

MINUTES OF THE REGULAR BOARD MEETING OF THE MAYOR AND BOARD OF
ALDERMAN OF THE CITY OF BRANDON, MISSISSIPPI
HELD ON NOVEMBER 16, 2015

The Regular Board Meeting was held in the Brandon City Hall Boardroom, 1000 Municipal Drive, Brandon, Mississippi. The meeting was led by Mayor Butch Lee. Aldermen Christopher, Corley, Morris, Vinson, Williams, Coker and Morrow were present. Alderman Williams led the prayer and Alderman Corley led the Pledge of Allegiance. Public Comments/ Recognitions: The Mayor presented a Proclamation to Tom Underwood recognizing the life and accomplishments of his father J.W. "Bill" Underwood and proclaiming November 7, 2015, as J.W. "Bill" Underwood Day in the City of Brandon. Sarah Pendes with the Mayor's Youth Council gave a report of recent events and discussed upcoming projects such as registering families for Toys for Tots and hosting Breakfast with Santa. Jake Purvis thanked the Fire Department for quick response to a personal fire.

1.

APPROVE THE MINUTES OF REGULAR BOARD MEETING NOVEMBER 2, 2015

Alderman Vinson made the motion to approve the Minutes of the Regular Board Meeting of November 2, 2015, which are appended hereto, seconded by Alderman Morrow, and upon unanimous vote the motion carried.

2.

APPROVE OUT OF STATE TRAVEL FOR MAYOR BUTCH LEE, CHIEF WILLIAM THOMPSON AND CHIEF TERRY WAGES TO TRAVEL TO ORANGE BEACH, AL ON NOVEMBER 19-20, 2015 TO MEET WITH ORANGE BEACH EMERGENCY OFFICIALS TO DISCUSS THE IMPACT OF RECREATIONAL EVENTS ON EMERGENCY OPERATIONS

Alderman Corley made the motion to approve out of state travel for Mayor Butch Lee, Chief William Thompson and Chief Terry Wages to travel to Orange Beach, AL on November 19-20, 2015 to meet with Orange Beach emergency officials to discuss the impact of recreational events on emergency operations, in accordance with the memo from the Mayor, which is appended hereto, seconded by Alderman Morris, and upon unanimous vote the motion carried.

3.

AMEND OUT OF STATE TRAVEL DATES FOR MAYOR BUTCH LEE TO TRAVEL TO WASHINGTON, DC TO NOVEMBER 30-DECEMBER 1, 2015

Alderman Morrow made the motion to amend out of state travel dates for Mayor Butch Lee to travel to Washington, DC to November 30-December 1, 2015, in accordance with the memo from the Mayor, which is appended hereto, seconded by Alderman Vinson, and upon unanimous vote the motion carried.

4.

ACCEPT ESTATES OF LONGWOOD STREET DEED OF DEDICATION AND QUITCLAIM DEED FOR BLACKBRIDGE DRIVE AND AUTHORIZE THE MAYOR TO EXECUTE THE SAME AND FILE WITH THE RANKIN COUNTY CHANCERY CLERK

Alderman Coker made the motion to accept Estates of Longwood Street Deed of Dedication and Quitclaim Deed for Blackbridge Drive and authorize the Mayor to execute the same and file with the Rankin County Chancery Clerk, in accordance with the memo from the Mayor, which is appended hereto, seconded by Alderman Morrow, and upon unanimous vote the motion carried.

5.

PURCHASE A SIGN TO HANG ON THE SALVATION RED ARMY KETTLE IN THE AMOUNT OF \$125.00 AND PUBLISH AN ADVERTISEMENT IN THE RANKIN COUNTY NEWS FOR THE CHRISTMAS PARADE IN THE AMOUNT OF \$220.00

Alderman Vinson made the motion to purchase a sign to hang on the Salvation Red Army Kettle in the amount of \$125.00 and to publish an advertisement in the Rankin County News for the Christmas Parade in the amount of \$220.00, for the purposes of advertising and to bring into favorable notice of the opportunities and possibilities of the City, first finding that these modes of advertising are in the best interests of the City, in accordance with the memo from the Events Coordinator, which is appended hereto, seconded by Alderman Corley, and upon unanimous vote the motion carried.

6.

ACCEPT DONATION FROM PIGGLY WIGGLY IN THE AMOUNT OF \$50 FOR THE DARE PROGRAM; SURPLUS AND DESTROY ONE OFFICE CHAIR BEARING PROPERTY NUMBER B01331 THAT IS NO LONGER OF USE OR VALUE TO THE CITY; AND HIRE BRANDY WOLFF AS A COMMUNICATION OFFICER AND SET SALARY EFFECTIVE NOVEMBER 30, 2015

Alderman Coker made the motion to accept a donation from Piggly Wiggly in the amount of \$50 for the DARE program; to surplus and destroy one office chair bearing property number B01331 that is no longer of use or value to the city; and to hire Brandy Wolff as a Communication Officer and set salary effective November 30, 2015, in accordance with the memos from the Police Chief, which are appended hereto, seconded by Alderman Morris, and upon unanimous vote the motion carried.

7.

APPROVE TRAVEL FOR CAPTAIN BRIAN ROBERTS, CAPTAIN JON JOHANSON, AND LT. JERRY KING TO TRAVEL TO MERIDIAN, MS FOR SEARCH AND RESCUE II EVALUATIONS ON NOVEMBER 30 – DECEMBER 3, 2015

Alderman Corley made the motion to approve travel for Captain Brian Roberts, Captain Jon Johanson, and Lt. Jerry King to travel to Meridian, MS for Search and Rescue II evaluations

on November 30 – December 3, 2015, in accordance with the memo from the Fire Chief, which is appended hereto, seconded by Alderman Morris, and upon unanimous vote the motion carried.

*Chief Wages recognized the following for their years of service: Gary Huhn 15 years, Lt. Sam Dearman 5 years, and Lt. Steven Deadman, II 5 years.

8.

ACCEPT COMMODITY BIDS ON STREET STRIPING AND RIP RAP/LIMESTONE/GRANULAR MATERIALS THAT WERE RECEIVED ON NOVEMBER 4, 2015 AND AWARD PURSUANT TO THE MEMO; TO ACCEPT THE BIDS FOR THE 2015 DRAINAGE REPAIR PROJECT THAT WERE RECEIVED ON NOVEMBER 6, 2015, AND AWARD TO HEMPHILL CONSTRUCTION CO. AS THE LOWEST AND BEST BIDDER IN THE AMOUNT OF \$215,964.00 AND AUTHORIZE THE MAYOR AND CITY CLERK TO EXECUTE THE SAME; TO APPROVE THE QUOTE FROM LUM'S WELDING AND MACHINE, INC. IN THE AMOUNT OF \$5,950.00, AUTHORIZE PAYMENT OF THE SAME, AND REVISED BUDGET ACCORDINGLY; AND TO APPROVE THE QUOTE FROM JOHN RAMSEY CONSTRUCTION, LLC IN THE AMOUNT OF \$7,425.00, AUTHORIZE PAYMENT OF THE SAME, AND REVISED BUDGET ACCORDINGLY

Alderman Morris made the motion to accept the commodity bids on Street Striping and Rip Rap/Limestone/Granular Materials that were received on November 4, 2015 and award pursuant to the memo; to accept the bids for the 2015 Drainage Repair Project that were received on November 6, 2015, and award to Hemphill Construction Co. as the lowest and best bidder in the amount of \$215,964.00 and authorize the Mayor and City Clerk to execute the contract documents; to approve the quote from Lum's Welding and Machine, Inc. in the amount of \$5,950.00 as the lowest and best quote received, authorize payment of the same, and revise budget accordingly; and to approve the quote from John Ramsey Construction, LLC in the amount of \$7,425.00 as the lowest and best quote received, authorize payment of the same, and revise budget accordingly, in accordance with the memos from the Public Works Director, which are appended hereto, seconded by Alderman Corley, and upon unanimous vote the motion carried.

9.

SET THE FOLLOWING PUBLIC HEARINGS FOR DECEMBER 7, 2015:
DETERMINATION OF A PUBLIC NUISANCE AT PARCEL 18J-46 AT 0 SHELBY CIRCLE; DETERMINATION OF A PUBLIC NUISANCE AT PARCEL 18J-16 AT 0 SHELBY CIRCLE; DETERMINATION OF A PUBLIC NUISANCE AT PARCEL H9L-13 AT 412 LUCKNEY ROAD; DETERMINATION OF A PUBLIC NUISANCE AT PARCEL H9L-18 AT 0 LUCKNEY ROAD; AND DETERMINATION OF A PUBLIC NUISANCE AT PARCEL 18F-2-100 AT 204 DANBAR

Alderman Coker made the motion to set the following public hearings for December 7, 2015, during the Regular Board Meeting: determination of a public nuisance at Parcel 18J-46 at 0 Shelby Circle; determination of a public nuisance at Parcel 18J-16 at 0 Shelby Circle; determination of a public nuisance at Parcel H9L-13 at 412 Luckney Road; determination of a public nuisance at Parcel H9L-18 at 0 Luckney Road; and determination of a public nuisance at

Parcel 18F-2-100 at 204 Danbar, in accordance with the memo from the Community Development Director, which is appended hereto, seconded by Alderman Vinson, and upon unanimous vote the motion carried.

10.

HIRE LARVELL TAYLOR AS PART-TIME LABORER EFFECTIVE
NOVEMBER 17, 2015

Alderman Morrow made the motion to hire Larvell Taylor as a part-time laborer effective November 17, 2015, in accordance with the memo from the Park & Recreation Department, which is appended hereto, seconded by Alderman Vinson, and upon unanimous vote the motion carried.

11.

APPROVE MCCARTY KING CONSTRUCTION PAY APPLICATION # 1 IN THE AMOUNT OF \$70,551.77 WITH REGARD TO THE SHILOH PARK IMPROVEMENTS PROJECT AND AUTHORIZE PAYMENT OF THE SAME; TO APPROVE CAL-MAR CONSTRUCTION PAY APPLICATION #3 IN THE AMOUNT OF \$81,791.77 WITH REGARD TO THE CITY PARK TENNIS IMPROVEMENTS PROJECT AND AUTHORIZE PAYMENT OF THE SAME; TO APPROVE A RENTAL AGREEMENT WITH PITNEY BOWES FOR A DIGITAL METER SYSTEM IN THE AMOUNT OF \$151.53 PER MONTH AND AUTHORIZE THE MAYOR TO EXECUTE THE SAME; TO APPROVE TRAVEL FOR LORI FARRAR, KYLE BROWN, RICHARD FORTUNE, CHARLES SMITH AND ANDY STOGNER TO TRAVEL TO TUSCALOOSA, ALABAMA, DECEMBER 11, 2015 TO TOUR THE AMPHITHEATER; TO RELEASE PAYROLL CHECKS ON NOVEMBER 25, 2015 AND DECEMBER 23, 2015; TO APPROVE AN ADDITIONAL HOLIDAY ON THURSDAY, DECEMBER 31, 2015 IN FURTHER OBSERVANCE OF NEW YEAR'S DAY; TO ADOPT THE 2016 HOLIDAY SCHEDULE PURSUANT TO THE MEMO; TO APPROVE DOCKET OF CLAIMS: NOVEMBER 3RD AND 16TH; AND TO APPROVE THE FOX EVERETT CLAIMS RELEASED ON NOVEMBER 5, 2015

Alderman Corley made the motion to approve the McCarty King Construction Pay Application # 1 in the amount of \$70,551.77 with regard to the Shiloh Park Improvements Project and authorize payment of the same; to approve the Cal-Mar Construction Pay Application #3 in the amount of \$81,791.77 with regard to the City Park Tennis Improvements Project and authorize payment of the same; to approve a Rental Agreement with Pitney Bowes for a Digital Meter System in the amount of \$151.53 per month and authorize the Mayor to execute the same; to approve travel for Lori Farrar, Kyle Brown, Richard Fortune, Charles Smith and Andy Stogner to travel to Tuscaloosa, Alabama, December 11, 2015 to tour the Amphitheater; to release payroll checks on November 25, 2015 and December 23, 2015; to approve an additional holiday on Thursday, December 31, 2015 in further observance of New Year's Day; to adopt the 2016 Holiday Schedule pursuant to the memo; to approve Docket of Claims: November 3rd and 16th; and to approve the Fox Everett claims released on November 5, 2015, in accordance with the memos from the City Clerk, which are appended hereto, seconded by Alderman Morris, and upon unanimous vote the motion carried.

12.
EXECUTIVE SESSION

Alderman Coker made the motion to consider the need to go into executive session to discuss property acquisition and potential litigation, seconded by Alderman Corley, whereupon all members voted "Aye", with the exception of Alderman Morrow who voted "Nay", the motion carried.

Alderman Coker then made the motion to go into executive session for the reasons stated and more specifically to discuss property acquisition regarding the Luckney Road Sewer Project, and potential litigation regarding the same, seconded by Alderman Morris, and upon unanimous vote the motion carried.

Alderman Vinson made the motion to approve Waiver Valuations as follows: Stringer property \$505.00, \$2,750.00, and \$2,099.50; Earl Smith and Bysha Smith \$1,500.00; and Jones property \$2,187.50, \$3,382.50, \$2,796.85, \$3,275.00, which are attached hereto and to authorize payment up to such amounts for the required conveyances and necessary authorizations from the referenced landowners, seconded by Alderman Morrow, and upon unanimous vote the motion carried.

Alderman Morrow made the motion to resume the Regular Board Meeting out of Executive Session, seconded by Alderman Coker, and upon unanimous vote the motion carried.

The vote in Executive Session was announced upon return to the Board Room.

13.
ADJOURN

Alderman Coker made the motion to adjourn the Regular Board Meeting, seconded by Alderman Morris, and upon unanimous vote the motion carried.

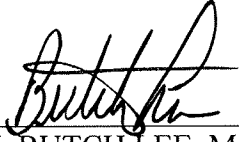
Next Regular Board Meeting will be on December 7, 2015.

MINUTES APPROVED THIS THE 7th DAY OF DECEMBER, 2015.

ATTEST:


ANGELA BEAN, CITY CLERK




HON. BUTCH LEE, MAYOR