

MINUTES OF THE REGULAR BOARD MEETING OF THE MAYOR AND BOARD OF  
ALDERMEN OF THE CITY OF BRANDON, MISSISSIPPI  
HELD ON APRIL 18, 2016

The Regular Board Meeting was held in the Brandon City Hall Boardroom, 1000 Municipal Drive, Brandon, Mississippi. The meeting was led by Mayor Butch Lee. Aldermen Christopher, Morris, Williams, Vinson, Coker, and Dobbs were present. Alderman Corley was absent. Alderman Williams led the prayer and Alderman Vinson led the Pledge of Allegiance. Public Comments/ Recognitions: None.

1.

APPROVE THE MINUTES OF REGULAR BOARD MEETING APRIL 4, 2016

Alderman Morris made the motion to approve the Minutes of the Regular Board Meeting of April 4, 2016, which are appended hereto, seconded by Alderman Coker, and upon unanimous vote the motion carried.

2.

ADOPT A RESOLUTION APPROVING THE FORM AND AUTHORIZING THE EXECUTION AND DELIVERY OF A DEVELOPMENT AND REIMBURSEMENT AGREEMENT BY AND AMONG THE CITY, BCS DEVELOPMENT COMPANY, INC., AND GRANT'S FERRY PARKWAY, LLC IN CONNECTION WITH BY THE CITY OF ITS TAX INCREMENT FINANCING BONDS IN AN AGGREGATE PRINCIPAL AMOUNT OF NOT TO EXCEED TWENTY MILLION DOLLARS (\$20,000,000), FOR THE PURPOSE OF FINANCING THE COST OF INSTALLING, CONSTRUCTING, AND/OR RECONSTRUCTING VARIOUS INFRASTRUCTURE IMPROVEMENTS, INCLUDING, BUT NOT LIMITED TO, THE INSTALLATION OF UTILITIES SUCH AS DOMESTIC WATER, FIRE SUPPRESSION WATER, SANITARY SEWER, STORM DRAINAGE, ELECTRICITY, NATURAL GAS AND TELECOMMUNICATION FACILITIES, SITE IMPROVEMENTS, PARKING FACILITIES, AND THE CONSTRUCTION OF COMMERCIAL ROADS AND STREETS, SIDEWALKS, SURFACE WATER DETENTION FACILITIES, TRAFFIC SIGNALIZATION, SIGNAGE, LIGHTING AND LANDSCAPING, ACQUISITION OF RIGHTS OF WAY, CONSTRUCTION OF FIRE STATION, RELATED ENGINEERING FEES, ATTORNEY'S FEES, CAPITALIZED INTEREST, CONSTRUCTION OF GRANT'S FERRY PARKWAY, AND OTHER RELATED SOFT COSTS INCIDENTAL TO THE CONSTRUCTION OF A PROPOSED RETAIL-ORIENTED COMMERCIAL CENTER AND A RELATED PARKWAY WITHIN THE CITY; AND FOR RELATED PURPOSES

Alderman Morris made the motion to adopt a Resolution approving the form and authorizing the execution and delivery of a development and reimbursement agreement by and among the City, BCS Development Company, Inc., and Grant's Ferry Parkway, LLC in connection with the issuance by the City of its tax increment financing bonds in an aggregate principal amount of not to exceed twenty million dollars (\$20,000,000), for the purpose of financing the costs of installing, constructing, and/or reconstructing various infrastructure improvements, including, but not limited to, the installation of utilities such as domestic water, fire suppression water, sanitary sewer, storm drainage, electricity,

natural gas and telecommunication facilities, site improvements, parking facilities, and the construction of commercial roads and streets, sidewalks, surface water detention facilities, traffic signalization, signage, lighting and landscaping, acquisition of rights of way, construction of fire station, related engineering fees, attorney's fees, capitalized interest, construction of the Grant's Ferry Parkway, and other related soft costs incidental to the construction of a proposed retail-oriented commercial center and a related parkway within the City; and for related purposes, in accordance with the memo from the Mayor, which is appended hereto, seconded by Alderman Vinson, and upon unanimous vote the motion carried.

3.

APPOINT JAMIE WEIR AS A MEMBER OF THE BRANDON HISTORIC COMMISSION

Alderman Coker made the motion to appoint Jamie Weir as a member of the Brandon Historic Commission, in accordance with the memo from the Mayor, which is appended hereto, seconded by Alderman Dobbs, and upon unanimous vote the motion carried.

4.

TRANSFER REESE ROBBINS FROM RESERVE OFFICER TO PATROL OFFICER AND SET SALARY EFFECTIVE APRIL 19, 2016; AND ACCEPT ONE 2010 PONTIAC G6 BEARING VIN#1G2ZA5E00A4106943 WHICH WAS DECLARED AS FORFEITED PROPERTY BY RANKIN COUNTY DISTRICT ATTORNEY PURSUANT TO THE DECLARATION DATED MARCH 23, 2016 AND AUTHORIZE BRANDON POLICE DEPARTMENT TO UTILIZE FOR SURVEILLANCE AND INVESTIGATIONS

Alderman Williams made the motion to transfer Reese Robbins from Reserve Officer to Patrol Officer and set salary effective April 19, 2016; and to accept one 2010 Pontiac G6 bearing VIN#1G2ZA5E00A4106943 which was declared as forfeited property by Rankin County District Attorney pursuant to the declaration dated March 23, 2016 and authorize Brandon Police Department to utilize for surveillance and investigations, in accordance with the memos from the Police Chief, which are appended hereto, seconded by Alderman Vinson, and upon unanimous vote the motion carried.

5.

APPROVE TRAVEL FOR CHIEF TERRY WAGES TO TRAVEL TO BALTIMORE, MD TO ATTEND THE FEMA GRANTS PANELIST (MANAGEMENT SYSTEM) ON MAY 15-20, 2016; APPROVE TRAVEL FOR DIVISION CHIEF CRAIG NASH, CAPTAIN BRIAN ROBERTS, CAPTAIN JON JOHANSON, AND LT. JERRY KING TO TRAVEL TO PICAYUNE, MS TO ATTEND A SWIFT WATER RESCUE COURSE ON MAY 2-6, 2016; ACCEPT A DONATION IN THE AMOUNT OF \$10,000.00 TO BE UTILIZED FOR A SCHOLARSHIP FUND FOR FIREFIGHTERS; ACCEPT THE DONATION OF A 55" HD TV AND ADD TO THE CITY INVENTORY; AND APPROVE AN AGREEMENT WITH DIRECTV FOR SERVICE AT STATIONS ON STAR ROAD, GRANTS FERRY AND KENNEDY FARM PARKWAY PURSUANT TO THE MEMO

Alderman Coker made the motion to approve travel for Chief Terry Wages to travel to Baltimore, MD to attend the FEMA Grants Panelist (Management System) on May 15-20, 2016; to approve travel for Division Chief Craig Nash, Captain Brian Roberts, Captain Jon Johanson, and Lt. Jerry King to travel to Picayune, MS to attend a Swift Water Rescue Course on May 2-6, 2016; to accept a donation in the amount of \$10,000.00 to be utilized for a scholarship fund for Firefighters; to accept the donation of a 55" HD TV and add to the city inventory; and to approve an agreement with DIRECTV for service at stations on Star Road, Grants Ferry and Kennedy Farm Parkway pursuant to the memo, in accordance with the memos from the Fire Chief, which are appended hereto, seconded by Alderman Williams, and upon unanimous vote the motion carried.

6.

APPROVE QUOTE FROM JOHN RAMSAY CONSTRUCTION, LLC IN THE AMOUNT OF \$6,798.51, AS THE LOWEST AND BEST QUOTE RECEIVED, AND AUTHORIZE PAYMENT OF THE SAME WITH REGARD TO THE UPPER CROSSGATES LAKE SEWER LINE REPLACEMENT; APPROVE QUOTE FROM HEMPHILL CONSTRUCTION IN THE AMOUNT OF \$47,336.00, AS THE LOWEST AND BEST QUOTE RECEIVED, AND AUTHORIZE PAYMENT OF THE SAME WITH REGARD TO THE UPPER CROSSGATES LAKE REPAIR PROJECT; APPROVE TRAFFIC SIGNAL CABINET EMERGENCY REPAIRS AT THE INTERSECTION OF HIGHWAY 18 AND INTERSTATE 20 FROM LEWIS ELECTRIC, INC., IN THE AMOUNT OF \$16,750.00 AND AUTHORIZE PAYMENT OF THE SAME; DECLARE AS AN EMERGENCY, REPAIRS TO THE 30" SEWER INTERCEPTOR LOCATED OFF EAST MARK DRIVE NEAR WEST RANKIN UTILITY AUTHORITY METERING STATION AND APPROVE QUOTE FROM HEMPHILL CONSTRUCTION COMPANY IN THE AMOUNT OF \$29,800.00, AS THE LOWEST AND BEST QUOTE RECEIVED, AND AUTHORIZE PAYMENT OF THE SAME; APPROVE TRAVEL FOR DARION WARREN TO TRAVEL TO NATCHEZ, MS TO ATTEND THE FLOODPLAIN MANAGERS OF MS 2016 SPRING CONFERENCE ON MAY 9-11, 2016; APPROVE HEMPHILL CONSTRUCTION COMPANY PAY REQUEST #1 IN THE AMOUNT OF \$59,341.75 WITH REGARD TO THE 2015 DRAINAGE REPAIR PROJECT AND AUTHORIZE PAYMENT OF THE SAME; AND APPROVE THE PUBLIC DECLARATION OF THE CITY OF BRANDON FOR CERTIFICATE OF WAIVER/AUTHORIZATION FOR THE OPERATION OF AN UNMANNED AIRCRAFT AND FINDING SPECIFICALLY THAT ALL OFFICERS, EMPLOYEES, AND AGENTS OF THE CITY WILL NOT CONDUCT OPERATIONS OUTSIDE OF THE SCOPE AS LISTED, WILL NOT CONDUCT ANY OPERATIONS FOR COMPENSATION OR FOR HIRE, WILL NOT ACCEPT PAYMENT FROM AN OUTSIDE NON-FEDERAL AGENCY TO CONDUCT ITS OPERATIONS; AND IN ACCORDANCE WITH THE PROHIBITIONS AS PROVIDED IN 42 USC 40125 SHALL ABIDE BY AND COMPLY WITH ALL PROHIBITIONS PROVIDED THEREBY IN ALL RESPECTS, AND APPROVE LETTER OF THE CITY ATTORNEY DATED APRIL 18, 2016 AND AUTHORIZE THE CITY ATTORNEY TO SEND TO ADDRESSEE

Alderman Vinson made the motion to approve the quote from John Ramsay Construction, LLC in the amount of \$6,798.51, as the lowest and best quote received, and authorize payment of the same with regard to the Upper Crossgates Lake sewer line replacement; to approve the quote from Hemphill Construction in the amount of \$47,336.00, as the lowest and best quote received, and authorize payment of the same with regard to the Upper Crossgates Lake Repair Project; to approve the traffic signal

cabinet emergency repairs at the intersection of Highway 18 and Interstate 20 from Lewis Electric, Inc., in the amount of \$16,750.00 and authorize payment of the same; to declare as an emergency, repairs to the 30" sewer interceptor located off East Mark Drive near West Rankin Utility Authority metering station and approve quote from Hemphill Construction Company in the amount of \$29,800.00, as the lowest and best quote received, and authorize payment of the same; to approve travel for Darion Warren to travel to Natchez, MS to attend the Floodplain Managers of MS 2016 Spring Conference on May 9-11, 2016; to approve Hemphill Construction Company Pay Request #1 in the amount of \$59,341.75 with regard to the 2015 Drainage Repair Project and authorize payment of the same; and to approve the Public Declaration of the City of Brandon for Certificate of Waiver/Authorization for the operation of an unmanned aircraft to be utilized exclusively by the City's Public Works Department in relation to the maintenance of municipal roads and bridges, water and sewer lines and drainage ditches and related public improvements, finding specifically that the officers, employees, and agents of the City will not conduct operations outside of the scope as listed, will not conduct any operations for compensation or for hire, will not accept payment from an outside non-federal agency to conduct its operations, and in accordance with the prohibitions as provided in 42 USC 40125 shall abide by and comply with all prohibitions provided thereby in all respects; and to authorize the City Attorney to correspond with the FAA and others as necessary to obtain the required Certificate of Authorization, in accordance with the memos from the Public Works Director, which are appended hereto, seconded by Alderman Morris, and upon unanimous vote the motion carried.

7.

PUBLIC HEARING AND BOARD ACTION REGARDING SECTION 16-16 OF THE DEVELOPMENT REGULATIONS OF THE CODE OF ORDINANCES OF THE CITY

The Public Hearing was opened with regard to consideration of proposed amendments to Section 16-16 of the Development Regulations of the Code of Ordinances of the City. The Community Development Director advised that all prerequisites to the public hearing have been met. The memo from the Community Development Director with respect to the same, and the documents and things pertaining to the same are appended hereto and incorporated herein. The Community Development Director advised the Board as to the reasons why her recommendation was to amend the same as proposed, as set forth in her memo to the Board. The City Attorney then asked for public comments. No one other than the Community Development Director provided public comments. The Public Hearing was then closed. Thereafter, Alderman Williams made the motion to amend Section 16-16 of the Development Regulations of the Code of Ordinances of the City, as proposed, for the reasons as stated by the Director of Community Development as set forth in her memo to the Board, which is appended hereto, seconded by Alderman Coker, and upon unanimous vote the motion carried.

8.

HIRE JAMYE BEST, ELOUISE NELSON, LUCIO AGUILAR, JERNELL COLLINS, JARED LORD, AND DALTON WRIGHT AS PART-TIME WEEKEND CREW LABORERS AND SET RATE OF PAY PURSUANT TO THE MEMO EFFECTIVE APRIL 19, 2016; HIRE JONATHAN RAMSEY AS PART-TIME LABORER AND SET RATE OF PAY PURSUANT TO THE MEMO EFFECTIVE APRIL 19, 2016; APPROVE AGREEMENT WITH RANKIN COUNTY SCHOOL DISTRICT ALLOWING THE CITY TO USE THE BRANDON MIDDLE SCHOOL GYM FOR THE

YOUTH BASKETBALL PROGRAM AND AUTHORIZE THE MAYOR AND CITY CLERK TO EXECUTE THE SAME; APPROVE ADVERTISEMENT IN THE RANKIN COUNTY NEWS FOR THE YOUTH BASKETBALL CAMP IN THE AMOUNT OF \$150.00 AND AUTHORIZE PAYMENT OF THE SAME; AND HIRE DERRICK THURMAN AS PART TIME LABORER III AND SET RATE OF PAY EFFECTIVE APRIL 18, 2016

Alderman Morris made the motion to hire Janye Best, Elouise Nelson, Lucia Aguilae, Jernell Collins, Jared Lord, and Dalton Wright as part-time weekend crew laborers and set rate of pay pursuant to the memo effective April 19, 2016; to hire Jonathan Ramsey as a part-time laborer and set rate of pay pursuant to the memo effective April 19, 2016; to approve the agreement with Rankin County School District allowing the City to use the Brandon Middle School gym for the youth basketball program and authorize the Mayor and City Clerk to execute the same; to approve advertisement in the Rankin County News for the youth basketball camp in the amount of \$150.00 and authorize payment of the same; and hire Derrick Thurman as part time Laborer III and set rate of pay effective April 18, 2016, in accordance with the memos from the Park and Recreation Department, which are appended hereto, seconded by Alderman Dobbs, and upon unanimous vote the motion carried.

9.

APPROVE A PROFESSIONAL SERVICES AGREEMENT WITH SECURITY CARD SERVICES FOR TWO CREDIT CARD TERMINALS FOR THE WATER DEPARTMENT AND AUTHORIZE THE MAYOR AND CITY CLERK TO EXECUTE THE SAME; PUBLISH A BID NOTICE FOR THE PARK WIRELESS PROJECT AS PART OF THE SHILOH PARK AND CITY PARK IMPROVEMENT PROJECT; AND PUBLISH BID NOTICE FOR THE SERVER VIRTUALIZATION PROJECT

Alderman Williams made the motion to approve a professional services agreement with Security Card Services for two credit card terminals for the Water Department and authorize the Mayor and City Clerk to execute the same; to publish a bid notice for the Park Wireless Project as part of the Shiloh Park and City Park Improvement Project; and to publish bid notice for the Server Virtualization Project, in accordance with the memos from the IT Network Manager, which are appended hereto, seconded by Alderman Dobbs, and upon unanimous vote the motion carried.

10.

APPROVE WAGGONER ENGINEERING AMENDMENT NO. 2 TO TASK ORDER NO. 5 IN THE AMOUNT OF \$7,500.00 FOR AN MDEQ SURFACE MINING PERMIT WITH REGARD TO THE CROSSGATES LAKE RESTORATION PROJECT AND AUTHORIZE THE MAYOR AND CITY CLERK TO EXECUTE THE SAME; APPROVE AN ENGAGEMENT LETTER WITH PHELPS DUNBAR FOR SERVICE REGARDING EMPLOYMENT LAW ISSUES AND AUTHORIZE THE MAYOR AND CITY CLERK TO EXECUTE THE SAME; AND APPROVE CAL-MAR CONSTRUCTION PAY APPLICATION #6 IN THE AMOUNT OF \$67,231.50 WITH REGARD TO THE CITY PARK TENNIS IMPROVEMENT PROJECT AND AUTHORIZE PAYMENT OF THE SAME

Alderman Debbs made the motion to approve Waggoner Engineering Amendment No. 2 to Task Order No. 5 in the amount of \$7,500.00 for an MDEQ Surface Mining Permit with regard to the Crossgates Lake Restoration Project and authorize the Mayor and City Clerk to execute the same; to approve an engagement letter with Phelps Dunbar for service regarding employment law issues and authorize the Mayor and City Clerk to execute the same; and to approve Cal-Mar Construction Pay Application #6 in the amount of \$67,231.50 with regard to the City Park Tennis Improvement Project and authorize payment of the same, in accordance with the memos from the City Clerk, which are appended hereto, seconded by Alderman Vinson, and upon unanimous vote the motion carried.

11.

PUBLIC HEARING REGARDING THE RESOLUTION ADOPTED MARCH 7, 2016  
AUTHORIZING AND APPROVING A LOAN ON BEHALF OF THE CITY FROM THE MS  
DEVELOPMENT AUTHORITY FOR THE LUCKNEY ROAD SEWER PROJECT

The Public Hearing was opened with regard to the Resolution adopted March 7, 2016 authorizing and approving a loan on behalf of the City from the MS Development Authority for the Luckney Road Sewer Project. The City Clerk advised that all prerequisites to the public hearing have been met. The memo from the City Clerk with respect to the same, and the documents and things pertaining to the same are appended hereto and incorporated herein. The City Attorney then asked for public comments. No one provided public comments. The Public Hearing was then closed. Thereafter, Alderman Williams made the motion to authorize and approve a loan on behalf of the City from the MS Development Authority for the Luckney Road Sewer Project as referenced herein, as proposed, for the reasons stated therein and as stated by the City Clerk as set forth in her memo to the Board, which is appended hereto and incorporated herein, seconded by Alderman Coker, and upon unanimous vote the motion carried.

12.

APPROVE THE DOCKET OF CLAIMS FOR APRIL 5, 8, & 18, 2016 AND THE FOX EVERETT  
CLAIMS FOR APRIL 6, 2016

Alderman Vinson made the motion to approve the Docket of Claims for April 5, 8, & 18, 2016 and the Fox Everett Claims for April 6, 2016, in accordance with the memo from the City Clerk, which is appended hereto, seconded by Alderman Coker, and upon unanimous vote the motion carried.

13.

EXECUTIVE SESSION

Alderman Williams made the motion to consider the need to go into executive session to discuss personnel matters and potential litigation, seconded by Alderman Coker, and upon unanimous vote the motion carried.

Alderman Debbs then made the motion to go into executive session for the reasons stated, and more specifically to discuss personnel matters involving the Police Department and potential litigation

involving the City's participation as a member of the West Rankin Utility Authority, seconded by Alderman Vinson, and upon unanimous vote the motion carried.

Alderman Vinson made the motion to resume the Regular Board Meeting out of Executive Session, seconded by Alderman Williams, and upon unanimous vote the motion carried.

(No votes were taken in Executive Session.)

14.

ADOPT A RESOLUTION AUTHORIZING THE MAYOR OF THE CITY OF BRANDON TO  
APPOINT A SUBSTITUTE MEMBER OF THE BOARD OF DIRECTORS OF WEST RANKIN  
UTILITY AUTHORITY

Alderman Coker made the motion to adopt a Resolution authorizing the Mayor of the City of Brandon to appoint a substitute member to the Board of Directors of West Rankin Utility Authority, in accordance with the memo from the Mayor which is appended hereto, seconded by Alderman Dobbs, and upon unanimous vote the motion carried.

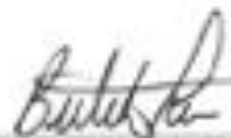
15.

ADJOURN

Alderman Vinson made the motion to adjourn the Regular Board Meeting, seconded by Alderman Coker, and upon unanimous vote the motion carried.

Next Regular Board Meeting will be on May 2, 2016.

MINUTES APPROVED THIS THE 2ND DAY OF MAY, 2016.



HON. BUTCH LEE, MAYOR

ATTEST:

  
ANGELA BEAN, CITY CLERK

