

MINUTES OF THE REGULAR BOARD MEETING OF THE
MAYOR AND BOARD OF ALDERMEN OF THE CITY OF BRANDON, MISSISSIPPI
OF MARCH 3, 2025 AT 6:00 P.M.
MAYOR BUTCH LEE, MAYOR PRESIDING

1. CALL TO ORDER - Mayor Lee and Aldermen Farris, Middleton, Womack, Williams, Vinson Craine and Coker were present.
2. INVOCATION AND PLEDGE OF ALLEGIANCE - Alderman Vinson gave the invocation and Alderman Craine led the Pledge of Allegiance.
3. PUBLIC COMMENTS AND RECOGNITIONS – None.
4. OLD BUSINESS

1. Approve the Regular Board Meeting Minutes of February 18, 2025.

Alderman Womack made the motion to approve agenda item 4.1, seconded by Alderman Coker and upon unanimous vote the motion carried.

5. BUTCH LEE, MAYOR

1. Public Hearing on the Comprehensive Plan.

The Public Hearing was opened with regard to the adoption of a new Comprehensive Plan for the City, whereupon the Director of Community Development advised that all of the prerequisites to the Public Hearing have been met. Proof of publication of the Public Hearing is appended hereto. General land use comments were made regarding certain specific properties, to-wit: Hwy. 471 and Warner Drive, Eastmark Drive, US 80 at Exit 59, MS 18 at MS 468, MS 18 near West Sunset and Old Hwy. 471, as presented by the Community Development Director which is appended hereto. Gray Outz, with CMPDD addressed the board regarding the proposed new Comprehensive Plan. David Fredrick addressed the board regarding the property at 2743 Hwy. 80. His intent is to expand his business Fredrick's Sales and Service to this property.

Alderman Farris made the motion to continue the Public Hearing to the next Regular Board Meeting on March 17, 2025, at 6:00 p.m., seconded by Alderman Womack and upon unanimous vote the motion carried.

2. Approve professional services project development agreement with PATH, LLC to develop an Energy Efficiency Performance Project; authorize the Mayor to sign the same; and authorize the Finance Director to make all necessary budget amendments.

Alderman Coker made the motion to approve agenda item 5.2, in accordance with the memo from the Mayor's Office, which is appended hereto, seconded by Alderman Farris and upon unanimous vote the motion carried.

6. MARY ANN HESS, CITY CLERK

1. Approve professional services agreements for the purposes of promoting parks and recreation and tourism, in accordance with HB1521 (2023 MS Legislative Session) and other lawful and related purposes; authorize the Mayor to execute the same; and approve payment of all show-related expenditures:
 - John Waite Contract Brandon 2025
 - Wang Chung 05312025 Brandon MS Contract S9621
2. Approve an Amphitheater sponsorship agreement with Bottle Tree Beverage Company for the 2025 concert season and authorize the Mayor to execute same.
3. Approve:
 - a. Docket of Claims for March 3, 2025.
 - b. Fox Everett claims released on February 20 and 21, 2025.

Alderman Craine made the motion to approve agenda items 6.1-6.3 (a) & (b), in accordance with the memos from the City Clerk's Office, which are appended hereto, seconded by Alderman Womack and upon unanimous vote the motion carried.

7. CARLY DEARMAN, PUBLIC WORKS DEPARTMENT

1. Approve the following invoices from Hemphill Construction Company for the Towne Station Subdivision Storm Drain Point Repairs which are at the FY25 General Construction Services commodity pricing, and authorize payment of the same.
 - near 305 Towne Street - invoice #H24192-01-56063 - \$3,309.30
 - near 305 Towne Street - invoice #H24192-02-56063 - \$8,939.96
 - near 346 Towne Street - invoice #H24192-01-55438 - \$4,361.98
 - near 359/360 Towne Street - invoice #H24192-01-56062 - \$12,909.52
 - near 402 Rolling Hill Circle - invoice #H24192-01-57202 - \$15,580.46
2. Approve Pay Request #2 in the amount of \$33,636.65 from Hemphill Construction Company for the Dining Poindexter New Parking Lot Project and authorize payment of the same.
3. Approve Pay Request #5 in the amount of \$240,014.66 from Hemphill Construction Company for the Burnham Road Waterline Improvements Project and authorize payment of the same.
4. Approve the following invoices from Hemphill Construction Company for repairs in the months of October 2024, November 2024, & December 2024 and authorize payment of the same. All repairs were made at the FY25 General Construction Services commodity bid pricing.
 - 110 Hickory Hill Place – H24192-01-54258 - \$7,280.46 – water leak repair
 - 310 Towne Street – H24192-01-56061 - \$5,706.06 – storm drain pipe repair
 - 373 Lakebend Drive – H24192-01-53722 – \$5,475.24 – water leak repair
 - 101 Service Drive – H24192-02-55646 - \$3,041.80 – water leak repair
 - Shady Cove – H24192-02-55628 - \$10,536.80 – cross drain replacement
 - 3007 Greenfield Road – H24192-03-55622 - \$16,099.98 – water leak repair
 - 22 Crosswoods Road – H24192-03-49387 - \$8,154.32 – storm drain replacement – work NOT complete as of December 2024

- 3041 Louis Wilson Drive – H24192-03-52152 - \$12,462.80 – storm drain replacement
 - 27 Fox Glen Circle – H24192-03-55990 - \$10,557.77 – sewer line repair
 - 108/110 Rollingwood Drive – H24192-03-55797 - \$10,424.70 – water leak repair
 - Dell Blvd – H24192-03-55649 - \$5,212.35 – water leak investigation
5. Declare as an emergency in accordance with MCA Section 31-7-13(k) and approve the following invoices from Hemphill Construction Company for emergency repairs as reflected in the memos provided, in the months of October, November, and December 2024 and authorize payment of the same. All repairs were at the FY25 General Construction Services commodity bid pricing.
- Near 103 Pearl Street – H24192-01-55210 - \$15,121.40 – emergency storm drain repair in street
 - 101 Deborah Drive – H24192-02-55647 - \$3,971.16 – emergency sewer repair
 - 140 Meadowlane Drive – H24192-02-55675 - \$21,234.52 – emergency water leak repair and storm drain repair
 - 617 Lakewood Cove – H24192-02-55699 - \$24,481.02 – emergency sewer line repair
 - 811 Louis Wilson Drive -H24192-02-55626 - \$32,453.74 – emergency sewer line replacement
 - 106 Bristol Place – H24192-02-55601 - \$8,723.96 – emergency sewer repair
 - 160 Woodgate Drive – H24192-02-55366 - \$9,028.60 – emergency water leak repair
 - 101 Worley Drive – H24192-02-55632 - \$12,619.00 – fire hydrant replacement
 - Near Morrow Street & Orr Drive – H24192-02-55585 - \$21,448.91 – emergency sewer force main repair
 - 805 Louis Wilson Drive – H24192-03-57207 - \$6,231.40 – emergency sewer line repair
 - Near 410 Burnham Road – H24192-03-56099 - \$2,300.45 – emergency water leak repair
 - 502 Sykes Cove – H24192-03-56102 - \$11,749.50 – emergency water leak repair
6. Declare as an emergency in accordance with MCA Section 31-7-13(k) and approved payment with respect to unforeseen storm drain inlet reconstruction and sewer line repairs due to a cross drain replacement near 62 Terrapin Drive, approve the following invoices from Hemphill Construction Company at the FY24 commodity bid rates, and authorize payment of the same.
- Invoice #: H24023-08-54276 - \$122,338.18
 - Invoice #: H24023-09-54276 - \$2,847.50
7. Approve a Professional Services Agreement with Black Forrest, LLC for cemetery mowing and trimming services and authorize the Mayor to execute the same.
8. Approve utility adjustments first finding that the approvals are based on unforeseen circumstances where the customer did not receive the benefits of the utility service warranting a reduction or compromise pursuant to the memo.
9. Authorize Hollan Silcox and Brent King to attend the MS Rural Water Association 2025 Operator Expo on March 25-26, 2025, in Brandon, MS for Water Operator CEU hours.

10. Approve Pay Request #2 FINAL in the amount of \$3,373.22 from Thornton Construction Company for the Morrow Drainage Improvements Project and authorize payment of the same. Pay Request #2 FINAL is the finalization for this project.

11. Authorize the preparation of plans and specifications and advertisement for bids for the Cornerstone Water Well Power Supply Project.

Alderman Williams made the motion to approve agenda items 7.1-7.11, in accordance with the memos from the Public Works Department, which are appended hereto, seconded by Alderman Craine and upon unanimous vote the motion carried.

8. SAM HAWKINS, COMMUNITY DEVELOPMENT

1. Authorize Randy Barnes and Jesse Green to attend the one-day BOAM power panel inspection training conference on April 25, 2025, in Pearl, MS.

Alderman Coker made the motion to approve agenda item 8.1, in accordance with the memo from the Community Development Department, which is appended hereto, seconded by Alderman Womack and upon unanimous vote the motion carried.

2. Consideration of the development review for Greenfield Shopping Center – Parcel #H8-10-140.

Alderman Williams made the motion to table consideration of agenda item 8.2 to the Regular Board Meeting on March 17, 2025, seconded by Alderman Womack and upon unanimous vote the motion carried.

9. JOSEPH FRENCH, POLICE CHIEF

No action items.

	PD Monthly Activity Report - Feb. 2025	
1	Calls for Service	1780
2	Motor Vehicle Accidents	78
3	Reports: Incidents / Supplemental	207
4	Arrests	30
5	Sanitation: Road Trash Detail Bags	300

10. BRIAN ROBERTS, FIRE CHIEF

No action items.

		FD Monthly Activity Report - February 2025					
		Active	Not Active	Problem Locations:			
1	Weather Sirens	18	3	Greenbrook, Hwy 468-Armory, Shiloh			
2	Pafford P1	# Calls	224	Avg Resp Time	9:25		
3	BFD	# Calls	265	Avg Resp Time	5:48		
		Fire	EMS	Wrecks	Training	Inspections	Other
		8	170	23	559	28	64

11. ADJOURN

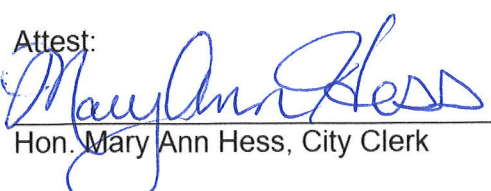
Alderman Womack made the motion to adjourn the Regular Board Meeting, seconded by Alderman Craine and upon unanimous vote the motion carried.

(Next Regular Board Meeting: March 17, 2025.)

Minutes approved this the 17th day of March 2025.



Hon. Butch Lee, Mayor

Attest:


Hon. Mary Ann Hess, City Clerk

