

MINUTES OF THE REGULAR BOARD MEETING OF THE MAYOR AND BOARD OF
ALDERMAN OF THE CITY OF BRANDON, MISSISSIPPI
HELD ON AUGUST 3, 2015

The Regular Board Meeting was held in the Brandon City Hall Boardroom, 1000 Municipal Drive, Brandon, Mississippi. The meeting was led by Mayor Butch Lee. Aldermen Corley, Christopher, Williams, Morris, and Coker were present. Aldermen Vinson and Morrow were absent. Alderman Corley led the prayer and Mayor Lee led the Pledge of Allegiance. Public Comments/ Recognitions: None.

1.

APPROVE MINUTES OF REGULAR BOARD MEETING OF JULY 20, 2015 AND
APPROVE MINUTES OF SPECIAL BOARD MEETING OF JULY 28, 2015

Alderman Morris made the motion to approve Minutes of Regular Board Meeting of July 20, 2015; and to approve Minutes of Special Board Meeting of July 28, 2015, which are appended hereto, seconded by Alderman Williams, and upon unanimous vote the motion carried.

2.

APPROVE TRAVEL TO CORINTH, MS FOR MAYOR LEE TO ATTEND THE MML
BOARD OF DIRECTORS MEETING ON SEPTEMBER 24-25, 2015; ADOPT ORDINANCE
AMENDING CHAPTER 54, ARTICLE II, TRANSIENT VENDORS, OF THE CODE OF
ORDINANCES OF THE CITY OF BRANDON; AND APPROVE THE PROFESSIONAL
SERVICES AGREEMENT WITH THE CIRLOT AGENCY

Alderman Coker made the motion to approve travel to Corinth, MS for Mayor Lee to attend the MML Board of Directors meeting on September 24-25, 2015; to adopt an ordinance amending Chapter 54, Article II, Transient Vendors, of the Code of Ordinances of the City of Brandon; and to approve the professional services agreement with The Cirlot Agency, in accordance with the memos from the Mayor, which are appended hereto, seconded by Alderman Corley, and upon unanimous vote the motion carried.

3.

SURPLUS ONE RCA TV BEARING SERIAL #D422DB0V5 THAT IS NO LONGER OF USE
TO THE CITY AND TRANSFER TO MS DEPARTMENT OF SURPLUS

Alderman Corley made the motion to surplus one RCA TV bearing serial #D422DB0V5 that is no longer of use to the city and transfer to MS Department of Surplus, in accordance with the memo from the Events Coordinator, which is appended hereto, seconded by Alderman Morris, and upon unanimous vote the motion carried.

4.

DECLARE THE 2015 DODGE RAM TRUCK BEARING VIN #1C6RR7XT0FS768023 AS
UNMARKED FOR INVESTIGATIVE AND SURVEILLANCE PURPOSES; AND ACCEPT
RESIGNATION OF PART-TIME DISPATCHER, TREIGH PEOPLES
EFFECTIVE AUGUST 3, 2015

Alderman Morris made the motion to declare the 2015 Dodge Ram Truck bearing VIN #1C6RR7XT0FS768023 as unmarked for investigative and surveillance purposes; and to accept the resignation of part-time dispatcher, Treigh Peoples effective August 3, 2015, in accordance with the memos from the Police Chief, which are appended hereto, seconded by Alderman Williams, and upon unanimous vote the motion carried.

Mayor Lee swore in Brandon Waltman and Kristen Arendale as police officers.

5.

APPROVE THE CLINICAL EDUCATION AGREEMENT BETWEEN HINDS COMMUNITY COLLEGE ACTING AS EMERGENCY MEDICAL SERVICES AND BRANDON FIRE DEPARTMENT AND AUTHORIZE CHIEF TERRY WAGES TO EXECUTE THE SAME; AND ACCEPT RESIGNATION OF FIREFIGHTER JORDAN REESE MERCHANT EFFECTIVE AUGUST 14, 2015

Alderman Corley made the motion to approve the Clinical Education Agreement between Hinds Community College acting as Emergency Medical Services and Brandon Fire Department and to authorize Chief Terry Wages to execute the same; and to accept the resignation of Firefighter Jordan Reese Merchant effective August 14, 2015, in accordance with the memos from the Fire Chief, which are appended hereto, seconded by Alderman Williams, and upon unanimous vote the motion carried.

6.

APPROVE THE QUOTE FROM SOUTHERN ROCK, LLC FOR SHILOH PARK DRIVE LIME TREATMENT AT SHILOH PARK IN THE AMOUNT OF \$20,000.00 AND AUTHORIZE PAYMENT OF THE SAME; APPROVE THE QUOTE FROM CENTRAL PIPE SUPPLY FOR ORION MOBILE METER READING SYSTEM IN THE AMOUNT OF \$10,500.00 AND AUTHORIZE PAYMENT OF THE SAME; APPROVE THE QUOTE FROM A-1 CONCRETE SERVICES, LLC FOR CITY PARK TENNIS COURT CURB AND GUTTERS IN THE AMOUNT OF \$28,260.00 AND AUTHORIZE PAYMENT OF THE SAME; AND APPROVE PAY REQUEST #8 (FINAL) FROM MCINNIS ELECTRIC COMPANY FOR THE 2012 T.E. LIGHTING AND LANDSCAPE PROJECT #STP-7341-00(25) LPA/106341-701000LPA IN THE AMOUNT OF \$2,726.46 AND AUTHORIZE PAYMENT OF THE SAME

Alderman Morris made the motion to approve the quote from Southern Rock, LLC for Shiloh Park Drive lime treatment at Shiloh Park in the amount of \$20,000.00 as the lowest and best quote received and to authorize payment of the same; to approve the quote from Central Pipe Supply for Orion Mobile Meter Reading System in the amount of \$10,500.00 as the lowest and best quote received and to authorize payment of the same; to approve the quote from A-1 Concrete Services, LLC for City Park Tennis Court curb and gutters in the amount of \$28,260.00 as the lowest and best quote received and to authorize payment of the same; and to approve Pay Request #8 (final) from McInnis Electric Company for the 2012 T.E. Lighting and Landscape Project #STP-7341-00(25) LPA/106341-701000LPA in the amount of \$2,726.46 and to authorize payment of the same, in accordance with the memos from the Public Works Director, which are appended hereto, seconded by Alderman Coker, and upon unanimous vote the motion carried.

7.

PUBLIC HEARING AND BOARD ACTION REGARDING A DIMENSIONAL VARIANCE
REQUEST OF BDTEEM, LLC TO REDUCE THE REQUIRED FRONT AND REAR
SETBACKS OF LOTS 141-159 OF BELLE OAK, PART 2, PHASE 2 ON THE
FINAL PLAT

The Public Hearing was opened regarding a dimensional variance request of BDTEEM, LLC to reduce the required front and rear setbacks of Lots 141-159 of Belle Oak, Part 2, Phase 2 on the final plat. The Director of Community Development advised that all prerequisites to the public hearing have been met, and that the Planning Commission voted to recommend approval of the same. The memo from the Director of Community Development with respect to the same, and the documents and things pertaining to the same, including the Minutes of the Planning Commission, are appended hereto and incorporated herein. The Director of Community Development advised the Board as to the reasons why the recommendation of the Planning Commission was to recommend approval of the application as set forth in her memo to the Board. The City Attorney then asked for public comments with respect to the same. No one spoke in opposition to the request. The Public Hearing was then closed. Alderman Williams made the motion to approve the variance request, first incorporating the findings of the Planning Commission and the documents and things presented to and prepared by the Planning Commission and the Director of Community Development in relation to the application, which are appended hereto, seconded by Alderman Coker, and upon unanimous vote the motion carried.

8.

PUBLIC HEARING AND BOARD ACTION REGARDING A DIMENSIONAL VARIANCE
REQUEST OF MELVIN MANGUM AT 186 MARY MYLES TO CONSTRUCT AN
OUTBUILDING EXCEEDING THE 750 SQUARE FEET ACCESSORY STRUCTURE
MAXIMUM REQUIREMENT

The Public Hearing was opened regarding a dimensional variance request of Melvin Mangum at 186 Mary Myles to construct an outbuilding exceeding the 750 square feet accessory structure maximum requirement. The Director of Community Development advised that all prerequisites to the public hearing have been met, and that the Planning Commission voted to recommend approval of the same. The memo from the Director of Community Development with respect to the same, and the documents and things pertaining to the same, including the Minutes of the Planning Commission, are appended hereto and incorporated herein. The Director of Community Development advised the Board as to the reasons why the recommendation of the Planning Commission was to recommend approval of the application as set forth in her memo to the Board. The City Attorney then asked for public comments with respect to the same. Hattie Christian asked questions about the request and particularly advised that she, on behalf of her father, was not opposed to the request as long as the improvement was placed on the applicant's property. No one spoke in opposition to the request. The Public Hearing was then closed. Alderman Williams made the motion to approve the variance request, first incorporating the findings of the Planning Commission and the documents and things presented to and prepared by the Planning Commission and the Director of Community Development in relation to the application, which are appended hereto, seconded by Alderman Corley, and upon unanimous vote the motion carried.

9.

APPROVE THE FINAL PLAT OF BELLE OAK SUBDIVISION, PART 2, PHASE 2 WITH AMENDED SETBACKS; AND TO SET A PUBLIC HEARING FOR AUGUST 17, 2015 REGARDING A VARIANCE REQUEST OF JEFF BURRELL TO CONSTRUCT A FENCE AT 110 BELLA VISTA, LOT 6 EXCEEDING THE 6 FOOT HEIGHT MAXIMUM

Alderman Williams made the motion to approve the final plat of Belle Oak Subdivision, Part 2, Phase 2 with amended setbacks; and to set a public hearing for August 17, 2015, during the Regular Board Meeting, regarding a variance request of Jeff Burrell to construct a fence at 110 Bella Vista, Lot 6 exceeding the 6 foot height maximum, in accordance with the memos from the Community Development Director, which are appended hereto, seconded by Alderman Corley, and upon unanimous vote the motion carried.

10.

ACCEPT THE DONATION OF NATURE TRAIL MARKERS FOR THE CITY PARK AND A DONATION IN THE AMOUNT OF \$104.47 FROM RYAN GOOLSBY WITH EAGLE SCOUT-TROOP 229; AND ENTER INTO A SERVICE AGREEMENT, APPROVE THE FEE SCHEDULE AND PAYMENT AGREEMENT WITH SPORTS CONDUCTOR, LLC DBA JARVIS, A PROVIDER OF ONLINE RECREATION MANAGEMENT SOFTWARE

Alderman Morris made the motion to accept the donation of nature trail markers for the City Park and a donation in the amount of \$104.47 from Ryan Goolsby with Eagle Scout-Troop 229; and to enter into a professional services agreement, approve the fee schedule and payment agreement with SportsConductor, LLC dba Jarvis, a provider of online recreation management software and authorize the Mayor and City Clerk to execute the same, in accordance with the memos from the Parks and Recreation Department, which are appended hereto, seconded by Alderman Coker, and upon unanimous vote the motion carried.

11.

SET A PUBLIC HEARING ON AUGUST 19, 2015 FOR THE FISCAL YEAR 2016 BUDGET; PURCHASE UNITRENDS BACKUP APPLIANCE FROM VENTURE TECHNOLOGIES IN THE AMOUNT OF \$49,927.00; APPROVE WEBSITE HOSTING PROPOSAL FROM U.S. NEXT; ADOPT A REVISED PAY SCALE TO INCLUDE THE POSITION OF CODE ENFORCEMENT INSPECTOR/ZONING ADMINISTRATOR; APPROVE A LEASE/PURCHASE AGREEMENT WITH HANCOCK BANK FOR THE PURCHASE OF ONE (1) 2015 DODGE TRUCK IN THE AMOUNT OF \$24,971.00 AND AUTHORIZE THE MAYOR AND CLERK TO EXECUTE ALL RELATED DOCUMENTS; APPROVE DOCKET OF CLAIMS FOR AUGUST 3, 2015; AND APPROVE FOX EVERETT CLAIMS RELEASED JULY 30, 2015

Alderman Williams made the motion to set a public hearing in the Regular Meeting Room on August 19, 2015 at 6:00 p.m., regarding the Fiscal Year 2016 Budget; to purchase Unitrends Backup Appliance from Venture Technologies in the amount of \$49,927.00 as the lowest and best quote received; to approve a website hosting proposal from U.S. Next and authorize the Mayor and City Clerk to execute the same; to adopt a revised pay scale to include the position of Code Enforcement Inspector/Zoning Administrator; to approve a lease/purchase agreement with Hancock Bank for the purchase of one (1) 2015 Dodge Truck in the amount of \$24,971.00 and to authorize the Mayor and City Clerk to execute all related documents; to


approve Docket of Claims for August 3, 2015; and to approve the Fox Everett claims released July 30, 2015, in accordance with the memos from the City Clerk, which are appended hereto, seconded by Alderman Morris, and upon unanimous vote the motion carried.

12.
ADJOURN

Alderman Corley made the motion to adjourn the Regular Board Meeting, seconded by Alderman Williams, and upon unanimous vote the motion carried.

(Next Regular Board Meeting will be on August 17, 2015).

MINUTES APPROVED THIS THE 17th DAY OF AUGUST, 2015.



HON. BUTCH LEE, MAYOR

ATTEST:



ANGELA BEAN, CITY CLERK

