

MINUTES OF THE REGULAR BOARD MEETING OF THE
CITY OF BRANDON, MISSISSIPPI BOARD OF ALDERMEN ANDS MAYOR
BUTCH LEE, MAYOR PRESIDING FEBRUARY 2, 2026

- A. CALL TO ORDER - Mayor Lee and Aldermen Farris, King, Womack, Coker, Williams, Vinson and Craine were present.
- B. INVOCATION AND PLEDGE OF ALLEGIANCE- Alderman Williams gave the invocation and Alderman Vinson led the Pledge of Allegiance.
- C. PUBLIC COMMENTS AND RECOGNITIONS – Mayor Lee presented the following informational topics:
- Entergy/AVIAO Transmission Line
 - Fire Department Ladder Truck Update
 - Library HVAC / CHL Phase II Projects
 - Utility Franchise Tax Review
 - Downtown Hwy. 80 Crosswalks
 - Bid Issue – Marquette Road

D. OLD BUSINESS

1. Approve the Work Session and Regular Board Meeting Minutes of January 20, 2026.

Alderman Womack made the motion to approve agenda item D.1 which are appended hereto, seconded by Alderman Craine and upon affirmative vote of the members present, the motion carried.

E. BUTCH LEE, MAYOR

1. Acknowledge the need for a local emergency as declared and proclaimed by the Mayor on January 23, 2026.
2. Approve 2026 concession pricing for the Brandon Amphitheater as presented by Event Concessions.
3. Find and determine that the upgrades to the existing AV equipment as provided by Academic Tech Inc., comprise sole source items as contemplated by MCA Section 31-7-13(m)(viii) and approve the agreement with Academic Tech Inc. for specified upgrades the AV Equipment at the Amphitheater in the amount of \$100,148.81, and authorize the Mayor to execute the same.

Alderman Vinson made the motion to approve agenda items E.1-E.3 in accordance with the memos with attachments from the Mayor's Office which are appended hereto, seconded by Alderman Craine and upon affirmative vote of the members present, the motion carried.

F. MARY ANN HESS, CITY CLERK

1. Authorize the City Clerk to close the bank account titled "HB 1353" at Community Bank. (The various infrastructure projects pertaining to this House Bill have been

completed.)

2. Authorize the City Clerk to close the following bank accounts at Community Bank. (These accounts have zero balances and their projects have been completed.)
 1. 2018 Bond
 2. Rankin Bond Proceed
 3. Kennedy Sidewalk
3. Authorize and accept Community Bank as the provider of credit card terminals and transactions for the City of Brandon upon the terms and conditions as presented. (Another quote was received from Fiserv (Clover)).
4. Accept the quote from Metro Building Services to purchase (2) new VFD for HVAC unit #1 and #2 at City Hall in the amount of \$19,542.00 as the lowest and best quote received. (A second quote was received from Maintenance Services in the amount of \$20,912.00.)
5. Approve an invoice for professional services from Engineering Resource Group, Inc. for bid document preparation for the Library Chiller Replacement project in the amount of \$14,700.00, authorize the mayor to execute all related documents and authorize the finance director to make all necessary budget amendments.
6. Approve Candance Hunley to attend the 2026 Spring Municipal Clerk's Conference in Starkville, MS, and authorize payment of registration fee(s) and all related travel expenses.
7. Approve the disposal of I-9 forms in compliance with the State of Mississippi's Records Retention Schedule.
8. Approve:
 - a. Docket of Claims for February 2, 2026.
 - b. Fox Everett claims released on January 23, 2026.
9. Presentation of Quarterly Reports for the Quarter Ending December 2025 as filed with the State of Mississippi, Department of Finance & Administration:
 1. Senate Bill 2948, 2021 Regular Legislative Session
 2. House Bill 1353, 2022 Regular Legislative Session
 3. House Bill 603, 2023 Regular Legislative Session
 4. Senate Bill 2468, 2024 Regular Legislative Session
 5. MOST, Marquette Road Multi-Use Path
 6. MOST, Quarry Park Trails

Alderman Williams made the motion to approve agenda items F.1-F.8 and to accept the reports as presented as agenda item F.9 (1-6) in accordance with the memos with attachments from the City Clerk's Office which are appended hereto, seconded by Alderman Womack and upon affirmative vote of the members present, the motion carried.

G. ALEX WADE, PUBLIC WORKS DEPARTMENT

1. Approve the purchase of one (1) 2026 Ford F-350 Chassis Truck in the amount of \$58,945.20 from Gray-Daniels Auto Group as the lowest and best quote received. (A second quote was received Mac Haik Jackson Ford in the amount of \$59,292.00.)

2. Approve the purchase of one (1) truck bed for an F-350 truck in the amount of \$13,458.00 from Lewis Trailer Sales, Inc., as the lowest and best quote received. This truck bed will be used on the new Ford F-350 Chassis truck. (A second quote was received from S&S Trailer Sales in the amount of \$13,999.00.)
3. Approve a Pipeline Crossing Contract between Meridian Speedway, LLC and the City (JLL Reference No. 25-18646) in conjunction with the Hwy. 80 Railroad Sewer Improvements Project and authorize the Mayor to execute the same, and authorize payment of the contract fee in the amount of \$9,375.00.
4. Approve Supplemental Agreement #2 at an increase of \$15,926.56 in the project amount from Thornton Construction Company for the Grants Ferry Parkway Shared Use Path LPA Project and authorize the Mayor to execute the same. (According to the City's Engineer, the change will not increase the overall contract as there were other items that underran).
5. Approve Change Order #3 from Griner Drilling Service, Inc. to add 526 calendar days to the contract time for the Cornerstone Water Well Project and authorize the Mayor to execute the same.
6. Authorize Benchmark Engineering to develop plans and permission to advertise for bid the Highway 18 Rankin First Waterline Extension Project.
7. Accept the bid in the amount of \$510,087.00 from BLD Services, Inc. for the 2024 Diamond Emerald Sewer Rehabilitation Project as the lowest and best bid received and authorize the Mayor to execute contract documents.
8. Accept the bid in the amount of \$734,812.00, including Bid Alternate #1, from Thornton Construction Company, Inc. for the Heights Drive Roadway & Drainage Improvements Project as the lowest and best bid received and authorize the Mayor to execute contract documents.
9. Accept the quote in the amount of \$43,300.00 from Jose Serra, LLC for the Marquette Road Sewer Extension Project as the lowest and best quote received and authorize the Mayor to execute contract documents.
10. Approve or deny the utility adjustments pursuant to the memo, first finding that the approved adjustments were unforeseen by the customer and for which the customer did not receive the benefit.

Alderman Williams made the motion to approve agenda items G.1-G.10 in accordance with the memos with attachments from the Public Works Department which are appended hereto, seconded by Alderman Coker and affirmative vote of the members present, the motion carried.

11. Authorize Benchmark to prepare plans and specifications for three crosswalks on Hwy. 80 and two crosswalks at the middle school.

Alderman Farris made the motion to approve agenda item G.11 in accordance with the memo with attachments from the Public Works Department which are appended hereto, seconded by Alderman Vinson and affirmative vote of the members present, the motion carried.

12. Find and determine that the Barnett Concrete Work, LLC bid for the Marquette Rd. Multiuse Path included an honest and substantial mistake regarding the bid occurred and authorize the withdrawal of the same.

Alderman Vinson made the motion to approve agenda item G.12 in accordance with the memo with attachments from the Public Works Department, which is appended hereto, seconded by Alderman Craine and upon affirmative vote of the members present, the motion carried.

13. Accept the bid of Simmons Erosion Control, Inc., in the amount of \$318,792.59 for the Marquette Rd. Multiuse Path as the lowest and best bid received (after the bid from Barnett Concrete Work, LLC was withdrawn) and authorize the Mayor to execute contract documents.

Alderman Womack made the motion to approve agenda item G.13 in accordance with the memo with attachments from the Public Works Department, which is appended hereto, seconded by Alderman Craine and upon affirmative vote of the members present, the motion carried.

H. JOEY BARNETTE, COMMUNITY DEVELOPMENT

1. Append the Planning Commission Minutes dated January 27, 2026, to the Minutes for informational/record purposes only.
2. Approve the Development Review Application (Case # 25-007) submitted by AVAIO Digital for the AVAIO Digital Taurus project, in accordance with the staff memo.
3. Approve the Development Review Application and Alternative Compliance request for the Shops of Greenfield project (Case #24-001), Parcel H8-10-141, in accordance with the staff memo.

Alderman Vinson made the motion to approve agenda item H.1-H.3 in accordance with the memos with attachments from the Community Development Department which are appended hereto, seconded by Alderman Craine and upon affirmative vote of the members present, the motion carried.

4. Zoning Ordinance Update & Next Steps - Discussion Only

I. JOSEPH FRENCH, POLICE CHIEF

1. Public hearing re: Pit Bull Variance Application submitted by Mr. John Anderson.

The Public Hearing was opened with respect to the application by John Anderson seeking a variance as provided in the Pit Bull Ordinance, whereupon the Police Chief presented the application and pertinent information with respect to the same. Chief French prepared a memo with respect to the application which is appended to the Minutes of the Public Hearing.

Alderman Womack made the motion to table consideration of the application until receipt of the insurance information as required in Section 14-71, seconded by Alderman Craine, and upon affirmative vote of the members present, the motion carried.

2. Approve the following officers to travel:
 1. Sgt. Connor Smith, K9 Kelly, Officer Cody Moulds, and K9 Hasan to travel to Madison, MS on March 9–13, 2026, to attend the USPCA Region 26 K-9 Certification class. The class will be funded by the department's training budget.
 2. Sgt. Robert Wells to travel to Columbus, MS on March 4–6, 2026, to attend the Glock MOS class. The hotel and class will be funded by the department's training budget.
3. Hire Joshua Lafleur as a Communications Officer effective February 3, 2026, and set his rate of pay in accordance with the memo.
4. Accept the resignation of Officer DMarques Adams effective February 13, 2026.
5. Amend the action taken at the January 20th Board meeting regarding the increase in pay of Lane McTarrart as a result of his obtaining an educational benchmark.

Alderman Womack made the motion to approve agenda items I.2-I.5 in accordance with the memos with attachments from the Police Department which are appended hereto, seconded by Alderman Craine and upon affirmative vote of the members present, the motion carried.

J. BRIAN ROBERTS, FIRE CHIEF

1. Hire Connor Allen, Jon Clark and Aiden Swales effective February 3, 2026, and Emanuel Cintron effective February 16, 2026, and set their rate of pay in accordance with the memo.
2. Remove from our payroll roster the following part-time firefighters effective Feb. 3, 2026.

Alderman Coker made the motion to approve agenda items J.1 & J.2 in accordance with the memos with attachments from the Fire Department which are appended hereto, seconded by Alderman Womack and upon affirmative vote of the members present, the motion carried.

K. EXECUTIVE SESSION

Alderman King made the motion to consider the need to enter into Executive Session, seconded by Alderman Womack and upon affirmative vote of the members present the motion carried.

Alderman Womack then made the motion to enter into Executive Session to discuss personnel matters and matters related to economic development, seconded by Alderman Craine and upon affirmative vote of the members present the motion carried.

Alderman Craine made the motion to resume the Regular Board Meeting out of Executive Session seconded by Alderman Coker and upon unanimous vote the motion carried.

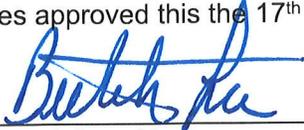
(That there were no votes taken in Executive Session was announced upon resuming the Regular Board Meeting out of Executive Session).

L. ADJOURN

Alderman Womack made the motion to adjourn the Regular Board Meeting, seconded by Alderman and upon affirmative vote of the members present the motion carried.

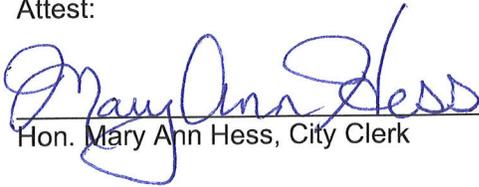
Next Regular Board Meeting: February 17, 2026. (February 16, 2026 which is the next Regular Board meeting day is a state holiday and accordingly the meeting will be held on the next day).

Minutes approved this the 17th day of February 2026.



Hon. Butch Lee, Mayor

Attest:



Hon. Mary Ann Hess, City Clerk

