

MINUTES OF THE REGULAR BOARD MEETING OF THE
CITY OF BRANDON, MISSISSIPPI BOARD OF ALDERMEN AND MAYOR
BUTCH LEE, MAYOR PRESIDING JANUARY 20, 2026

A. CALL TO ORDER - Board meeting to begin immediately following the conclusion of the Work Session. Mayor Lee and Aldermen Farris, King, Womack, Coker, Williams, Vinson and Craine were present.

B. INVOCATION AND PLEDGE OF ALLEGIANCE – Alderman Williams gave the invocation and Alderman Vinson led the Pledge of Allegiance.

C. PUBLIC COMMENTS AND RECOGNITIONS

1. Jennifer Lay - Brandon Main Street Association

D. OLD BUSINESS

1. Approve the Regular Board Meeting Minutes of January 5, 2026 and the Work Session Minutes of January 8, 2026.

Alderman Womack made the motion to approve agenda item D.1, seconded by Alderman Coker and affirmative vote of the members present, the motion carried.

E. BUTCH LEE, MAYOR

1. Adopt a resolution in support of construction of the grade separation element of the I-20 connector loop project on Mississippi Highway 18 over the Meridian. Speedway Railroad and related appropriation requests.

2. Approve a resolution supporting the Rankin County School District's opposition to public and private school choice programs.

3. Accept the lowest and best bid regarding the Kitchen Renovation Project to Gilreath Construction Company, LLC. in the amount of \$517,600.00, authorize the mayor to execute the same, and authorize the finance director to make all necessary budget amendments.

4. Approve the lowest and best quote from Friedrichs Custom MFG. to purchase 100 crowd control barricades in the amount of \$13,475.00 and authorize the mayor to execute the same. An additional quote was received from Visiontron Corp. in the amount of \$15,340.00.

5. Authorize permission to advertise a public hearing to be held on Wednesday, March 4, 2026 at 5:30 p.m. in the Public Works Meeting Room at Brandon City Hall to receive public comment regarding the City of Brandon's Facility Plan for the City of Brandon's Application for a loan through the Mississippi Department of Environmental Quality Revolving Loan Fund.

6. Authorize permission to advertise a public hearing to be held on Wednesday, March 4, 2026 at 5:45 p.m. in the Public Works Meeting Room at Brandon City Hall to receive public comment regarding the City of Brandon's Facility Plan for the City of

Brandon's application for a loan through the Mississippi State Department of Health's Drinking Water Systems Improvements Revolving Loan Fund.

Alderman Coker made the motion to approve agenda items E.1-E.6 in accordance with the memos with attachments from the Mayor's Office which are appended hereto, seconded by Alderman Farris and upon affirmative vote of the members present, the motion carried.

F. MARY ANN HESS, CITY CLERK

1. Approve the engagement letter for the FY 2025 Continuing Disclosure with Butler Snow attorneys and authorize the Mayor to execute the same.
2. Approve the renewal agreement with Advantage Business Systems, a state contract vendor, for a copier rental in the Parks and Recreation Department and authorize the Mayor to execute the same.
3. Approve travel to Biloxi, MS for the Mayor, Aldermen, City Clerk, and the Constituent Services Manager to attend the 2026 MML Annual Conference on June 28-July 2, 2026 and authorize payment of conference fees.
4. Authorize permission to allow Candance Hunley to attend the 2026 Community Development Block Grant (CDBG) Application Workshop hosted by the Mississippi Development Authority on January 21, 2026, at the City of Pearl Community Center.
5. Approve:
 - a. Docket of Claims for January 20, 2026.
 - b. Fox Everett claims released on January 9, 2026.
6. Monthly Report of Privilege Licenses

Alderman Williams made the motion to approve agenda items F.1-F.5 and F.6 for information only in accordance with the memos with attachments from the City Clerk's Office which are appended hereto, seconded by Alderman Craine and upon affirmative vote of the members present, the motion carried.

G. ALEX WADE, PUBLIC WORKS DEPARTMENT

1. Authorize permission to hire Dalton Runnels as General Laborer III and set salary in accordance with memo pending all pre-employment requirements being met.
2. Approve the creation of Wastewater Crew Leader and Water Crew Leader position classifications within the Public Works Department, based on attached job descriptions, and approval of associated employee promotions and pay adjustments.
3. Authorize the following Public Works employees to attend the 2026 Water Certification Course in Richland, MS on February 9-12, 2026.

- Alex Wade - Public Works Director
- Cole Rowland - Laborer II
- Sarni Elbatnigi - Laborer III

4. Authorize the following Public Works employees to attend the 2026 MS Pipeline Safety Program Course in Pearl, MS on January 29, 2026.
 - Alex Wade
 - Tim Martin
 - Randy Barnes
 - Hollan Silcox
 - Oley Smith
 - Rod Morrow
5. Allow Hollan Silcox - Water & Sewer Superintendent - to attend the MS Rural Water Association 2026 Operator Expo in Brandon, MS on March 24-25, 2026, for water CEU hours.
6. Approve the NPDES Phase II Stormwater Program 2025 Annual Report and authorize the Mayor to execute the same.

Alderman Womack made the motion to approve agenda items G.1-G.6 in accordance with the memos with attachments from the Public Works Department which are appended hereto, seconded by Alderman Vinson and upon affirmative vote of the members present, the motion carried.

7. Authorize permission to advertise for bid the Quarry Park Trails Improvement Project MOSTF.
8. Authorize permission to develop plans and advertise for bid the Highway 18 Sewer Extension Project.
9. Approve the following items related to the City Park Improvements MOSTF Project.
 1. Accept the funds as awarded for the project by the Mississippi Outdoor Stewardship Trust Fund in the amount not to exceed \$621,563.02. The City match for the project is a minimum matching funds of \$414,375.35.
 2. Approve the Memorandum of Understanding (MOU) with the Mississippi Outdoor Stewardship Trust Fund for funding for the City Park Improvements MOSTF Project and authorize the Mayor to execute the same and execute all funding related documents.
 3. Permission to develop and advertise for bid the City Park Improvements MOSTF Project.
10. Approve the following for the Grants Ferry Parkway Phase2 Shared Use Path.
 1. Authorize the initiation of the Project Activation Request (PAR) for the

Grants Ferry Parkway Phase 2 Shared Use Path - from Cornerstone Drive to Trickhambridge Road, a Federal Transportation Alternative (TA) funded project administered through the MPO and authorize the Mayor to execute all related documents.

2. Authorize Benchmark Engineering & Surveying to begin design and development for the project.
3. Permission to advertise for bid the project upon design completion.

11. Approve the following for the Shiloh Park Shared Use Path - Along Shiloh Road and Kennedy Farm Parkway.

1. Authorize the initiation of the Project Activation Request (PAR) for the Shiloh Road Shared Use Path -Along Shiloh Road and Kennedy Farm Parkway, a Federal Transportation Alternative (TA) funded project administered through the MPO and authorize the Mayor to execute all related documents.
2. Authorize Benchmark Engineering & Surveying to begin design and development for the project.
3. Permission to advertise for bid the project upon design completion.

12. Approve the following for the City Park Library to City Hall Shared Use Path.

1. Authorize the initiation of the Project Activation Request (PAR) for the City Park Library to City Hall Shared Use Path, a Federal Transportation Alternative (TA) funded project administered through the MPO and authorize the Mayor to execute all related documents.
2. Authorize Benchmark Engineering & Surveying to begin design and development for the project.
3. Permission to advertise for bid the project upon design completion.

13. Accept the commodity term bids as listed on the attached memo for the use by the City of Brandon and as advertised, bid, and awarded by Rankin County, on the city's behalf, effective now through June 30, 2026. The City of Brandon entered into an Interlocal Agreement with Rankin County in 2021 for joint commodity bidding and the use of the same upon acceptance by the city.

14. Award the bid in the amount of \$80,025.00 to Jose Serra construction, LLC for the Raintree Drainage Improvements Project as the lowest and best bid received.

15. Award the bid in the amount of \$106,350.00 from Hemphill Construction Company, Inc. for the Richland Creek Lift Station On-Site Generator as the lowest and best bid received.

16. Award the bid in the amount of \$149,299.65 to Valde Pavement Solutions, LLC for the Felicity Street Sidewalk Improvements Project (2025 Downtown Sidewalk Improvements) as the lowest and best bid received.

17. Award the bid in the amount \$166,355.00 to Jose Serra Construction, LLC for the Cornerstone Drive Storm Drain Pipe Replacement Project as the lowest and best bid received.
18. Declare an emergency the rental of a 70-ton chiller for the Brandon Library to be rented while the existing chiller is being replaced.
19. Approve a \$13,900 construction contract with 4-8 Construction for detention pond flow line and flume improvements at the Brandon Municipal Complex, being the lowest and best bid. A second quote was received from NJ Farms in the amount of \$14,605.
20. Approve the following from Jose Serra Construction, LLC for the West Sunset Drive Waterline Replacement Project. These items will finalize the project.
 1. Approve the Final Summary Change Order at a decrease of \$9,530.00 in the project cost due to final project quantities and authorize the Mayor to execute the same.
 2. Approve Pay Request 3 FINAL in the amount of \$7,292.73 and authorize payment of the same.
21. Approve Pay Request 1 in the amount of \$49,453.62 from Simmons Erosion Control Company for the Kennedy Farm Parkway Sidewalk Project and authorize payment of the same.
22. Approve Pay Request 7 in the amount of \$144,491.37 from Thornton Construction Company for the Grants Ferry Parkway Shared Use Path LPA Project and authorize payment of the same.
23. Approve Pay Request 3 in the amount of \$175,012.80 from Suncoast Infrastructure, Inc. for the Lance Martin Easthaven Sewer Rehabilitation Project and authorize payment of the same.
24. Award the bid in the amount of \$235,201.14 to Barnett Concrete Work, LLC for the Marquette Road Sidewalk East Side Project as the lowest and best bid received.
25. Adopt the Resolutions for funding regarding the MDOT MPO Federal Transportation Program projects pursuant to the memo and authorize the Mayor to execute the same.
26. Approve the commodity bids listed below as received by the City of Brandon and award the bids to the best and/or lowest bidder for each. The commodity bids will be effective January 21, 2026, through September 30, 2026.

-Chlorine - 150 lb cylinders

1. Allied Universal Corporation - AWARD BID
2. Hawkins, Inc. - 1st Alternate

-Road Striping

1. AR Fence - AWARD BID

2. Traffic Control Products Company - 1st Alternate

27. Reject the bids as received on January 15, 2026, for the FY26 Sodium Fluoride Commodity.
28. Approval for the Mayor to write a letter of support for the Brandon Main Street Association for an application for the “GM on Main Grant” for downtown pedestrian safety in the amount of \$60,000.00.

Alderman Williams made the motion to approve agenda items G.7-G.28 in accordance with the memos with attachments from the Public Works Department which are appended hereto, seconded by Alderman Womack and affirmative vote of the members present, the motion carried.

H. JOEY BARNETTE, COMMUNITY DEVELOPMENT

1. Approval of a Professional Services Agreement between the Central Mississippi Planning and Development District (CMPDD) and the City of Brandon, Mississippi, for continuing zoning and comprehensive plan technical assistance, in an amount not to exceed \$15,000 annually, and authorization for the Mayor to execute the agreement on behalf of the City.
2. Approval of the Certified Local Government (CLG) Coordinator Agreement between the Mississippi Department of Archives and History (MDAH), Historic Preservation Division/State Historic Preservation Office (SHPO), and the City of Brandon, designating Joey Barnette as the City's Certified Local Government Coordinator, and authorization for the Mayor and Joey Barnette to execute the agreement.
3. Approval to update Cassie Burnette's position title to Code Enforcement Manager, and set her rate of pay in accordance with the attached memo; further, acknowledge the transition of primary Utility Permit Manager responsibilities to Public Works, with Cassie retaining a co-Utility Permit Manager designation only for redundancy purposes as needed.

Alderman Coker made the motion to approve agenda item H.1-H.3 in accordance with the memos with attachments from the Community Development Department which are appended hereto, seconded by Alderman Craine and upon affirmative vote of the members present, the motion carried.

I. JOSEPH FRENCH, POLICE CHIEF

1. Set a public hearing for February 2, 2026, regarding the Pit Bull Variance Application submitted by Mr. John Anderson.
2. Approve a quote from Patriot Auto Body, as the lowest and best quote in the amount of \$5,483.40 to repair the 2023 Dodge Charger VIN# 9899, that was damaged in a

wreck. A second quote was received from Adcock Auto Body in the amount of \$8,293.10.

3. Accept \$225,000.00 as forfeited funds and deposit into the Drug Seizure Account and authorize disbursements to the Rankin County District Attorney and the Rankin County Sheriff's Department in accordance with MS Code 41- 29-181 and such other lawful and related authority.
4. Authorize permission to apply and receive grant funding in the amount of \$100,000.00 for FY27 from the Mississippi Office of Highway Safety and authorize Mayor Lee to execute any related documents.
5. Renew the contract with American Business Systems for the copiers in Court Services, Booking and Investigations.
6. Increase the salary of Officer Lane McTaggart due to the completion of an educational benchmark.
7. Hire Emauel Thurman as a Patrolman effective January 21, 2026, and set his rate of pay in accordance with memo.
8. Accept the resignation of Lafayette Martin effective January 8, 2026.
9. Authorize permission to transfer John Dragoo and Justin Martin from patrol Sergeant to Investigator effective December 22, 2025 and set rate of pay according to the memo.
10. Appoint Chaplain (Colonel) Clegg Puckett as a volunteer member of the department, serving as Department Chaplain, effective January 21, 2026
11. Authorize permission for the following to travel:
 1. Officer Cody Moulds to travel to Meridian, Mississippi on February 10-12, 2026, to attend the Commercial Vehicle Interdiction course. The hotel and class will be funded by the department's training budget.
 2. Sgt. Breilon Lindsey to travel to Pensacola, Florida on February 24-28, 2026 to attend the Proactive Criminal Patrol Course. The hotel and meal reimbursement will be funded by the department's training budget.
 3. Officer Cody Moulds, Investigator John Dragoo and Investigator Brad Martin to travel to Meridian, Mississippi on March 16-20, 2026, to attend the Interview and Interrogation course. The hotel and class will be funded by the department's training budget.

Alderman Farris made the motion to approve agenda items I.1-I.11(1-3) in accordance with the memos with attachments from the Police Department which are appended hereto, seconded by Alderman Womack and upon affirmative vote of the members present, the motion carried.

J. BRIAN ROBERTS, FIRE CHIEF

1. Approve travel to D'Iberville, MS for the MS Fire Service Instructors Assoc. Annual training conference March 24-27, 2026, for Chief Roberts and Division Chief King.
2. Approve Chief Roberts, Deputy Chief Wofford, Div. Chief King and BC Stringer to travel to Biloxi, MS to attend the annual Fire Chief/Firefighter conference from May 26, 2026, to June 1, 2026, and approve all travel expenses.
3. Add Brother Walt Robbins as a volunteer member for our department, serving as Department chaplain effective January 21, 2026.
4. Approve a three (3) year contract with First Due from February 1, 2026 to January 31, 2029 and authorize the Mayor to sign the same.
5. December Activity Report - Fire Department

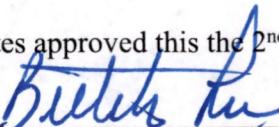
Alderman Womack made the motion to approve agenda items J.1-J.4 in accordance with the memos with attachments from the Fire Department which are appended hereto, seconded by Alderman Craine and upon affirmative vote of the members present, the motion carried.

L. ADJOURN

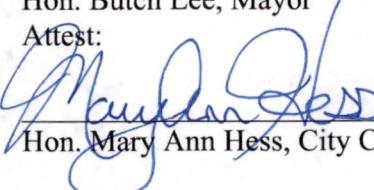
Alderman Williams made the motion to adjourn the Regular Board Meeting, seconded by Alderman Coker and upon affirmative vote of the members present, the motion carried.

(Next Regular Board Meeting: February 2, 2026).

Minutes approved this the 2nd day of February 2026.


Hon. Butch Lee, Mayor

Attest:


Hon. Mary Ann Hess, City Clerk

