



COMMUNITY DEVELOPMENT

Rental Permit & Inspection Application

DATE RECEIVED

PERMIT NUMBER

| | | | | | |
|--------------------------|-------|----------|-----------------------|--|--|
| Property Address | | | Property Owner's Name | | |
| Property Owner's Address | | | Primary Telephone | | |
| City | State | Zip Code | Email | | |
| Tenant #1 | | | Primary Telephone | | |
| Tenant #2 | | | Primary Telephone | | |
| Tenant #3 | | | Primary Telephone | | |
| Move-In Date | | | | | |

| | |
|--|---|
| Power Company: _____ | Is the Power Currently On? <input type="checkbox"/> Yes <input type="checkbox"/> No |
| Name on Account: _____ | Account Number: _____ |
| Does the Property Have Gas? <input type="checkbox"/> Yes <input type="checkbox"/> No | Is the Gas Currently On? <input type="checkbox"/> Yes <input type="checkbox"/> No |
| Name on Account: _____ | Account Number: _____ |

Applicant must initial each of the following upon reading:

- _____ Following inspection, all repair items on the inspector's report must be completed by the property owner. Once repairs are made, the owner or tenant must call 601-824-4580 to schedule a re-inspection. If the re-inspection fails, a \$25 fee will be charged for all subsequent inspections.
- _____ Inspection must be scheduled at time of application.
- _____ It is the tenant's responsibility to contact all utility providers to apply for new service.
- _____ Failure of property owner to comply with this procedure within 15 days of initial inspection can result in prosecution in City Court.
- _____ Permit issued shall become invalid unless the inspection and/or possible repairs authorized by such permit are completed within 180 days. One (1) extension may be requested in writing with justifiable cause demonstrated.

Permit Holder's Signature: _____

Date: _____

Save

Print

SUBMIT VIA EMAIL



COMMUNITY DEVELOPMENT

Rental Permit & Inspection

Additional Information



Code References

All inspections are performed based on the following codes:

- [2018 International Property Maintenance Code](#)
- [Brandon Code of Ordinances, Section 18-1](#)

Common Inspection Issues:

- Address numbers on the home must be plainly legible and visible from the street or road fronting the property.
- Smoke alarms must be installed and maintained in each of the following locations:
 - On the ceiling or wall outside of each separate sleeping area.
 - In each room used for sleeping purposes
 - In each storing within the dwelling until except for crawl spaces and uninhabitable attics.
- All surfaces must be free of holes, damaged or loose material which would let in rain, moisture, insects or animals.
- The exterior trim must be free of holes, breaks and loose or damaged construction material.
- Glass windowpanes must be free of open cracks or holes.
- Locks on all doors leading to the exterior of the building must be readily openable from the inside.
- Electrical panels must be labeled.
- The fence and gates must be in good repair and any repairs or replacements must be made with compatible materials.

Common Code Violations:

- Vehicles must be parked on a driveway. Parking on the grass and street is prohibited.
- Inoperable vehicles must be parked or stored within a completely enclosed structure.
- Grass and weeds must not exceed more than 12 inches in height.
- Solid waste must not be placed in front of your residence or next to the street prior to 24 hours before your scheduled trash pick-up; trash should not be allowed to be blown or scattered about by the wind.
- Outdoor items must be stored within a fully enclosed structure or screened from view of the adjacent neighbors and streets.

Common Phone Numbers

| | |
|--|--------------|
| Community Development Office | 601-824-4580 |
| Entergy | 800-368-3749 |
| Southern Pine Electric Power Association | 601-824-1470 |
| Center Point Gas | 601-936-0222 |
| Brandon Water Department | 601-824-4579 |