

MINUTES OF THE REGULAR BOARD MEETING OF THE MAYOR AND BOARD OF
ALDERMAN OF THE CITY OF BRANDON, MISSISSIPPI
HELD ON SEPTEMBER 21, 2015

The Regular Board Meeting was held in the Brandon City Hall Boardroom, 1000 Municipal Drive, Brandon, Mississippi. The meeting was led by Mayor Butch Lee. Aldermen Christopher, Williams, Morris, Coker, Vinson, and Morrow were present. Alderman Corley was absent. Alderman Williams led the prayer and Alderman Morrow led the Pledge of Allegiance. Public Comments/ Recognitions: Proclamation of "Extra Mile Day"; Haydn Roberts addressed the Board regarding his campaign for office of Chancery Court Judge Place #3; Proclamation of Constitution Week by Cindy Mangum; and Annie McAfee, 203 Appleridge Road, thanked Chief Thompson and Chief Terry Wages and Ben Warren for help in Appleridge.

1.

APPROVE THE MINUTES OF REGULAR BOARD MEETING SEPTEMBER 8, 2015

Alderman Morrow made the motion to approve the minutes of the Regular Board Meeting of September 8, 2015, which are appended hereto, seconded by Alderman Coker, and upon unanimous vote the motion carried.

2.

APPROVE PAY OF WILDLIFE MISSISSIPPI INVOICE IN THE AMOUNT OF \$54,600.00 FOR 21 WETLAND CREDITS WITH REGARD TO THE EAST BRANDON SEWER PROJECT; AND AUTHORIZE BURNS COOLEY DENNIS, INC. TO PROCEED WITH A GEOTECHNICAL EXPLORATION REGARDING THE EAST BRANDON SEWER PROJECT

Alderman Vinson made the motion to approve the pay of the Wildlife Mississippi invoice in the amount of \$54,600.00 for 21 wetland credits with regard to the East Brandon Sewer Project and to authorize Burns Cooley Dennis, Inc. to proceed with a geotechnical exploration regarding the East Brandon Sewer Project, in accordance with the memos from the Mayor, which are appended hereto, seconded by Alderman Morris, and upon unanimous vote the motion carried.

3.

APPROVE HIRE OF GUEST CONSULTANTS, INC. AND BENCHMARK TO PROVIDE GPS WATER METER PROFESSIONAL SERVICES IN THE AMOUNT OF \$900.00 PER DAY EACH FOR TEN DAYS

Alderman Morrow made the motion to approve Hire of Guest Consultants, Inc. and Benchmark to provide GPS Water Meter Professional Services in the amount of \$900.00 per day each for ten days, seconded by Alderman Vinson, and upon unanimous vote the motion carried.

4.

APPROVE INVESTIGATOR MICHAEL CASE TO TRAVEL TO BILOXI, MS TO ATTEND CPS CHILD PROTECTIVE SYSTEM COURSE ON NOVEMBER 15-20, 2015; APPROVE HIRING OF MCCARTY ANDERSON AS PATROLMAN EFFECTIVE SEPTEMBER 22, 2015; APPROVE HIRING OF CHRISTOPHER BOUNDS AS PATROLMAN EFFECTIVE OCTOBER 6, 2015 AND SET SALARY PURSUANT TO MEMO; AND APPROVE THE AGREEMENT WITH MS OFFICE OF HIGHWAY SAFETY WITH REGARD TO THE FY16 POLICE TRAFFIC SERVICES GRANT AND AUTHORIZE THE MAYOR AND CITY CLERK TO EXECUTE RELATED DOCUMENTS

Alderman Morrow made the motion to approve Investigator Michael Case to travel to Biloxi, MS to attend CPS Child Protective System Course on November 15-20, 2015; to approve hiring of McCarty Anderson as a Patrolman effective September 22, 2015 and set salary pursuant to the memo; to approve hiring of Christopher Bounds as a Patrolman effective October 6, 2015; and to approve the agreement with MS Office of Highway Safety with regard to the FY16 Police Traffic Services Grant and authorize the Mayor and City Clerk to execute related documents, all in accordance with the memos from the Police Chief, which are appended hereto, seconded by Alderman Vinson, and upon unanimous vote the motion carried.

5.

APPROVE FIREFIGHTERS CHRIS FORTENBERRY AND JARED THOMAS TO TRAVEL TO PHILADELPHIA, MS TO ATTEND MISSISSIPPIANS FOR EMS CONFERENCE ON OCTOBER 11-13, 2015; AND APPROVE CHANGE ORDER FOR TWO NEW E-ONE CYCLONE FIRE ENGINES FROM SUNBELT FIRE IN THE AMOUNT OF \$6,170.00

Alderman Morris made the motion to approve Firefighters Chris Fortenberry and Jared Thomas to travel to Philadelphia, MS to attend the Mississippians for EMS Conference on October 11-13, 2015; and to approve the change order for the two new E-One Cyclone Fire Engines from Sunbelt Fire in the amount of \$6,170.00, all in accordance with the memos from the Fire Chief, which are appended hereto, seconded by Alderman Coker, and upon unanimous vote the motion carried.

Alderman Morris exited the Boardroom.

6.

APPROVE INVOICE FROM STANTEC IN THE AMOUNT OF \$40,669.38 WITH REGARD TO TRAFFIC SIGNAL REPAIRS AND SIGNAL TIMING MODIFICATIONS AND AUTHORIZE PAYMENT OF THE SAME

Alderman Coker made the motion to approve the invoice from Stantec in the amount of \$40,669.38 with regard to traffic signal repairs and signal timing modifications and authorize payment of the same, in accordance with the memo from the Public Works Director, which is appended hereto, seconded by Alderman Morrow, and upon affirmative vote of the members

present with the exception of Alderman Morris who was absent from the Boardroom, the motion carried.

Alderman Morris returned to the Boardroom.

7.

APPROVE CONTRACT WITH IWORQ IN THE AMOUNT OF \$6,825.00 WITH REGARD TO WORK ORDER AND PAVEMENT MANAGEMENT SYSTEM AND AUTHORIZE THE MAYOR AND CITY CLERK TO EXECUTE THE SAME; AND APPROVE AGREEMENT WITH RIVER SCIENCE, LLC, JILL BUTLER, P.E., WITH REGARD TO RECREATIONAL IMPROVEMENTS IN FLOOD ZONES AND AN ANALYSIS OF CITY OF BRANDON FLOOD PLAIN ORDINANCE AND RECOMMEND IMPROVEMENTS

Alderman Morrow made the motion to approve contract with iWorQ in the amount of \$6,825.00 with regard to a work order and pavement management system and authorize the Mayor and the City Clerk to execute the same; and to approve the agreement with River Science, LLC, Jill Butler, P.E., with regard to recreational improvements in flood zones and an analysis of the City of Brandon Flood Plain Ordinance and recommend improvements, all in accordance with the memos from the Public Works Director, which are appended hereto, seconded by Alderman Morris, and upon unanimous vote the motion carried.

8.

SET A PUBLIC HEARING FOR OCTOBER 5, 2015, REGARDING CONDITIONAL USE REQUEST OF PGM PROPERTIES FOR A TEMPORARY CHRISTMAS TREE STAND TO BE LOCATED ON PARCEL 18J-52; AND APPROVE CODE ENFORCEMENT OFFICER HEATHER PARISH TO TRAVEL TO CORINTH, MS TO ATTEND THE 2015 MS ASSOCIATION OF CODE ENFORCEMENT FALL CONFERENCE ON OCTOBER 21-23, 2015

Alderman Morrow made the motion to set a public hearing for October 5, 2015, regarding the conditional use request of PGM Properties for a temporary Christmas tree stand to be located on Parcel 18J-52; and to approve Code Enforcement Officer Heather Parish to travel to Corinth, MS to attend the 2015 MS Association of Code Enforcement Fall Conference on October 21-23, 2015, in accordance with the memos from the Community Development Director, which are appended hereto, seconded by Alderman Vinson, and upon unanimous vote the motion carried.

9.

APPROVE RESOLUTION APPROVING THE USE OF WAIVER VALUATION AND ESTABLISHING A PROCEDURE FOR SUCH USE PURSUANT TO 49 CFR 24.10(c) AND MCA SECTION 43-37-3(1)(b) FOR COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) FUNDED PROJECTS REGARDING THE LUCKNEY ROAD SEWER PROJECT

Alderman Morrow made the motion to approve the resolution approving the use of waiver valuation and establishing a procedure for such use pursuant to 49 CFR 24.10(c) and

MCA Section 43-37-3(1)(b) for Community Development Block Grant (CDBG) funded projects regarding the Luckney Road Sewer Project, in accordance with the memo from Economic Development, which is appended hereto, seconded by Alderman Coker, and upon unanimous vote the motion carried.

10.

APPROVE PROFESSIONAL SERVICES AGREEMENT WITH PORTRAITAFX, A SPORTS PHOTOGRAPHY AGENCY, TO SERVE AS THE PHOTOGRAPHY RESOURCE FOR TOURNAMENTS IN BRANDON AND AUTHORIZE THE MAYOR AND CITY CLERK TO EXECUTE THE SAME

Alderman Vinson made the motion to approve the professional services agreement with PortraitAFX, a sports photography agency, to serve as the photography resource for tournaments in Brandon and authorize the Mayor and City Clerk to execute the same, in accordance with the memo from the Park & Recreation Department, which is appended hereto, seconded by Alderman Morrow, and upon unanimous vote the motion carried.

11.

APPROVE FIVE YEAR NETWORK PROFESSIONAL SERVICES AGREEMENT FROM CONTACT NETWORK, LLC DBA INLINE FIBER IN THE AMOUNT OF \$6,675.00 PER MONTH AND \$4,980.00 IN CONSTRUCTION FEES; APPROVE PURCHASE OF ONE INGENICO ISC TOUCH 250 CREDIT CARD READER FROM LOGICS, INC. IN THE AMOUNT OF \$1,230.00 AND AUTHORIZE PAYMENT OF THE SAME; APPROVE DOCKET OF CLAIMS FOR SEPTEMBER 21, 2015; APPROVE FOX EVERETT CLAIMS RELEASED ON SEPTEMBER 4 & 10, 2015; AND APPROVE ELECTRONIC TRANSFERS FOR SEPTEMBER 2015

Alderman Morrow made the motion to approve a five year network professional services agreement from Contact Network, LLC d/b/a Inline Fiber in the amount of \$6,675.00 per month and \$4,980.00 in construction fees; to approve the purchase of one Ingenico iSC Touch 250 credit card reader from Logics, Inc. in the amount of \$1,230.00 and authorize payment of the same; to approve Docket of Claims for September 21, 2015; to approve Fox Everett Claims released on September 4 & 10, 2015; and to approve Electronic Transfers for September 2015, all in accordance with the memos from the City Clerk, which are appended hereto, seconded by Alderman Morris, and upon unanimous vote the motion carried.

12.

EXECUTIVE SESSION

Alderman Coker made the motion to consider the need to go into executive session to discuss personnel matters and pending litigation, seconded by Alderman Morris, and upon unanimous vote the motion carried.

Alderman Morris then made the motion to go into executive session for the reasons stated and more specifically to discuss personnel matters involving the Park & Recreation Department

and the Police Department and potential litigation regarding a Police Department matter, seconded by Alderman Morrow, and upon unanimous vote the motion carried.

Alderman Morrow made the motion to terminate employee # 1481 for reasons provided by Police Chief, effective September 17, 2015, with a memo from the Chief to be placed in the employee's personnel file and to designate that the employee as not eligible for rehire, seconded by Alderman Morris, and upon unanimous vote the motion carried.

Alderman Morris made the motion to approve the leave request of Anna Gipson per memo dated September 21, 2015, seconded by Alderman Coker, and upon unanimous vote the motion carried.

Alderman Morrow made the motion to resume the Regular Board Meeting out of Executive Session, seconded by Alderman Coker, and upon unanimous vote the motion carried.

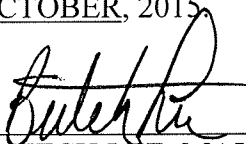
The votes in Executive Session were announced upon return to the Boardroom.

13. ADJOURN

Alderman Morris made the motion to adjourn the Regular Board Meeting, seconded by Alderman Vinson, and upon unanimous vote the motion carried.

Next Regular Board Meeting will be on October 5, 2015.

MINUTES APPROVED THIS THE 5th DAY OF OCTOBER, 2015.



HON. BUTCH LEE, MAYOR

ATTEST:



ANGELA BEAN, CITY CLERK

