

MINUTES OF THE REGULAR BOARD MEETING OF THE
MAYOR AND BOARD OF ALDERMEN OF THE CITY OF BRANDON, MISSISSIPPI
OF MARCH 17, 2025 AT 6:00 P.M.
MAYOR BUTCH LEE, MAYOR PRESIDING

1. CALL TO ORDER - Mayor Lee and Aldermen Farris, Middleton, Womack, Williams, Vinson, Craine and Coker were present.
2. INVOCATION AND PLEDGE OF ALLEGIANCE - Alderman Womack gave the invocation and Alderman Farris led the Pledge of Allegiance.
3. PUBLIC COMMENTS AND RECOGNITIONS – Mayor Lee presented a Proclamation from the City recognizing March 21, 2025 as World Down Syndrome Day.
4. OLD BUSINESS

1. Approve the Regular Board Meeting Minutes of March 3, 2025.

Alderman Womack made the motion to approve agenda item 4.1, seconded by Alderman Craine and upon unanimous vote the motion carried.

5. BUTCH LEE, MAYOR

1. Continuation of the Public Hearing re: new Comprehensive Plan.

In accordance with the action at the Regular Board Meeting on March 3, 2025 to continue the Public Hearing regarding the new Comprehensive Plan to this Regular Board Meeting, the Public Hearing having been continued to this Regular Board Meeting, the Director of Community Development and Gray Outz with the Central Mississippi Planning and Development District gave an overview of the process to this point and generally recapped matters presented at the initial hearing on March 3, 2025, all of which is incorporated herein by reference. Thereafter, those seeking to inquire about the proposed new Comprehensive Plan and/or to make public comment regarding the same were given an opportunity, whereupon the following came forward and provided public comment, to-wit:

- Katie Bumgarner addressed the board regarding the land use plan pertaining to (i) Parkwood Apartments 455 Crossgates Blvd. She requests that the land use designation for this property remain multi-family instead of community commercial; (ii) Glen Wyck IV is now residential and she requests that it be shown as residential as opposed to commercial on the land use plan, and (iii) the property where the Dollar General is located on Hwy. 80, east of Trickhambridge Road is presently shown on the draft comprehensive plan as neighborhood commercial. She requests that the land use designation for the property remain community commercial.
- Debbie Carter, Eastwood Drive expressed concerns about any change in the land use designation for the property at 2743 Hwy. 80 from residential to commercial. By show of hands there were 10 in attendance in support of the comments made

by Ms. Carter. Ms. Carter presented a petition and supplement of concerned neighbors requesting that the land use plan for the subject property not be changed from residential to commercial. The submissions by Ms. Carter are appended to the Minutes of the Public Hearing.

In order to permit additional time to receive additional comments regarding the proposed Comprehensive Plan, Alderman Coker made the motion to continue the Public Hearing to the Regular Board Meeting on April 7, 2025, seconded by Alderman Womack and upon unanimous vote the motion carried.

2. Approve a Memorandum of Understanding (MOU) with the Mississippi Outdoor Stewardship Trust Fund (MOSTF) for the Quarry Trails Improvements Project and authorize the Mayor to execute the same.
3. Declare as an emergency in accordance with MCA Section 31-7-13(k) and approve the purchase of emergency lighting batteries for the Amphitheater's emergency lighting inverter system from Radco Electronics in the amount of \$14,925.00; and authorize the Finance Director to make all necessary budget amendments. Competitive quotes for this purchase were obtained in accordance with 31-7-13(b). The quote from Radco Electronics was the lowest and best quote received as a second quote from Critical Power Systems, Inc., was received in the amount of \$16,790.63.
4. Adopt the following resolutions and authorize the Mayor to execute the same.
 - Resolution of intent to apply for funds from the Mississippi Department of Wildlife, Fisheries, and Parks Recreational Trails Program.
 - Resolution allocating matching funds of thirty thousand dollars (\$30,000) in the event the grant funds are awarded to the City by the Department of Wildlife, Fisheries, and Parks.

Alderman Vinson made the motion to approve agenda items 5.2-5.4, in accordance with the memos from the Mayor's Office, which are appended hereto, seconded by Alderman Farris and upon unanimous vote the motion carried.

6. MARY ANN HESS, CITY CLERK

1. Approve professional services agreements for the purpose of promoting parks and recreation and tourism, in accordance with HB1521 (2023 MS Legislative Session) and other lawful and related purposes; authorize the Mayor to execute the same; and approve payment of all show-related expenditures:
 - Live Nation Sell-off Agreement Brandon Amphitheater 2025 re: Hank Williams, Jr.
 - The Springthorpe Brothers Corp. (Rick Springfield) - May 31, 2025 - Contract - Brandon Amphitheater - Brandon, MS, USA

2. Approve payment in the amount of \$3,000 to Sample, Hicks & Associates for Labor Standards Consulting Professional Services Contract. This contract is for the City's DWSIRLF project for the Cornerstone/Grants Ferry Parkway Waterline Extension Project.
3. Approve the lowest and best quote from All Pro Clean in the amount of \$22,358.00 to pressure wash all flat concrete surfaces within the Amphitheater and all exterior CMU buildings and walls; authorize payment upon completion; and authorize the Finance Director to make all necessary budget amendments.
4. Accept the lowest and best quote with Weed Warriors LLC in the amount of \$11,475.00 to treat approximately 765 crepe myrtle trees for bark scale throughout the city; authorize payment upon completion; and authorize the Finance Director to make all necessary budget amendments.
5. Authorize participation in the Entergy MS Small Business Solutions Program re: Brandon Fire Station #3 Kennedy Farm in the amount of \$1,526.90 and authorize the Mayor to execute all necessary documents.
6. Authorize participation in the Entergy MS Small Business Solutions Program at Brandon Police Department re: Brandon Police Department in the amount of \$2,519.00 and authorize the Mayor to execute all necessary documents.
7. Approve a renewal of the Municode/Civicplus Supplement Subscription and authorize the Mayor to execute the same.
8. Approve the travel for Niki Jobe to attend the HUB Jackson 2025 Compliance and Benefits Summit in Madison, MS on April 8, 2025.
9. Approve:
 - a. Docket of Claims for March 17, 2025.
 - b. Fox Everett claims released on March 7, 2025.
 - c. Electronic fund transfers for February 2025.

Alderman Williams made the motion to approve agenda items 6.1-6.9 (a)-(c), in accordance with the memos from the City Clerk's Office, which are appended hereto, seconded by Alderman Craine and upon unanimous vote the motion carried.

7. GEORGANNA KEENUM, EVENTS DIRECTOR

1. Approve addendums to the following Professional Services Agreements as presented for the 2025 concert season for the Brandon Amphitheater/ City Hall Live (as indicated) and authorize the Mayor to execute the same:
 - a. Enlisted Association of the National Guard of Mississippi (Parking)
 - b. Justice Security Agreement Extension-Amphitheater (Security)
 - c. Justice Security Agreement Extension-City Hall Live (Security)
 - d. Merchandise Vending Agreement (Merchandise sales)

Alderman Womack made the motion to approve agenda item 7.1 (a)-(d), in accordance with the memos from the Events Director's Office, which are appended hereto, seconded by Alderman Farris and upon unanimous vote the motion carried.

8. CARLY DEARMAN, PUBLIC WORKS DEPARTMENT

1. Approve Pay Request #1 in the amount of \$110,513.74 from Hemphill Construction Company for the Highway 80 Waterline Improvements Project and authorize payment of the same.
2. Approve Pay Request #3 in the amount of \$186,949.99 from Thornton Construction Company for the Cornerstone Grants Ferry Parkway Waterline Project and authorize payment of the same.
3. Approve Pay Request #3 in the amount of \$56,815.14 from Hemphill Construction Company for the Dining Poindexter New Parking Lot Project and authorize payment of the same.
4. Approve a Professional Services Agreement with Deep South Land Improvements, LLC for ROW mowing and string cutting services and authorize the Mayor to execute the same.
5. Approve a Professional Services Agreement with Deep South Land Improvements, LLC for ROW bush hogging services and authorize the Mayor to execute the same.
6. Rescind the hire of Richard Walters as a Water Laborer III in the Public Works Department.
7. Approve the following invoices from Hemphill Construction Company for non-emergency repairs at commodity bid pricing and authorize payment of the same.
 1. 113 Sunline Drive - \$21,213.10 – invoice #: H24023-08-52156 – fire hydrant repair/replacement – FY24 Commodity Bid Pricing
 2. Marquette Road (across from 783 Marquette Road) - \$28,049.04 – invoice #: H24192-01-55372 - water leak repair - FY24 Commodity Bid Pricing
 3. 22 Crosswoods Drive - \$24,580.75 – invoice #: H24192-04-49387 - storm drain pipe replacement – FY25 Commodity Bid Pricing
 4. 55 Terrapin Hill Road North - \$4,439.96 – invoice #: H24192-04-55175 – storm drain replacement ***work not completed as of this invoice date – FY25 Commodity Bid Pricing
 5. 102 Rosewood Lane - \$5,029.00 – invoice #: H24192-04-56764 – water leak repair - FY25 Commodity Bid Pricing
 6. 308 Shiloh Road - \$5,795.24 – invoice #: H24192-01-55131 – manhole repair - FY25 Commodity Bid Pricing
 7. 5091 Meadowood Drive - \$5,416.20 – invoice #: H24192-04-55976 – water leak repair - FY25 Commodity Bid Pricing

8. Approve the following invoices from Hemphill Construction Company for emergency repairs at commodity bid pricing and authorize payment of the same.
 1. 106 The Hills Drive - \$13,619.10 – invoice #: H24192-04-56878 – emergency water leak repair - damaged by Entergy boring contractor
 2. Woodgate Drive at Longmeadow Road - \$5,416.20 – invoice #: H24192-04-56615 – emergency water leak repair – damaged by Verizon boring contractor
9. Approve the following invoices from Hemphill Construction Company for the Hunters Woods Sewer Repair Project and authorize payment of the same.
 1. Near 123 Longmeadow Road - \$18,685.67 – invoice #: H24192-04-55712 – Hunters Woods Sewer Repair Project – Group 4 of 6
 2. Near 140 Longmeadow Road - \$9,733.76 – invoice #: H24192-04-55714 – Hunters Woods Sewer Repair Project – Group 4 of 6
 3. Near 182 Woodgate Drive - \$4,866.88 – invoice #: H24192-04-55715 – Hunters Woods Sewer Repair Project – Group 5 of 6
10. Approve the MS Development Authority Subgrant Agreement and Signature Sheet obligating federal funding in the amount of \$691,041.00 for the 2024 Diamond Emerald Sewer Rehabilitation CDBG Project and authorize the Mayor to execute the same.
11. Authorize obtaining quotes for the Marquette Road Multi-Use Path Extension Project.

Alderman Womack made the motion to approve agenda items 8.1-8.11, in accordance with the memos from the Public Works Department, which are appended hereto, seconded by Alderman Williams and upon unanimous vote the motion carried.

9. SAM HAWKINS, COMMUNITY DEVELOPMENT

1. Authorize Jesse Green and Randy Barnes to travel to Gulfport, MS to attend the BOAM summer conference June 9 -13, 2025 and pay associated travel expenses.

Alderman Vinson made the motion to approve agenda item 9.1, in accordance with the memo from the Community Development Department, which is appended hereto, seconded by Alderman Williams and upon unanimous vote the motion carried.

2. Consideration of an application for development review for Setco Holdings/Sunny Sethi to construct a 7,000 square foot retail shopping center - Parcel # H8-10-140 as presented (Tabled item from March 3, 2025 Regular Board Meeting)

First finding that the application as presented does not meet the current City's zoning development requirements, Alderman Vinson made the motion to deny the application as presented, seconded by Alderman Womack and upon unanimous vote the motion carried.

10. JOSEPH FRENCH, POLICE CHIEF

1. Modify the number of hours worked in a pay period for Officer Palmer Robbins from 84 to 80 effective March 17, 2025.
2. Transfer Clare Lancaster to Dispatch Supervisor/TAC and adjust her pay effecting March 17, 2025 in accordance with the memo.
3. Hire:
 - Norman Young as a Sergeant Investigator effective March 31, 2025 and set his rate of pay in accordance with the memo.
 - Deterron Harrin as a Patrolman effective March 31, 2025 and set his rate of pay in accordance with the memo.
 - Nick Pernell as a Patrolman effective March 18, 2025 and set his rate of pay in accordance with the memo.

Alderman Craine made the motion to approve agenda items 10.1-10.3, in accordance with the memos from the Police Department, which are appended hereto, seconded by Alderman Womack and upon unanimous vote the motion carried.

11. BRIAN ROBERTS, FIRE CHIEF

1. Approve travel to Biloxi, MS for Battalion Chief Eric Stringer to attend the Fire Investigators Association "Fatal Fire Investigation Course" from March 25-28, 2025.

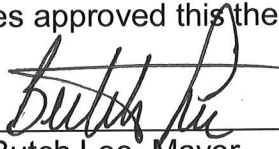
Alderman Coker made the motion to approve agenda item 11.1, in accordance with the memo from the Fire Department, which is appended hereto, seconded by Alderman Vinson and upon unanimous vote the motion carried.

12. ADJOURN

Alderman Williams made the motion to adjourn the Regular Board Meeting, seconded by Alderman Womack and upon unanimous vote the motion carried.

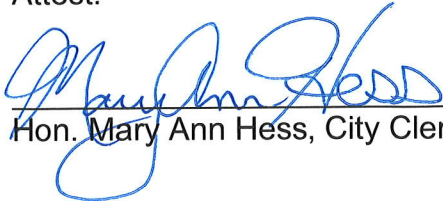
(Next Regular Board Meeting: April 7, 2025)

Minutes approved this the 7th day of April 2025.



Hon. Butch Lee, Mayor

Attest:



Hon. Mary Ann Hess, City Clerk

