

MINUTES OF THE SPECIAL BOARD MEETING OF THE MAYOR AND BOARD OF
ALDERMAN OF THE CITY OF BRANDON, MISSISSIPPI
HELD ON SEPTEMBER 28, 2015

The Special Board Meeting was held in the Brandon City Hall Boardroom, 1000 Municipal Drive, Brandon, Mississippi. The Special Meeting was led by Mayor Butch Lee. Aldermen Morrow, Christopher, Morris, Corley, Williams, and Vinson were present. Alderman Coker was absent. Mayor Lee led the prayer and the Pledge of Allegiance.

1.

APPEND SPECIAL MEETING NOTICE TO THE MINUTES

Alderman Corley made the motion to append the Special Meeting Notice to the Minutes, seconded by Alderman Morris, and upon unanimous vote the motion carried.

2.

AUTHORIZE WIER BOERNER ALLIN TO PROCEED WITH ARCHITECTURAL DESIGN
AND CONSTRUCTION ADMINISTRATION SERVICES WITH REGARD TO A PARKS
AND RECREATION OFFICE

Alderman Morrow made the motion to authorize Wier Boerner Allin to proceed with architectural design and construction administration services with regard to a Parks and Recreation Office, in accordance with the memo from the Mayor, which is appended hereto, seconded by Alderman Corley, and upon unanimous vote the motion carried.

3.

AUTHORIZE CHANGE OF PUBLIC WORKS DEPARTMENT WORK WEEK FROM TEN
(10) HOURS PER DAY, MONDAY – THURSDAY TO EIGHT (8) HOURS PER DAY,
MONDAY – FRIDAY, EFFECTIVE SEPTEMBER 28, 2015

Alderman Morris made the motion to approve the change of the Public Works Department work week from ten (10) hours per day, Monday – Thursday to eight (8) hours per day, Monday – Friday, effective September 28, 2015, in accordance with the memo from the Mayor, which is appended hereto, seconded by Alderman Vinson, and upon unanimous vote the motion carried.

4.

APPROVE PURCHASE OF ONE (1) DODGE CHARGER FROM ROUNDTREE DODGE IN
THE AMOUNT OF \$21,098.00, STATE CONTRACT #82000144221

Alderman Morrow made the motion to approve the purchase of one (1) Dodge Charger from Roundtree Dodge in the amount of \$21,098.00, state contract #82000144221, in accordance with the memo from the Police Chief, which is appended hereto, seconded by Alderman Corley, and upon unanimous vote the motion carried.

5.
APPROVE PROFESSIONAL SERVICES AGREEMENT WITH GUEST CONSULTANTS
FOR A PARKING LOT EXPANSION & STREET IMPROVEMENT PROJECT AT
BRANDON MUNICIPAL COMPLEX

Alderman Vinson made the motion to approve a Professional Services Agreement with Guest Consultants for a Parking Lot Expansion & Street Improvement Project at Brandon Municipal Complex, in accordance with the memo from the Public Works Director, which is appended hereto, seconded by Alderman Morris, and upon unanimous vote the motion carried.

6.
APPROVE THE CITY TO PAY FOR FLU SHOTS FOR CITY EMPLOYEES IN THE
AMOUNT OF \$14.00 PER SHOT PROVIDED BY TRUSTCARE

Alderman Morrow made the motion to approve the City to pay for flu shots for city employees in the amount of \$14.00 per shot provided by Trustcare, first finding that this benefit is critical to insuring adequate staffing during the cold and flu season which inures to the direct benefit of the citizenry and results in an overall savings to the City from the stand point of lost time from work by City employees, in accordance with the memo from the City Clerk, which is appended hereto, seconded by Alderman Vinson, and upon unanimous vote the motion carried.

7.
ADJOURN

Alderman Morris made the motion to adjourn the Special Board Meeting, seconded by Alderman Morrow and upon unanimous vote the motion carried.

MINUTES APPROVED THIS THE 5th DAY OF OCTOBER, 2015.



HON. BUTCH LEE, MAYOR

ATTEST:



ANGELA BEAN, CITY CLERK

