

MINUTES OF THE REGULAR BOARD MEETING OF THE
MAYOR AND BOARD OF ALDERMEN OF THE CITY OF BRANDON, MISSISSIPPI
OF AUGUST 4, 2025 AT 6:00 P.M.
MAYOR BUTCH LEE, MAYOR PRESIDING

- I. CALL TO ORDER - Mayor Lee and Aldermen Farris, King, Womack, Williams, Vinson, Coker, and Craine were present.
- II. INVOCATION AND PLEDGE OF ALLEGIANCE - Alderman Womack gave the invocation and Alderman Coker led the Pledge of Allegiance.
- III. PUBLIC COMMENTS AND RECOGNITIONS
 - Mayor Butch Lee – Presented Lu Coker a plaque from the MML for recognition of his 32 years of service to the City of Brandon.
 - Henry A. Wood. Spoke in opposition to relocating the confederate statue.
 - Larry Quillen. Spoke in opposition to relocating the confederate statue.
 - Pam Johnson. Spoke in favor of relocating the confederate statue.
 - Tom Evans. 307 Preston Cove. Related recent events involving an incident where Officers Phillips and Green assisted an elderly couple driving through the City. He praised the compassion, empathy and assistance they provided to this couple. He thanked Chief French for the integrity and professionalism he has instilled in the department.
 - Angela English. Rankin County NAACP President. She recounted the story of Will Mack McLin, the last person hung in Rankin County, Mississippi and spoke in favor of relocating the confederate statue.

IV. OLD BUSINESS

- A. Approve the Regular Board Meeting Minutes of July 21, 2025.
- B. Approve the Minutes from the Budget Work Sessions held on July 28, 29, 30, and 31, 2025.

Alderman Vinson made the motion to approve agenda items IV (A) & (B), seconded by Alderman Williams and upon affirmative vote of the members present the motion carried.

V. BUTCH LEE, MAYOR

- A. Mike Monk - Central Mississippi Planning & Developing District Executive Director – Presented a review of the programs offered through the CMPDD. (No action).
- B. Authorize Georganna Keenum to travel to Vicksburg, MS to attend the 2025 Governor's Conference on Tourism October 1-3, 2025 and authorize payment of registration fees and all related travel expenses.

- C. Purchase a ½ page advertisement for \$6050.00 plus \$500 for copy editing, in the 2026 MS Tour Guide for the purpose of advertising and bringing into favorable notice the opportunities and possibilities of the City, first finding that this mode of advertising is in the best interest of the citizenry.
- D. Authorize the Mayor to travel to Philadelphia, MS to attend the Mississippi Municipal League Small Town Conference October 15-16, 2025 and approve travel expenses (not otherwise reimbursed by the Mississippi Municipal League).
- E. Accept the bid received on August 4, 2025, regarding the Civic Center (Big Room) Renovation Project from Gilreath Construction Company, LLC, as the lowest and best bid received in the amount of \$248,700.00, append all bid documents to the Minutes and authorize the Mayor to execute all related documents.

Alderman Coker made the motion to approve agenda items V (B)-(E), in accordance with the memos from the Mayor's Office, which are appended hereto with attachments, seconded by Alderman Vinson and upon affirmative vote of the members present the motion carried.

VI. MARY ANN HESS, CITY CLERK

- A. Rescind the action taken at the regular Board meeting on July 21 regarding setting the date of the public hearing regarding the FY 205-26 taxing and spending plan on August 14 and reset the public hearing for August 21 at 6:00 p.m.
- B. Approve professional services agreement for the purposes of promoting tourism, parks and recreation, in accordance with HB1521 (2023 MS Legislative Session) and other lawful and related purposes; authorize the Mayor to execute the same; and approve payment of all show related expenditures.
 - Nappy Boy Touring, LLC and City of Brandon Artist Agreement
 - Kash Nation, LLC and City of Brandon Artist Agreement
- C. Adopt an Ordinance of the City of Brandon, Mississippi prohibiting the purchase, possession, distribution, sale or offering for sale any product derived from the hemp plant, designed for human ingestion and/or consumption, that is not approved by the United States Food and Drug Administration and codifying the same as Chapter 7 Section 7-2 of the Code of Ordinances of the City.
- D. Accept the quote from Metro Mechanical in the amount of \$15,812.50 to replace the existing damaged fiberglass shower unit with new tile as the lowest and best quote received and authorize payment. A second quote was received from JL Roberts Mechanical in the amount of \$28,504.00.
- E. Approve:
 - a. Docket of Claims for August 4, 2025
 - b. Fox Everett claims released on July 29, 2025
 - c. Electronic fund transfers for July 2025
- F. Presentation of Quarterly Reports for the Quarter Ending June 2025 as filed with the State of Mississippi, Department of Finance & Administration:
 - a. Senate Bill 2948, 2021 Regular Legislative Session
 - b. House Bill 1353, 2022 Regular Legislative Session
 - c. House Bill 603, 2023 Regular Legislative Session
 - d. Senate Bill 2468, 2024 Regular Legislative Session
 - e. MOST, Marquette Road Multi-Use Path

Alderman Craine made the motion to approve agenda items VI (A)-(F), in accordance with the memos from the City Clerk's Office, which are appended hereto with attachments, seconded by Alderman Farris and upon affirmative vote of the members present the motion carried.

VII. CARLY DEARMAN, PUBLIC WORKS DEPARTMENT

- A. Declare an emergency in accordance with MCA Section 31-7-13(k), the repairs to the traffic signal at Highway 80 and Value Road due to a traffic accident, approve invoice #M2025-82 in the amount of \$10,930.00 from Lewis Electric, Inc., and authorize payment of the same.
- B. Declare as an emergency in accordance with MCA Section 31-7-13(k), the following repairs to various lift station sites, approve the invoices from Harvey Services, Inc. for each site, and authorize payment of the same.
 - 1. Greenfield Ridge Lift Station (Greenfield Subdivision) - Invoice #7699 - \$9,490.00 - On 6/27/2025, the Greenfield Ridge Lift Station stopped working due to a failed pump. Harvey Services, Inc., was contacted by the City of Brandon to replace the pump.
 - 2. Highway 468 Lift Station - Invoice #7726 - \$5,062.50 - On 7/9/2025, the Highway 468 Lift Station was not working properly due to issues with the floats and the soft start. Harvey Services, Inc. was contacted by the City of Brandon to replace the soft start at the site. City of Brandon employees were able to replace both floats.
 - 3. Gray Daniels Lift Station - Invoice #7735 - \$8,309.29 - On 7/18/2025, the Gray Daniels Lift Station stopped working due to a failed pump. Harvey Services, Inc., was contacted by the City of Brandon to replace the pump.
 - 4. Rivage Lift Station (Louis Wilson Drive) - Invoice #7751 - \$8,350.00 - On 7/24/2025, the Rivage Lift Station stopped working due to failed pumps and start kits. Harvey Services, Inc. was contacted by the City of Brandon to replace both pumps and start kits at the site.
- C. Approve invoice #189714 in the amount of \$27,188.39 from Hydra Service, Inc. for emergency repairs at the Richland Creek Lift Station and authorize payment of the same. On April 21, 2025, the Board declared an emergency the repairs to Richland Creek Lift Station. This is the final invoice for the emergency repairs at the site.
- D. Approve the following related to the 2024 Diamond Emerald Sewer Rehabilitation CDBG Project.
 - 1. The Mississippi Development Authority Environment Clearance and Authority to Use Grant Funds for the project dated July 16, 2025;
 - 2. The preparation of plans and advertisement for bid the 2024 Diamond Emerald Sewer Rehabilitation CDBG Project; and
 - 3. A Professional Services Agreement with Benchmark Engineering Services for design and construction engineering for the project and authorize the Mayor to execute the same.
- E. Approve Pay Request #7 in the amount of \$103,841.41 from Thornton Construction Company for the Marquette Road Multi-Use Path Project and authorize payment of the same.
- F. Approve utility adjustments and denials pursuant to the memo, first finding that all adjustments are because of unforeseen circumstances where the customer did not receive the benefit of the service thereby warranting a reduction or compromise.

- G. Release the Letter of Credit for Glen Arbor Subdivision Phase II. Thornton Construction Company, Inc. has met the requirements for release of the LOG.
- H. Approve a Professional Services Agreement with Lawrence Printing Company for monthly utility bill printing services and authorize the Mayor to execute the same.

Alderman Womack made the motion to approve agenda items VII (A)-(H), in accordance with the memos from the Public Works Department, which are appended hereto with attachments, seconded by Alderman Craine and upon affirmative vote of the members present the motion carried.

VIII. JOEY BARNETTE, COMMUNITY DEVELOPMENT

- A. Adopt an Ordinance of the City of Brandon extending a temporary moratorium of residential subdivision development with exceptions. (Adopted on March 6, 2023)
- B. Surplus damaged vehicle - 2007 Ford F150- VIN 1FTRF12WX7KC90601 as having no further value to the City and authorize the sale of the same on Govdeals.com.
- C. Set Public hearing for August 18, 2025, during the Regular Board Meeting, for consideration of application 25-026 for conditional use for secondary detached dwelling. Permit request from Larry Holden 510 North St. Parcel #19H-1 PPIN#33466
- D. Set public hearing for August 18, 2025, during the Regular Board Meeting for consideration of an application for conditional use to operate an AirBnB / Vrbo per request from Rankin Roots Properties LLC / Andy Harrist for 939 South College St. (Parcel# 18B-21).
- E. Set public hearing for August 18, 2025, during the Regular Board Meeting for consideration of dimensional variance request for KFL Investments Parcel #H8-1-60 PPIN# 88636 917 Marquette Road Brandon MS 39042. The applicant is requesting a Dimensional variance for building height from the ORC Office and research zoning district to be allowed to exceed the 40' height limit to 55'-0"

Alderman Coker made the motion to approve agenda items VIII (A)-(E), in accordance with the memos from the Community Development Department, which are appended hereto with attachments, seconded by Alderman Womack and upon affirmative vote of the members present the motion carried.

IX. JOSEPH FRENCH, POLICE CHIEF

- A. Accept the resignation of William McIntyre effective August 15, 2025.
- B. Authorize Officer Cody Moulds to travel to Biloxi, MS to participate in the Dynamic Police Training conference on September 24-25, 2025 and authorized approved travel expenses.

Alderman Craine made the motion to approve agenda items IX (A) & (B), in accordance with the memos from the Police Department, which are appended hereto with attachments, seconded by Alderman Womack and upon unanimous vote the motion carried.

X. BRIAN ROBERTS, FIRE CHIEF

- A. Authorize travel to Corinth, MS for the "Training at the Crossroads" class and approve authorized travel expenses for Sgt. Adam Denson, Chief Brian Roberts and Div. Chief Jerry King Oct. 8-12, 2025.
- B. Authorize travel and approved conference and travel expenses for Capt. Travis Cohn and Lt. Brendon Gaunt to travel to Biloxi, MS for the 2025 MEMS Conference from October 12-15, 2025.
- C. Declare as surplus and authorize the disposal of that certain property set forth in the attached memo with all items to be thrown away with the exception of the Motorola radio which is to be sold on GovDeals.com.
- D. Approve the attached quotes for the annual maintenance on the engines and ladder truck for a total of \$9,175.00 by EEP, in accordance with MCA Section 31-7-13(m)(ii) and authorize payment for the same once work is completed.

Alderman Williams made the motion to approve agenda items X (A)-(D), in accordance with the memos from the Fire Department, which are appended hereto with attachments, seconded by Alderman Vinson upon affirmative vote of the members present the motion carried.

XI. EXECUTIVE SESSION

Alderman Womack made the motion to consider the need to enter into Executive Session, seconded by Alderman Craine and upon affirmative vote of the members present the motion carried.

Alderman Craine then made the motion to enter into Executive Session to discuss potential litigation involving the FHA Complaint filed by Nicole Hinckley, the prospective purchase of property and personnel matters involving the public works department, seconded by Alderman Williams, and affirmative vote of the members present the motion carried.

Alderman Womack made the motion to hire Todd Butler with Phelps Dunbar to respond to the FHA Complaint re: Nicole Hinckley, on the same terms and conditions of his representation of the City for EEOC pre-litigation claims, seconded by Alderman Vinson, and upon unanimous vote the motion carried.

Alderman Womack made the motion to resume the Regular Board Meeting out of Executive Session seconded by Alderman Vinson and upon unanimous vote the motion carried.

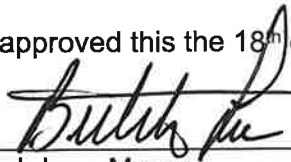
(That there was a vote taken in Executive Session was announced upon resuming the Regular Board Meeting out of Executive Session).

XII. ADJOURN

Alderman Womack made the motion to adjourn the Regular Board Meeting, seconded by Alderman Craine and upon affirmative vote of the members present the motion carried.

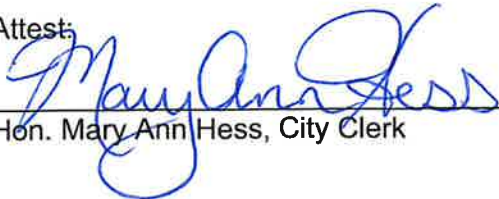
(Next Regular Board Meeting: August 18, 2025)

Minutes approved this the 18th day of August 2025.



Hon. Butch Lee, Mayor

Attest:



Hon. Mary Ann Hess, City Clerk

