

MINUTES OF THE REGULAR BOARD MEETING OF THE MAYOR AND BOARD OF  
ALDERMAN OF THE CITY OF BRANDON, MISSISSIPPI  
HELD ON DECEMBER 21, 2015

The Regular Board Meeting was held in the Brandon City Hall Boardroom, 1000 Municipal Drive, Brandon, Mississippi. The meeting was led by Mayor Butch Lee. Aldermen Christopher, Corley, Morris, Vinson, Williams, Coker and Morrow were present. Alderman Williams led the prayer and Alderman Morrow led the Pledge of Allegiance. Public Comments/ Recognitions: None.

1.

APPROVE THE MINUTES OF REGULAR BOARD MEETING DECEMBER 7, 2015

Alderman Morrow made the motion to approve the Minutes of the Regular Board Meeting of December 7, 2015, which are appended hereto, seconded by Alderman Corley, and upon unanimous vote the motion carried.

2.

APPROVE RESOLUTION OF THE CITY OF BRANDON EVIDENCING AN INTENT IN ADOPTING A TAX INCREMENT FINANCING PLAN AS SET FORTH IN CHAPTER 45 OF TITLE 21, MISSISSIPPI CODE OF 1972, AS AMENDED, IN CONNECTION WITH A RETAIL DEVELOPMENT OF GATEWAY DEVELOPMENT, INC. OR ITS ASSIGNEES AND THE ISSUANCE OF TAX INCREMENT BONDS IN CONNECTION WITH SAID DEVELOPMENT, AND FOR RELATED PURPOSES

Alderman Morris made the motion to approve resolution of the City of Brandon evidencing an intent in adopting a tax increment financing plan as set forth in Chapter 45 of Title 21, Mississippi Code of 1972, as amended, in connection with a retail development of Gateway Development, Inc. or its assignees and the issuance of tax increment bonds and connection with said development, and for related purposes, in accordance with the memo from the Mayor, which is appended hereto, seconded by Alderman Coker, and upon unanimous vote the motion carried.

3.

APPROVE THE RECEIPT OF AN EASEMENT FROM GRAY NICHOLAS PROPERTIES, LLC AND AUTHORIZE THE MAYOR TO EXECUTE A PARTIAL RELEASE OF PERPETUAL AND PERMANENT SEWER UTILITY EASEMENT; AND APPROVE CHANGE ORDER #1 WITH REGARD TO THE SHILOH PARK IMPROVEMENTS PROJECT IN THE AMOUNT OF \$118,094.00 AND AUTHORIZE THE MAYOR TO EXECUTE THE SAME

Alderman Morrow made the motion to approve the receipt of an easement from Gray Nicholas Properties, LLC and to authorize the Mayor to execute a partial release of perpetual and permanent sewer utility easement over and across the same property; and to approve change order #1 with regard to the Shiloh Park Improvements Project in the amount of \$118,094.00 and authorize the Mayor to execute the same, in accordance with the memos from the Mayor, which are appended hereto, seconded by Alderman Williams, and upon unanimous vote the motion carried.

4.

APPROVE ADVERTISEMENT IN THE PELAHATCHIE NEWS FOR THE 2016 PRINCESS BALL IN THE AMOUNT OF \$318.00 FOR THE PROMOTION OF THE CITY AND ITS RESOURCES

Alderman Corley made the motion to approve advertisement in the Pelahatchie News for the 2016 Princess Ball in the amount of \$318.00 for the purpose of advertising and to bring into favorable notice of the opportunities and possibilities of the City, first finding that this mode of advertising is in the best interests of the City, in accordance with the memo from the Events Coordinator, which is appended hereto, seconded by Alderman Morrow, and upon unanimous vote the motion carried.

5.

HIRE DOUGLAS CHANDLER AS PATROLMAN EFFECTIVE JANUARY 4, 2016; APPROVE TRANSFER OF SERGEANT JAMES KING TO LIEUTENANT EFFECTIVE DECEMBER 21, 2015; APPROVE TRANSFER OF OFFICER BRIAN ELWELL TO SERGEANT EFFECTIVE DECEMBER 21, 2015; APPROVE TRAVEL FOR SERGEANT SAME VERSELL AND OFFICER CHRIS BOUNDS TO TRAVEL TO MERIDIAN, MS TO ATTEND A SCHOOL RESOURCE OFFICER BASIC COURSE ON JANUARY 9-15, 2016; AND APPROVE TRAVEL FOR INVESTIGATOR GERALD DUCKWORTH AND OFFICER DUSTIN STANLEY TO TRAVEL TO BILOXI, MS TO ATTEND THE 2016 CRIME STOPPERS TRAINING CONFERENCE ON JANUARY 18-22, 2016

Alderman Morrow made the motion to hire of Douglas Chandler as Patrolman effective January 4, 2016; to approve the transfer of Sergeant James King to Lieutenant effective December 21, 2015; to approve the transfer of Officer Brian Elwell to Sergeant effective December 21, 2015; to approve travel for Sergeant Sam Versell and Officer Chris Bounds to travel to Meridian, MS to attend a School Resource Officer Basic Course on January 9-15, 2016; and to approve travel for Investigator Gerald Duckworth and Officer Dustin Stanley to travel to Biloxi, MS to attend the 2016 Crime Stoppers Training Conference on January 18-22, 2016, in accordance with the memos from the Police Chief, which are appended hereto, seconded by Alderman Vinson, and upon unanimous vote, the motion carried.

6.

APPROVE THE QUOTE FOR PROFESSIONAL SERVICES AND SOLE SOURCE SERVICES FROM WARD MECHANICAL IN THE AMOUNT OF \$8,700.00 AND AUTHORIZE PAYMENT OF THE SAME; APPROVE THE RIGHT OF WAY AGREEMENTS WITH ENTERGY TO PROVIDE A 10' EASEMENT FOR UNDERGROUND UTILITIES AND 30' EASEMENT FOR OVERHEAD UTILITIES AND APPROVE PAYMENT OF THE ENTERGY INVOICE IN THE AMOUNT OF \$1,925.12 TO SERVICE THE NEW TENNIS COURTS AND CONCESSION STAND AT THE CITY PARK AND AUTHORIZE THE MAYOR AND CITY CLERK TO EXECUTE ALL RELATED DOCUMENTS; REJECT THE COMMODITY BIDS RECEIVED OCTOBER 27, 2015 FOR DECORATIVE AND STANDARD STREET SIGNS AND AUTHORIZE TO RE-ADVERTISE; APPROVE PAY REQUEST #1 FROM DELTA CONSTRUCTORS, INC. IN THE AMOUNT OF \$27,928.87 FOR THE CITY LIMITS ROAD WATER AND SEWER IMPROVEMENTS AND AUTHORIZE PAYMENT OF THE SAME; DECLARE AS AN EMERGENCY THE REPAIRS TO THE 8" SANITARY SEWER MAIN LOCATED BEHIND RECKITT BENCKISER PLANT OFF HIGHWAY 471 AND APPROVE THE INVOICE FROM SOUTHERN ROCK, LLC IN THE AMOUNT OF \$31,500.00 AND AUTHORIZE PAYMENT OF THE SAME; AND ACCEPT QUOTE

FOR CCTV SEWER LINE INSPECTION AND AWARD TO SUNCOAST INFRASTRUCTURE, INC. AS THE LOWEST AND BEST QUOTE RECEIVED IN THE AMOUNT OF \$20,297.35 AND AUTHORIZE PAYMENT OF THE SAME

Alderman Morrow made the motion to approve the quote for Professional Services and Sole Source Services from Ward Mechanical in the amount of \$8,700.00 and authorize payment of the same; to approve the Right of Way Agreements with Entergy to provide a 10' easement for underground utilities and a 30' easement for overhead utilities and approve payment of the Entergy invoice in the amount of \$1,925.12 for service the new tennis courts and concession stand at the City Park and authorize the Mayor and City Clerk to execute all related documents; to reject the commodity bids received on October 27, 2015 for decorative and standard street signs and authorize to re-advertise; to approve Pay Request #1 from Delta Constructors, Inc. in the amount of \$27,928.87 for the City Limits Road Water and Sewer Improvements and authorize payment of the same; to declare as an emergency the repairs to the 8" sanitary sewer main located behind Reckitt Benckiser Plant off Highway 471 and approve the invoice from Southern Rock, LLC in the amount of \$31,500.00 and authorize payment of the same; and to accept the quote for CCTV sewer line inspection and award to Suncoast Infrastructure, Inc. as the lowest and best quote received in the amount of \$20,297.35 and authorize payment of the same, in accordance with the memos from the Public Works Director, which are appended hereto, seconded by Alderman Coker, and upon unanimous vote the motion carried.

7.

APPROVE AN EXCEPTION TO THE MORATORIUM ON GROUND MOUNTED SIGNS IN THE C-3 ZONE AND ALLOW ISSUANCE OF A SIGN PERMIT TO FRESENIUS MEDICAL LOCATED ONE UNDEVELOPED LOT SOUTH OF 205 MAR-LYN DRIVE; APPROVE LANDSCAPE PLANS FOR FRESENIUS MEDICAL LOCATED ONE UNDEVELOPED LOT SOUTH OF 205 MAR-LYN DRIVE; APPROVE SITE PLAN FOR ENTRY IMPROVEMENTS FOR BRANDON CHICK-FIL-A AT 201 DISOTELL BOULEVARD

Alderman Williams made the motion to approve an exception to the moratorium on ground mounted signs in the C-3 zone and allow issuance of a sign permit to Fresenius Medical located one undeveloped lot south of 205 Mar-Lyn Drive; to approve landscape plans for Fresenius Medical located one undeveloped lot south of 205 Mar-Lyn Drive; and to approve site plan for entry improvements for Brandon Chick-fil-a at 201 Disotell Boulevard, in accordance with the memos from the Community Development Director, which are appended hereto, seconded by Alderman Coker, and upon unanimous vote the motion carried.

8.

APPROVE THE FINAL PLAT OF HARVEY'S PLACE SUBDIVISION LOCATED ON WOODLAND DRIVE AND CITY LIMITS ROAD WITH CONDITION THAT THE SEWER LINE TEST RESULTS ARE ACCEPTABLE TO THE CITY'S CONSULTING ENGINEER

Alderman Morris made the motion to approve the final plat of Harvey's Place Subdivision located on Woodland Drive and City Limits Road with the condition that the sewer line test results are acceptable to the City's Consulting Engineer, in accordance with the memo from the Community Development Director, which is appended hereto, seconded by Alderman Corley, and upon unanimous vote the motion carried.

9.

ACCEPT DONATED COMPUTER EQUIPMENT FROM THE MS DEVELOPMENT AUTHORITY; APPROVE PAY REQUEST #1 FROM T.L. WALLACE IN THE AMOUNT OF \$60,496.00 REGARDING THE CONCRETE AND LIMESTONE CRUSHING PROJECT AND AUTHORIZE PAYMENT OF THE SAME; ACCEPT BIDS RECEIVED ON DECEMBER 10, 2015 FOR YEARS 2016-2017 AND DESIGNATE BANKPLUS AS THE PRIMARY DEPOSITORY FOR THE CITY OF BRANDON AND AUTHORIZE THE OTHER BIDDERS TO BE USED FOR ANY OTHER BANKING NEEDS AS DEEMED NECESSARY; AND APPROVE DOCKET OF CLAIMS FOR DECEMBER 10 & 21, 2015 AND FOX EVERETT CLAIMS RELEASED ON DECEMBER 9, 2015

Alderman Morrow made the motion to accept donated computer equipment from the MS Development Authority; to approve Pay Request #1 from T.L. Wallace in the amount of \$60,496.00 regarding the concrete and limestone crushing project and authorize payment of the same; TO accept bids received on December 10, 2015 for years 2016-2017 and designate BankPlus as the primary depository for the City of Brandon and authorize the other bidders to be used for any other banking needs as deemed necessary by the governing authorities; and to approve the Docket of Claims for December 10 & 21, 2015 and Fox Everett Claims released on December 9, 2015, in accordance with the memos from the City Clerk, which are appended hereto, seconded by Alderman Morris, and upon unanimous vote the motion carried.

10.

#### EXECUTIVE SESSION

Alderman Morris made the motion to consider the need to go into executive session to discuss the acquisition of real property and pending and potential litigation, seconded by Alderman Corley, and upon unanimous vote the motion carried.

Alderman Morris then made the motion to go into executive session for the reasons stated and more specifically to discuss the acquisition of real property for municipal purposes and pending litigation involving the Police Department and potential litigation involving the Public Works Department, seconded by Alderman Coker, and upon unanimous vote the motion carried.

Alderman Corley made the motion to resume the Regular Board Meeting out of Executive Session, seconded by Alderman Vinson, and upon unanimous vote the motion carried.

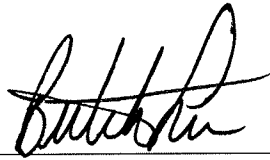
No votes were taken in Executive Session.

11.  
ADJOURN

Alderman Corley made the motion to adjourn the Regular Board Meeting, seconded by Alderman Coker, and upon unanimous vote the motion carried.

Next Regular Board Meeting will be on January 4, 2016.

MINUTES APPROVED THIS THE 4<sup>th</sup> DAY OF JANUARY, 2016.



HON. BUTCH LEE, MAYOR

ATTEST:



ANGELA BEAN, CITY CLERK

