the Pledge of Allegiance. Public Comments/ Recognitions: Jordan Hillman made comments regarding zoning ordinance changes and the upcoming Planning Commission meeting on January 25, 2016, at 6:00 p.m. Alderman Morris made a comment regarding a loss of a corporation and a gain of new corporation bringing more jobs to the City. Mayor Lee made a comment regarding the election qualifying deadline. Jennifer O'Neal and Dana Martella announced that the Brandon High School Cheer and Dance Team won state tournament. Mike Mann made his announcement to run for Alderman Ward 6. Kaitlyn Smith with the Mayor's Youth Council announced the City's upcoming events.

1.

APPROVE THE MINUTES OF REGULAR BOARD MEETING JANUARY 4, 2016

Alderman Corley made the motion to approve the Minutes of the Regular Board Meeting of January 4, 2016, which are appended hereto, seconded by Alderman Coker, with the exception of Alderman Morris, who abstained, the motion carried.

2.

APPROVE LETTER TO RED MOUNTAIN ENTERTAINMENT TO SUSPEND THE
PRE-OPENING AGREEMENT

Alderman Corley made the motion to approve a letter to Red Mountain Entertainment to suspend the pre-opening agreement, in accordance with the memo from the Mayor, which is appended hereto, seconded by Alderman Morris, and upon unanimous vote the motion carried.

3.

ACCEPT A DONATION IN THE AMOUNT OF \$7,500.00 FROM BRANDON CLUB
PROPERTIES, LLC AND APPROVE TRAVEL FOR CHIEF WILLIAM THOMPSON AND
LIEUTENANT MARK MILLER TO TRAVEL TO BILOXI, MS TO ATTEND THE 2016 PUBLIC
SAFETY MEDIA TRAINING ON FEBRUARY 15-17, 2016

Alderman Morris made the motion to accept a donation in the amount of \$7,500.00 from Brandon Club Properties, LLC and to approve travel for Chief William Thompson and Lieutenant Mark Miller to travel to Biloxi, MS to attend the 2016 Public Safety Media Training on February 15-17, 2016, in accordance with the memos from the Police Chief, which are appended hereto, seconded by Alderman Vinson, and upon unanimous vote the motion carried.

4.

UTILIZE THE PROPERTY AT 105 E. SUNSET FOR DEPARTMENT TRAINING; SURPLUS ITEMS THAT ARE NO LONGER OF VALUE TO THE CITY AND DISPOSE OF THE SAME PURSUANT TO THE MEMO; APPROVE TRAVEL FOR CHIEF TERRY WAGES TO TRAVEL TO NATCHEZ, MS TO ATTEND THE MS FIRE CHIEFS AND FIREFIGHTERS ANNUAL CONFERENCE ON JUNE 1-5, 2016; AND APPROVE TRAVEL FOR CHIEF TERRY WAGES TO TRAVEL TO BILOXI, MS TO ATTEND THE SOUTHEAST INTERNATIONAL FIRE CHIEFS ANNUAL CONFERENCE ON JUNE 13-17, 2016

Alderman Christopher made the motion to utilize the property at 105 E. Sunset for department training; to surplus items that are no longer of value to the City and dispose of the same pursuant to the memo; to approve travel for Chief Terry Wages to travel to Natchez, MS to attend the MS Fire Chiefs and Firefighters Annual Conference on June 1-5, 2016; and to approve travel for Chief Terry Wages to travel to Biloxi, MS to attend the Southeast International Fire Chiefs Annual Conference on June 13-17, 2016, in accordance with the memos from the Fire Chief, which are appended hereto, seconded by Alderman Williams, and upon unanimous vote the motion carried.

5.

APPROVE THE JOB DESCRIPTION FOR PUBLIC WORKS MANAGER AND ACCEPT THE SEMI-ANNUAL JOINT ASPHALT BIDS FILE NO: 16-300-01 FOR THE PERIOD OF JANUARY 2016 THROUGH JUNE 2016

Alderman Coker made the motion to approve the job description for Public Works Manager; and to accept the Semi-Annual Joint Asphalt Bids File No: 16-300-01 for the period of January 2016 through June 2016, in accordance with the memos from the Public Works Director, which are appended hereto, seconded by Alderman Williams, and upon unanimous vote the motion carried.

6.

APPROVE THE AGREEMENT WITH STANLEY JENKINS, A FITNESS INSTRUCTOR; APPROVE THE AGREEMENT WITH CHRIS MINCIE TO MANAGE TENNIS FACILITIES AT THE CITY PARK; AND APPROVE THE AGREEMENT WITH JENNIE FINCH SOFTBALL TO HOST A CAMP ON OCTOBER 1-2, 2016

Alderman Morris made the motion to approve the professional services agreement with Stanley Jenkins, a fitness instructor; to approve the professional services agreement with Chris Mincie to manage tennis facilities at the City Park; and to approve the agreement with Jennie Finch Softball to host a camp on October 1-2, 2016, in accordance with the memos from the Parks and Recreation Director, which are appended hereto, seconded by Alderman Corley, and upon unanimous vote the motion carried.

7.

ACCEPT THE RESIGNATION OF HUMAN RESOURCE MANAGER JESSICA LAURA EFFECTIVE JANUARY 21, 2015, AND AUTHORIZE HER TO WORK AS AN INDEPENDENT CONTRACTOR ON AN AS NEEDED BASIS UNTIL THE POSITION HAS BEEN FILLED; APPROVE APPLICATION TO THE MS DEPARTMENT OF SURPLUS TO UPDATE INFORMATION; APPROVE MCCARTY KING CONSTRUCTION PAY APPLICATION #3 IN THE AMOUNT OF \$660,371.75 WITH REGARD TO THE SHILOH PARK IMPROVEMENT PROJECT AND AUTHORIZE PAYMENT OF THE SAME; APPROVE MCCARTY KING CONSTRUCTION CHANGE ORDER #2 IN THE AMOUNT OF \$187,633.99 AND ALSO A 16 DAY TIME EXTENSION WITH REGARD TO THE SHILOH PARK IMPROVEMENT PROJECT AND AUTHORIZE THE MAYOR AND CITY CLERK TO EXECUTE THE SAME; APPROVE THE STOP LOSS INSURANCE APPLICATION WITH HCC LIFE AND AUTHORIZE THE MAYOR AND CITY CLERK TO EXECUTE THE SAME; APPROVE THE DOCKET OF CLAIMS JANUARY 19, 2016; AND APPROVE THE FOX EVERETT CLAIMS

Alderman Coker made the motion to accept the resignation of Human Resource Manager Jessica Laura effective January 21, 2015, and authorize her to work on an as needed basis until the position has been filled; to submit the application to the MS Department of Surplus to update information; to approve McCarty King Construction pay application #3 in the amount of \$660,371.75 with regard to the Shiloh Park Improvement Project and authorize payment of the same; to approve McCarty King Construction change order #2 in the amount of \$187,633.99 and also a 16 day time extension with regard to the Shiloh Park Improvement Project, first finding that the change is being made in a commercially reasonable manner and further finding that the change is not being made to circumvent the public purchasing statutes, and to authorize the Mayor and City Clerk to execute the same; to approve the stop loss insurance application with HCC Life and to authorize the Mayor and City Clerk to execute the same; to approve the Docket of Claims January 19, 2016; and to approve the Fox Everett claims, in accordance with the memos from the City Clerk, which are appended hereto, seconded by Alderman Williams, and upon unanimous vote the motion carried.

8.

EXECUTIVE SESSION

Alderman Corley made the motion to consider the need to go into executive session to discuss the acquisition of real property, pending litigation and personnel matters, seconded by Alderman Williams, and upon unanimous vote the motion carried.

Alderman Coker then made the motion to go into executive session for the reasons stated and more specifically to discuss the acquisition of real property regarding Shiloh Park, and personnel matters involving the Fire Department, seconded by Alderman Corley, and upon unanimous vote the motion carried.

Alderman Morris made the motion to suspend employee number 1448 for two (2) scheduled week shifts, without pay, for the reasons expressed by the Fire Chief in his memo to the board, which

will be included in the employee's personnel file, seconded by Alderman Coker, and upon unanimous vote the motion carried.

Alderman Corley made the motion to approve an appraisal and soil analysis regarding certain undeveloped property located adjacent to Shiloh Park, seconded by Alderman Vinson, and upon unanimous vote the motion carried.

Alderman Corley made the motion to resume the Regular Board Meeting out of Executive Session, seconded by Alderman Williams, and upon unanimous vote the motion carried.

(The votes in Executive Session were announced upon return to the Board Room.)

9.

ACCEPT THE PAY INCREASE FOR VAN CROXTON EFFECTIVE JANUARY 25, 2016 AND AUTHORIZE A CITY VEHICLE TO BE GARAGED AT HIS RESIDENCE

Alderman Morris made the motion to accept the pay increase for Van Croxton effective January 25, 2016 and to authorize a city vehicle to be garaged at his residence per the memo from the Mayor, which is appended hereto, seconded by Alderman Coker, and upon unanimous vote the motion carried.

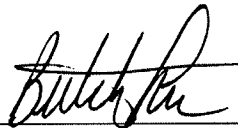
10.

ADJOURN

Alderman Coker made the motion to adjourn the Regular Board Meeting, seconded by Alderman Williams, and upon unanimous vote the motion carried.

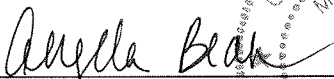
Next Regular Board Meeting will be on February 1, 2016.

MINUTES APPROVED THIS THE 1ST DAY OF FEBRUARY, 2016.



HON. BUTCH LEE, MAYOR

ATTEST:



ANGELA BEAN, CITY CLERK

