

MINUTES OF THE REGULAR BOARD MEETING OF THE
MAYOR AND BOARD OF ALDERMEN OF THE CITY OF BRANDON, MISSISSIPPI
OF JULY 7, 2025 AT 6:00 P.M.
MAYOR BUTCH LEE, MAYOR PRESIDING

1. CALL TO ORDER - Mayor Lee and Aldermen Williams, Womack, Vinson, Craine, Coker, Farris and King were present.
2. INVOCATION AND PLEDGE OF ALLEGIANCE – Brennan Pickering – Boy Scout Troop #29 gave the invocation and Wyatt King – Boy Scout Troop #29 led the Pledge of Allegiance.
3. PUBLIC COMMENTS AND RECOGNITIONS
 - John Toney – Resident of Brandon. Gave comments in support of relocating the confederate statue.
 - Trey Rein –Resident of Rankin County. Gave comments in support of relocating the confederate statue.
 - Brother Rogers. Resident of Brandon. Gave comments in support of relocating the confederal statue.
 - Dorman Davis. Resident of Brandon. Gave comments opposed to relocating the confederate statue.
 - Mark Allen. Resident of Pearl. Gave comments opposed to relocating the confederate statue.
 - Dan Duggan. Resident of Rankin County. Gave comments opposed to relocating the confederate statue.
 - Leon Seals. Resident of Pearl. Gave comments opposed to relocating the confederate statue.
 - Dr. Betty Ward Fletcher. Resident of Rankin County. Gave comments in support of relocating the confederate statue.
 - Janie McLaurin Wheaton. Resident of Rankin County. Gave comments in support of relocating the confederate statue.
 - Will Simms. Resident of Brandon. Gave comments in support of relocating the confederate statue and providing alternate and inclusive options at the location.
 - Walter Denny. Resident of Rankin County. Gave comments opposed to relocating the confederate statue.
 - Michael Lang. Resident of Pearl. Gave comments opposed to relocating the confederate statue.
 - George Bond. Resident of Brandon. Gave comments opposed to relocating the confederate statue.
 - Lance Stevens. Resident of Brandon. Gave comments in support of relocating the confederate statue.

- John Adams. Resident of Rankin County. Gave comments in favor of relocating the confederate statue.
- Tim Cupit. Resident of Brandon. Gave comments in favor of relocating the confederate statue.
- Sharaline Neely Eagan. Resident of Rankin County. Gave comments opposed to relocating the confederate statue.

4. OLD BUSINESS

1. Approve the Regular Board Meeting Minutes of June 16, 2025.

Alderman Womack made the motion to approve agenda item 4.1, seconded by Alderman Craine, and upon affirmative vote of the members present, with the exception of Alderman King who abstained as he was not a member of the board for the meeting represented, the motion carried.

5. BUTCH LEE, MAYOR

1. Record the Oaths of Office of the Mayor and Aldermen on the minutes and appoint Cris Vinson as Mayor Pro Tempore.
2. Reappoint Mark Baker as the City Attorney, approve Agreement with terms and conditions, and authorize the Mayor to execute the same.
3. Continue employment of the following on same terms and conditions:

Municipal Judge, Whitney Adams
 City Clerk, Mary Ann Hess
 Fire Chief, Brian Roberts
 Police Chief, Joseph French
 Public Defender, Kevin Stewart
 Public Prosecutor, Adrian Mills
 City Engineer, Matthew Miller

Alderman Craine made the motion to approve agenda items 5.1-5.3, in accordance with the memos from the Mayor's Office, which are appended hereto with attachments, seconded by Alderman Womack and upon affirmative vote of the members present the motion carried.

4. Adopt an Ordinance amending Section 18-61, Subsection 6(n) of the Development Ordinance of the City of Brandon, Mississippi, and authorize the installation of fire hydrant on the City's system.

Alderman Vinson made the motion to approve agenda item 5.4, in accordance with the memo from the Mayor's Office, which is appended hereto with attachments, seconded by Alderman Coker and upon affirmative vote of the members present with the exception of Alderman King who voted "NAY", the motion carried.

6. MARY ANN HESS, CITY CLERK

1. Approve professional services agreement for the purposes of promoting tourism and parks and recreation in accordance with HB1521 (2023 MS Legislative Session) and other lawful and related purposes; authorize the Mayor to execute the same; and

approve payment of all show related expenditures.

- Bayker Blankenship Music LLC and City of Brandon Artist Agreement.
2. Authorize the purchase of a 2025 Kubota RTV from EZ Wheels Inc., on state contract (State Contract #8200079122), in the amount of \$20,347.78 and authorize payment of the same. (Payable from the Amphitheater Operational Fund).
 3. Accept the quote from Visiontron Corp. for 100 crowd control barricades in the amount of \$11,850.00 as the lowest and best quote received and authorize payment. An additional quote was received from Friedrichs Custom Mfg. in the amount of \$16,550.00. (Payable from the Amphitheater Operational Fund).
 4. Accept the quote from Business Systems & Consultants, Inc. to digitally scan documents for permanent storage in the amount of \$63,162.50 as the lowest and best quote received and authorize payment. An additional quote was received from Vital Records Control in the amount of \$79,689.45.
 5. Authorize payment of the annual invoice from CivicPlus for professional emergency and mass notification services for the City in the amount of \$20,103.78.
 6. Approve a final payment in the amount of \$3,000 to Sample, Hicks & Associates for Labor Standards Consulting Services Contract. This contract is for the City's DWSIRLF project for the Cornerstone/Grants Ferry Parkway Waterline Extension Project.
 7. Ratify City contracts as set forth in the attached memo of the City Clerk.
 8. Approve:
 - a. Docket of Claims for July 7, 2025.
 - b. Electronic fund transfers for June 2025.

Alderman Williams made the motion to approve agenda items 6.1-6.8 (a) & (b), in accordance with the memos from the City Clerk's Office, which are appended hereto with attachments, seconded by Alderman Craine and upon affirmative vote of the members present the motion carried.

7. CARLY DEARMAN, PUBLIC WORKS DEPARTMENT

1. Approve Pay Request 4 in the amount of \$247,438.66 from Thornton Construction Company for the Cornerstone Grants Ferry Parkway Waterline Extension Project and authorize payment of the same.
2. Approve the invoices from Hemphill Construction Company for non-emergency repairs in May 2025 as set forth. All services rendered by Hemphill Construction Company are at the FY25 General Construction Services commodity bid pricing.
 - 205 East Toulon Drive - \$9,936.92 – storm drain repair – damaged by ATT bore.
 - Kennedy Farm Parkway - \$40,822.58 – installation of storm drain pipes for the Kennedy Farm Parkway Sidewalk Improvements Project.
 - Windsor Lake Apartments - \$35,944.65 – replacement of 3 non-working fire hydrants in Windsor Lake Apartments.

3. Declare as an emergency in accordance with MCA Section 31-7-13(k) as stated and approve the following invoices from Hemphill Construction Company for such emergency repairs in May 2025, as set forth in the memo from the Public Works Department, which is appended hereto, and authorize payment of the same. All services rendered by Hemphill Construction Company are at the FY25 General Construction Services commodity bid pricing.
 - 8 Crosswoods Road - \$24,586.12 – invoice #: H24192-08-58294 – emergency sewer repair.
 - 355 Crossgates Blvd. - \$7,539.12 – invoice #:24192-08-58529 – emergency water leak repair damaged by ATT (Deviney) boring crew.
 - Overby Street (near BES) - \$13,449.67 – invoice #: H24192-08-58602 emergency water leak repair.
4. Declare as an emergency in accordance with MCA Section 31-7-13(k) for the reasons as stated in the accompanying memo, and approve the following invoices for emergency repairs at Richland Creek Lift Station and authorize payment of the same. On 4/21/2025, the Board declared an emergency the repairs to Richland Creek Lift Station. Additional invoices will be received for processing for the remaining repairs. Final repairs at the site are tentatively scheduled for the week of 7/7/2025.
 - Hydra Service, Inc. - \$5,781.00 - invoice #188544 - bypass pump rental 4/24/25 through 5/22/2025
 - Hydra Service, Inc. - \$5,781.00 - invoice #189198 - bypass pump rental 5/23/25 through 6/20/2025
 - Harvey Services, Inc. - \$46,950.52 - invoice #7710 - lift station repairs
5. Accept the quote for the purchase of a new 77" Vail Trackloader High Flow Brushcutter in the amount of \$14,500.00 from Williams Equipment & Supply as the lowest and best quote received and authorize the City Clerk and Finance Director to proceed with the purchasing process for the equipment. This equipment was budgeted for in FY25. A second quote was received from Vail Products in the amount of \$16,300.00.
6. Accept the quote in the amount of \$96,000.00 for professional tree removal services from Specialty Tree Service, LLC, for the removal of dead trees throughout the City of Brandon, being the lowest and best quote received. A second quote was received from Big John's Tree Service in the amount of \$99,900.00.
7. Approve Pay Request #3 in the amount of \$75,667.50 from Griner Drilling Service, Inc. for the Cornerstone Water Well Project and authorize payment of the same.
8. Accept the resignation of Jerry Taylor, Sewer Laborer IV in the Public Works Department, effective June 24, 2025.
9. Approve the following for the 2024 Street Overlay Project. These items include the final Pay Request and documentation for this project.
 - Final Summary Change Order in the amount of \$52,488.21 at an increase in the project cost due to final quantity numbers and authorize the Mayor to execute the same.

- Pay Request 10 FINAL in the amount of \$536,295.64 and authorize payment of the same.
10. Approve utility adjustment approvals and denials pursuant to the memo, first finding that the approved adjustments were the result of unforeseen circumstances and that the customer did not receive the benefit of the service thereby warranting a reduction or compromise.
 11. Accept the bid in the amount of \$123,445.00 to Hemphill Construction Company, Inc. for the Highway 18 Disotell Blvd Turn Lane Extension Project as the lowest and best bid received and authorize the Mayor to execute contract documents.
 12. Approve the Memorandum of Agreement with the Mississippi Transportation Commission (MOOT) for the Grants Ferry Parkway Extension Project and authorize the Mayor to execute the same.

Alderman Womack made the motion to approve agenda items 7.1-7.12, in accordance with the memos from the Public Works Department, which are appended hereto with attachments, seconded by Alderman Vinson and upon affirmative vote of the members present the motion carried.

8. COMMUNITY DEVELOPMENT

1. Set public hearing for July 21, 2025, during the Regular Board Meeting, for conditional use application re: Highway 471/Warner Property LLC located at 1143 Hwy 471 (parcel# 19-18-10) to operate bed and breakfast.
2. Approve the application for development review for Professional Eyecare Associates, 110 Highpointe Court.
3. Approve the application for development review for Complete Fitness 24/7, 108 Office Park Drive.
4. Approve the application for development review for the hotel to be constructed by The Thrash Group within the Brandon Heights PUD/Master Plan Area.

Alderman Vinson made the motion to approve agenda items 8.1-8.4, in accordance with the memos from the Community Development Department, which are appended hereto with attachments, seconded by Alderman Farris and upon affirmative vote of the members present the motion carried.

9. JOSEPH FRENCH, POLICE CHIEF

1. Accept the resignations of Dan Rawlinson effective June 30, 2025, Aureius Myers effective June 24, 2025 and Sara Jones effective July 3, 2025.
2. Accept \$191,316.69 from the USDOJ equitable share forfeiture and deposit the funds into the City's drug seizure account.
3. Authorize Officer Deterron Hardin to travel to Corinth, MS to participate in the Standardized Field Sobriety Testing course on August 12-14, 2025 and approve related travel expenses. (Lodging and meals will be funded by the department's training budget.
4. Increase the annual salary of Officer D'Marques Adams and Officer Matthew Cody Moulds effective July 7, 2025, and set rates of pay in accordance with the memos.

5. Transfer Officer Jabri Selmon to a traffic unit working Monday through Friday (8 hour shift) effective July 7, 2025.
6. Transfer Officer Palmer Robbins to patrol effective July 7, 2025.
7. Authorize Sergeant William Saul to travel to Southaven, MS to visit ADSI headquarters for training on the ADSI management software, on July 8-10, 2025 and approve related travel expenses.
8. Hire Brandy Cates as a Communications Officer effective July 23, 2025 and set rate of pay in accordance with the memo.

Alderman Womack made the motion to approve agenda items 9.1-9.8, in accordance with the memos from the Police Department, which are appended hereto with attachments, seconded by Alderman Craine and upon unanimous vote the motion carried.

10. BRIAN ROBERTS, FIRE CHIEF

1. Accept the quote to purchase a refurbished MAKO compressor system from Central Alabama Training Solutions for the amount of \$12,850.00 as the lowest and best quote received. An additional quote was received from Channel Innovations Corporation in the amount of \$15,900.00.
2. Promote Adam Denson, Brad Guice, Hayden Jackson and Daniel Mabus to Sergeant effective immediately and set rates of pay in accordance with the memo of the Fire Chief and authorize the Finance Director to make all necessary salary budget amendments.

Alderman King made the motion to approve agenda items 10.1 & 10.2, in accordance with the memos from the Fire Department, which are appended hereto with attachments, seconded by Alderman Williams upon affirmative vote of the members present the motion carried.

11. EXECUTIVE SESSION

Alderman Coker made the motion to consider the need to enter into Executive Session, seconded by Alderman Womack and upon affirmative vote of the members present the motion carried.

Alderman Vinson then made the motion to enter into Executive Session to discuss property acquisition and personnel matters involving the police department, seconded by Alderman Craine, and affirmative vote of the members present the motion carried.

Alderman Williams made the motion to suspend employee #2164 for 3 days without pay based on the recommendation of the Police Chief, and to include a memo in the employee's file, seconded by Alderman Coker and upon affirmative vote of the members present the motion carried.

Alderman Williams made the motion to resume the Regular Board Meeting out of Executive Session seconded by Alderman Womack and upon unanimous vote the motion carried.

(That there were no votes taken in Executive Session was announced upon resuming the Regular Board Meeting out of Executive Session).

12. ADDITIONAL ITEMS

1. Approve Invoice for Morrow Realty for appraisal of property adjacent to City Hall.


Alderman Coker made the motion to approve agenda items 12.1, in accordance with the memo from the Mayor's Office, which is appended hereto with attachments, seconded by Alderman Womack upon affirmative vote of the members present the motion carried.

13. ADJOURN


Alderman Williams made the motion to adjourn the Regular Board Meeting, seconded by Alderman Craine and upon affirmative vote of the members present the motion carried.

(Next Regular Board Meeting: July 21, 2025)

Minutes approved this the 21st day of July 2025.



Hon. Butch Lee, Mayor

Attest:


Hon. Mary Ann Hess, City Clerk

